



# Spokane Regional Transportation Council

## Transportation Advisory Committee Meeting

**Wednesday, September 24, 2025 at 3:00 PM**

**Hybrid In Person/Virtual Meeting**

- **In Person: 421 W Riverside Ave, Suite 504, Spokane WA 99201**
- **Online via Zoom:**

<https://us02web.zoom.us/j/82360883378?pwd=VcLjTKsLWwph4jxVLrYR4CnWMQLFVA.1>

Meeting ID: 823 6088 3378 | Passcode: 674742

By Phone 1-253-215-8782

Meeting ID: 880 1169 5265 | Passcode: 807716

Or find your local number: <https://us02web.zoom.us/j/82360883378?pwd=VcLjTKsLWwph4jxVLrYR4CnWMQLFVA.1>

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### **SRTC welcomes public comments at the Transportation Technical Committee meetings.**

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email: [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org)
- By mail: 421 W Riverside Ave Suite 500, Spokane WA 99201
- By phone: 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) at least 48 hours in advance.



Time	Item #		Page #
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- |      |   |   |  |
|------|---|---|--|
| 3:00 | 1 | <b>Call to Order/Record of Attendance/Excused Absences</b>                                      |  |
| 3:05 | 2 | <b>Public Comments/TAC Member Comments/Chair Report on September Board of Directors Meeting</b> |  |

**FOR ACTION**

- |      |   |  |    |
|------|---|--|----|
| 3:10 | 3 | <b>Consent Agenda</b>  |    |
|      |   | a) August TAC Meeting Minutes  | 3  |
|      |   | b) Transportation Improvement Program (TIP) Amendment – October                      | 8  |
| 3:15 | 4 | <b>2026-2029 Transportation Improvement Program (TIP)</b> <i>(Ryan Stewart)</i>      | 12 |
| 3:20 | 5 | <b>Transportation Advisory Committee (TAC) Bylaws Amendment</b> <i>(Ben Kloskey)</i> | 13 |

**INFORMATION AND DISCUSSION ITEMS**

- |      |   |   |    |
|------|---|---|----|
| 3:25 | 6 | <b>Horizon 2050 Draft for Public Release</b> <i>(Jason Lien)</i>  | 17 |
| 3:40 | 7 | <b>County Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)</b> <i>(Ben Kloskey)</i> | 18 |

**INFORMATION: No Presentation**

- |      |   |  |  |
|------|---|--|--|
| 3:45 | 8 | <b>Agency Update and Future Information Items</b> <i>(Ben Kloskey)</i> |  |
| 3:50 | 9 | <b>Adjournment</b> <i>(Chair)</i>                                      |  |



## Transportation Advisory Committee Meeting Minutes

Wednesday, August 27, 2025 – 3:00 pm

### # 1 Call to Order/ Excused Absences

Mr. Vose called the meeting to order at 3:00 pm, and attendance was taken. Mr. Vose requested a vote to amend the agenda to add member comments and the board meeting summary.

***Mr. Barber moved to add the two items to the agenda. Mr. Eash seconded the motion. The motion was passed unanimously***

### Excused Absence:

In attendance were:

#### Committee Members:

Michael Ankney (Vice Chair)  
John Barber  
Raychel Callary  
David Eash  
Charles Hansen  
Carlie Hoffman  
Katie Melby  
Paul Vose (Chair)  
Ann Winkler  
Kim Zentz

#### Absent Members:

Mark Johnson

#### Guests:

#### Staff:

Eve McMenamy  
*Deputy Executive Director*  
Savannah Creasey  
*Comm. & PR Coor.*  
Anadia Grier  
*Admin-Executive Coor.*  
Jason Lien  
*Principal Transp. Planner*  
Ryan Stewart  
*Principal Transp. Planner*  
Michael Redlinger  
*Associate Transp. Planner 3*  
Ben Kloskey  
*Associate Transp. Planner 2*  
Angela Paparazzo  
*Associate Transp. Planner 1*



## # 2 Public Comments

There were no public comments.

## # 3 Member Comments

Mr. Eash asked about the TAC's role in the October transportation forum. Mr. Kloskey and Ms. Creasey responded that attendance is optional but encouraged. A table can be arranged for TAC members, and early bird tickets are available. Ms. Creasey noted the event offers networking and a presentation by a national expert on topics included in Horizon 2050.

