



# Spokane Regional Transportation Council

TTC MEETING 05/28/2025  
CONSENT AGENDA

AGENDA ITEM 3a

## Transportation Technical Committee Meeting Minutes

Wednesday, April 23, 2025– 1:00 pm

### # 1 Call to Order/ Excused Absences

Mr. Greene called the meeting to order at 1:01 pm and attendance was taken.

In attendance were:

#### Committee Members:

Heather Trautman  
*City of Airway Heights*  
Todd Ableman  
*City of Cheney*  
Luke Michaels  
*City of Liberty Lake*  
Inga Note  
*City of Spokane*  
Colin Quinn-Hurst  
*City of Spokane*  
Kevin Picanco  
*City of Spokane*  
Adam Jackson  
*City of Spokane Valley*  
Jerremy Clark  
*City of Spokane Valley*  
Sonny Weathers  
*Small Cities/Towns Rep*

Barry Greene  
*Spokane County (Chair)*  
Jami Hayes  
*Spokane County*  
Margee Chambers  
*SRCAA*  
Samantha Hennessy  
*SRHD*  
Brian Jennings  
*STA*  
Tara Limon  
*STA (Vice Chair)*  
Shauna Harshman  
*WSDOT-ER*  
Mike Pea  
*WSDOT-ER*  
Glenn Wagemann  
*WSDOT-ER*

#### Staff:

Lois Bollenback  
*Executive Director*  
Eve McMenamy  
*Deputy Exec. Director*  
Megan Clark  
*Legal Counsel*  
Savannah Creasey  
*Comm. & PR Coor.*  
Anadia Grier  
*Admin-Executive Coor.*  
Jason Lien  
*Principal Transp. Planner*  
David Fletcher  
*Principal Transp. Planner*  
Michael Redlinger  
*Associate Transp. Planner 3*  
Ben Kloskey  
*Associate Transp. Planner 2*

#### Guests:

Paul Kropp  
Wende Wilber  
*Kittleson*  
Sean Messner  
*CivTech*  
Terrence Lynch  
*WSDOT-ER*  
David Istrate  
*Spokane County Public Works*  
LeAnn Yamamoto  
*Commute Smart NW*

#### Absent Members:

Julia Whitford  
*Kalispel Tribe*  
Brandi Colyar  
*Spokane County*  
Maria Cullooyah  
*Spokane Tribe*



## # 2 Public Comments

There were no public comments.

## # 3 Member Comments

Members provided updates to current projects within their agency/region.

## #4 Chair Report on SRTC Board Meeting

Mr. Greene gave a brief overview of April's SRTC Board meeting.

## ACTION ITEMS

### # 3 Consent Agenda

- a. Minutes of the March TTC Meeting
- b. Spokane Regional Commute Trip Reduction Plan: 2025-2029: Amendment 1

*Mr. Weathers motioned to approve the Consent Agenda as presented. Mr. Picanco seconded the motion. The motion was passed unanimously.*

### # 4 Congestion Management Process (CMP) Update – Final Draft

Mr. Fletcher presented the final draft of the Congestion Management Process (CMP) Update and requested that the committee recommend its approval to the SRTC Board. He explained that the CMP is a federally required process for metropolitan planning organizations serving urban areas with populations over 200,000, providing a coordinated, regional approach to managing congestion throughout Spokane County.

The update includes revised regional objectives, a significantly expanded CMP network, updated performance measures and data collection practices, and enhanced integration with other SRTC planning efforts. Mr. Fletcher noted that the committee received a full overview of the process at its February meeting and directed members to the full report, appendices, strategy matrix, and CMP network performance map available in the meeting packet and on the SRTC website.

*Ms. Hayes motioned to approve the CMP Update as presented. Ms. Note seconded the motion. The motion was passed unanimously.*

## INFORMATION AND DISCUSSION ITEMS

### # 5 SFY 2026-2027 Unified Planning Work Program (UPWP)

Ms. Bollenback provided an update on the Unified Planning Work Program (UPWP) following a scheduled review with federal and state partners on April 15. Feedback on the overall document was minimal. However, two key additions were requested: 1) inclusion of the Vehicle



Miles Traveled (VMT) and Certification Process Review—now expected to extend into July; and 2) a crosswalk table aligning federally required planning factors with UPWP task activities. These updates will be added to the draft UPWP currently out for public comment through May 16. While comments will be accepted until the document is approved, incorporating significant input by the May deadline will help ensure a finalized version is ready for committee recommendation and subsequent board approval in June.