## #4 Chair Report on SRTC Board Meeting

Mr. Vose gave a brief overview of July's SRTC Board meeting.

## ACTION ITEMS

### # 3 Consent Agenda

- a. Minutes of the June TAC Meeting
- b. Transportation Improvement Program (TIP) Amendment - September

***Mr. Eash moved to approve the Consent Agenda. Ms. Zentz seconded the motion. The motion was passed unanimously with a note to amend the attendance list in the June Minutes to include members who were incorrectly marked absent.***

### # 4 CY 2026 Unified List – State Version

Mr. Fletcher presented the requested action to recommend Board approval of the 2026 Unified List (state version), a tool for communicating regional transportation priorities to legislators for funding. With the Horizon 2050 MTP update still in progress, this year's list used an expedited process: evaluation criteria remained the same, and only new projects were considered.

He reviewed the timeline: project submittals occurred in April and May, staff review and draft list development in May and June, TAC review in June, Board review in July, and final action in August. Submittals included one new project—STA's Clean Energy Campus, Phase 1—three resubmissions, and seven projects updated with revised scope or funding.

The list was shaped by federal feedback to ensure a September-ready version and separate state and federal lists tailored to their audiences. Fletcher emphasized keeping the list focused while reflecting regional priorities across project types. Projects are organized by status—initiation, development, and implementation—to track progress as funding is secured.

Recent updates included moving the Sullivan-Trent Interchange back to development, advancing US 2 Multimodal Improvements Phase 1 to implementation, and moving the Latah Bridge Rehabilitation and Wellesley High Performance Transit projects into development. The new Clean Energy Campus project was added to the initiation category after scoring well.



There were no questions or comments.

***Ms. Winkler motioned to recommend the approval of the CY 2026 Unified List – State Version as presented. Mr. Eash seconded the motion. The motion was passed unanimously.***

## **INFORMATION AND DISCUSSION ITEMS**

### **# 5 2026-2029 Transportation Improvement Program – Draft**

Mr. Stewart presented an overview of the draft 2026-2029 Transportation Improvement Program (TIP) and noted he would return next month to seek TAC recommendation for Board approval. The TIP, required by both federal and state law, programs regionally significant and federally funded transportation projects over a four-year period, ensuring consistency with the Metropolitan Transportation Plan, performance targets, and fiscal constraints. While the TIP is required to be updated every four years, SRTC refreshes it annually to reflect changes in funding, new projects from calls for projects, and emerging regional priorities.

The draft TIP programs approximately \$884 million across 73 projects, including 14 new projects. Preservation projects are prominent due to a recent preservation set-aside in the call for projects, and the North Spokane Corridor continues to account for the majority of roadway capital funding. Projects are categorized by type including active transportation, TDM (Transportation Demand Management), and TSMO (Transportation System Management and Operations).

Public engagement is a core component of TIP development. The draft TIP will be available starting September 2 for a 30-day comment period, accompanied by an interactive online map showing project details, construction timing, and funding. A hybrid public meeting is scheduled for September 23 to provide additional opportunities for review and feedback.

During discussion, Mr. Vose asked whether the small share of TIP funding for bridges reflects their condition. Mr. Stewart explained that bridge maintenance often relies on local and state funds outside the TIP, and jurisdictions actively maintain bridges. Mr. Redlinger added that the region meets national preservation targets for bridges and pavement, with annual TIP amendments ensuring projects remain responsive to funding and regional priorities.

### **# 6 Transportation Advisory Committee (TAC) Feedback for 2026**

Mr. Kloskey opened a discussion on TAC membership and effectiveness, highlighting attendance trends and current vacancies. Since the last appointments in 2024, four members had resigned, two new members were appointed, and two positions remained vacant. He noted that typical attendance includes one or two absences per meeting and emphasized appreciation for members' ongoing commitment.

To increase engagement and maintain quorum, Mr. Kloskey proposed expanding the TAC from 14 to 16 members by adding two alternate seats. Alternates would attend meetings and vote only in place of absent members, ensuring quorum without increasing the total number of required voting members. He also suggested broadening outreach to recruit members from



student organizations, community groups such as Latinos En Spokane, and the Community Assembly to improve geographic and demographic representation. He encouraged members to consider renewing their appointments, noting that all current appointments expire this year, and that he would contact members individually.

Members generally supported the proposals. Ms. Zentz and Mr. Vose endorsed both the alternate positions and expanded outreach. Ms. Winkler raised concerns about the time commitment required to effectively participate, noting the volume of materials provided for meetings and questioning whether alternates would be sufficiently prepared to contribute. Mr. Kloskey acknowledged these concerns and explained that alternates would likely have opportunities to vote at most meetings, minimizing the risk of underutilization. He noted that outreach efforts would include presenting to the City of Spokane Transportation Commission and Community Assembly in the coming months to raise awareness of TAC opportunities.

## **# 7 Horizon 2050 Draft Status Update**

Mr. Lien provided an update on Horizon 2050, the region's long-range transportation plan, summarizing recent progress and upcoming steps. The plan's adoption schedule has been adjusted to December to allow additional time to finalize the draft. The formal draft will be released in October, committees will make a recommendation in November, and board action is expected in December, keeping the federally required four-year update cycle. Committees will receive the full draft in September for preview before their meeting.

Horizon 2050 is organized into four chapters. Chapters 1 and 2 describe current conditions, including demographics and the economy. Chapters 3 and 4 focus on future conditions, forecasts, and proposed projects, strategies, and programs. Key themes include maintenance and preservation of the existing system, safety and security, investment in technology, and development of a multimodal transportation network to support regional mobility, economic growth, and quality of life.

The plan draws on regional and state plans, studies, and technical analyses. Chapter 4 outlines expenditure categories and balances projected revenue of about \$15.6 billion through 2050 against needs for regionally significant projects, program areas, operations and maintenance, and preservation. Capital investments focus on system improvement and expansion, while operations, maintenance, and preservation funding supports STA operations as well as regional street maintenance/preservation activities. Recent public outreach has included Unity in the Community, business and chamber luncheons, and planned presentations to the Good Roads Association, Community Assembly, and Spokane Transportation Commission. Outreach will continue through October and will include a 30-day public comment period and a formal public meeting for the Horizon 2050 draft.

There were no questions or comments.

## **INFORMATION (NO PRESENTATION)**

### **# 8 Agency Update**

Mr. Ryan Stewart announced that SRTC received encouraging news regarding regional air





quality. The region, designated as a non-attainment area in the late 1980s and early 1990s, successfully met Clean Air Act requirements through a series of maintenance plans. As of August 30, SRTC is no longer required to comply with Transportation Conformity regulations, though some control and contingency measures remain in place. Mr. Stewart thanked member agencies, particularly the Spokane Regional Clean Air Agency and local jurisdictions, for their work in improving air quality.

Mr. Kloskey provided additional updates. SRTC will host its third annual Regional Transportation Summit on October 7, from 8:00-10:00 a.m., followed by a 30-minute networking session. This year's theme focuses on Horizon 2050 and will include a keynote presentation and a local leaders' fireside chat. Early registration is available through [SRTC.org](https://SRTC.org) or by contacting Ms. Creasey or Mr. Kloskey directly.

Mr. Kloskey also noted that Mr. Bill White has resigned from the TAC, effective this meeting, and thanked him for his contributions.

Deputy Director Eve McMenamy shared that Senator Patty Murray's staff recently toured several local projects, including STA, West Plains, and City of Spokane projects. The visit highlighted the community collaboration behind these projects and provided project managers with direct engagement with federal funding decision-makers.

There being no further business, the meeting was adjourned at 3:56 PM

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Anadia Grier, Clerk of the Board



**To:** Transportation Advisory Committee  
**From:** Ryan Stewart, Principal Transportation Planner  
**Topic:** Transportation Improvement Program (TIP) Amendment - October

### Requested Action:

Recommend SRTC Board approval of the October amendment to the CY 2025-2028 TIP.

### Key Points:

There are seven projects included in the October amendment to the CY 2025-2028 TIP. See the **Attachment** and **Supporting Information** for more details.