Ms. Bollenback also highlighted a shift in the funding structure under the new UPWP. Previously, planning activities were supported by separate grants from the Federal Highway Administration and the Federal Transit Administration. These have now been consolidated into a single planning grant.

There were no questions or comments.

## **# 6 Horizon 2050 Needs Assessment – Regional Priority Networks Update**

Mr. Redlinger provided an update on the priority networks in the MTP, covering the four main networks: vehicular (national highway system), transit (aligned with STA's long-term planning for high-performance transit corridors), freight (key truck routes, economic corridors, air, rail, and intermodal facilities), and bike (existing and planned facilities in line with local agency priorities).

He highlighted the availability of a web map for local agencies to review and interact with the draft networks, allowing users to adjust the visibility of various components and boundaries. Feedback is being accepted via email until May 30, and all comments will be incorporated into the final draft, which will be presented this summer. The updated networks will be included in the broader MTP (Horizon 2050) for approval later this year.

Mr. Redlinger also confirmed that updates to the rail and air components of the MTP are progressing in parallel with the priority networks update.

## **# 7 Horizon 2050 – Review of Financial Constraint and Project Needs**

Mr. Lien provided an update on Horizon 2050, focusing on how identified project needs will be incorporated into the plan. He outlined three main categories of need: projects in program areas and regionally significant projects, operations & maintenance, and preservation. All projects must fit within a financially constrained framework. In addition, the planning analysis will acknowledge that overall needs exceed available funding.

In Horizon 2045, \$1.79 billion is allocated across program areas like active transportation, bridges, transit, and road capital. Regionally significant projects are at \$1.68 billion and defined by criteria such as roadway classification, capacity changes, freeway impacts, and fixed transit services. Mr. Lien asked agency representatives to review their project priorities that currently appear in Horizon 2045.



Operations, maintenance, and preservation remain the largest needs. Horizon 2045 estimated \$4.95 billion for operations & maintenance and \$5.9 billion for preservation. Updated forecasts for Horizon 2050 are underway, focusing on both expected expenditures and the broader funding gap. The preliminary revenue forecast is about \$14 billion, slightly lower than Horizon 2045, largely due to reduced local funding.

Financial forecasts are based on actual revenues, historical averages, growth assumptions, and jurisdiction input. Mr. Lien presented methods and assumptions for each of the revenue sources, which were developed through a coordinated process for Horizon 2045.

Public outreach through workshops, tabling events, and surveys shows strong support for maintenance and preservation, even though funding priorities may vary slightly between the public and the Board. Board polling identified maintenance and preservation, funding availability, and regional growth as the region's top challenges.

Next critical steps include finalizing the financial forecast and assigning projects to program buckets by early summer. Staff will present project scenarios for consideration at the May committee meetings. The Horizon 2050 draft plan is expected in September, with Board adoption in November.

During discussions, Ms. Limon requested a copy of the presentation. Ms. Bollenback stressed the importance of highlighting unfunded needs to support future funding efforts. Mr. Quinn-Hurst asked about reconciling maintenance priorities, and Mr. Lien confirmed that while maintenance wasn't broken out in the program area funding targets, public feedback strongly emphasized its importance. The committee stated no objections to continue using the financial forecasting methodology developed for Horizon 2045.

## INFORMATION (NO PRESENTATION)

### # 8 Agency Update

Ms. McMenamy reminded the committee that project submissions for the State Rail Plan update are due between May 3 and May 5. She also noted that project submittals for the Unified List and the Freight and Goods Transportation System are due to SRTC by May 9. Additionally, Ms. McMenamy announced that SRTC is currently recruiting for an Associate Transportation Planner I/II, with the first review of applications scheduled for May 9, and encouraged members to share the opportunity with anyone who might be a good fit. She then provided an update on the TIP Obligation Authority Target.

There being no further business, the meeting was adjourned at 1:54 PM

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Anadia Grier, Clerk of the Board