### **AGENCY**

Spokane County  
Spokane County  
Spokane County  
Spokane County  
Spokane County  
Spokane County  
Spokane County

### **PROJECT**

Colbert Bridge Replacement No. 3703  
Country Homes Blvd SB Lanes - Wall to Division  
Staley Road Preservation - Dalton Road to US 395  
Aero Rd Preservation - Westbow Rd to Thomas Mallen Rd  
Craig Road Realignment  
Day Mt Spokane Guardrail - Bruce Rd to Greenbluff Rd  
Hayford Road, Trails Road, Government Way, Forker Road 2025 Safety

### Board/Committee Discussions:

This is the first discussion of the October TIP Amendment.

### Public Involvement:

The proposed October amendment was published for a public review and comment period from 09/15/25 through 09/24/25. On 09/15/25 notice of the amendment was published in the Spokesman Review, posted to the SRTC website ([www.srtc.org](http://www.srtc.org)) and social media platforms. All comments received will be provided to the Board prior to action.

**Staff Contact:** Ryan Stewart, SRTC | [rstewart@srtc.org](mailto:rstewart@srtc.org) | 509.343.6370



## 2025-2028 Transportation Improvement Program

October Amendment (25-10)

Agency WA STIP ID#	Project Title Amendment Description	Funding Adjustment	
<b>Spokane County</b> C3316	<b>Colbert Bridge Replacement No. 3703</b> Remove the existing 90 foot 2 span concrete bridge and replace with a single span prestressed concrete bridge 118 feet long and 34 feet curb to curb in the existing footprint.	Federal (BR)	\$4,807,630
		State	\$0
		Local	\$0
		Total	\$4,807,630
<b>Spokane County</b> C3348	<b>Country Homes Blvd SB Lanes - Wall to Division (New)</b> Grind and inlay of southbound lanes and intersection of Wall St. and Country Homes Blvd., widen bike lane, re-stripe crosswalks, and upgrade curb ramps.	Federal (NHPP)	\$2,259,000
		State	\$0
		Local	\$0
		Total	\$2,259,000
<b>Spokane County</b> C3345	<b>Staley Road Preservation - Dalton Road to US 395 (New)</b> Hot-mix asphalt overlay over existing road width with improved road shoulders.	Federal (STBG-R)	\$1,350,000
		State	\$0
		Local	\$211,000
		Total	\$1,561,000
<b>Spokane County</b> C3346	<b>Aero Road Preservation - Westbow Road to Thomas Mallen Road (New)</b> Grind and inlay preservation project and sidewalk infill.	Federal (STBG-UL)	\$1,350,000
		State	\$0
		Local	\$489,000
		Total	\$1,839,000
<b>Spokane County</b> 3284	<b>Craig Road Realignment (New)</b> Realign an offset intersection at Thorpe Road and Craig Road.	Federal (STBG-R)	\$2,324,131
		State	\$0
		Local	\$362,724
		Total	\$2,686,855

<b>Spokane County</b> C3349	<b>Day Mt Spokane Guardrail - Bruce Road to Greenbluff Road</b> (New) Install/upgrade guardrail and remove trees at spot locations.	Federal (HSIP)	\$1,235,000
		State	\$0
		Local	\$0
		Total	\$1,235,000
<b>Spokane County</b> C3350	<b>Hayford Road, Trails Road, Government Way, Forker Road</b> <b>2025 Safety (New)</b> Install/upgrade guardrail. Install centerline and shoulder rumble strips. Remove trees at spot locations.	Federal (HSIP)	\$1,281,000
		State	\$0
		Local	\$0
		Total	\$1,281,000

BR = Federal Highway Administration (FHWA) Bridge Program funding

HSIP = Federal Highway Administration (FHWA) Highway Safety Improvement Program

NHPP = Federal Highway Administration (FHWA) National Highway Performance Program funding

STBG-R = Federal Highway Administration (FHWA) Surface Transportation Block Grant funding for rural areas

STBG-UL = Federal Highway Administration (FHWA) Surface Transportation Block Grant funding for large urban areas



## **Topic: CY 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT - OCTOBER**

### **Key Points:**

- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.
- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045.
- Consistency with Horizon 2045 includes a demonstration of financial constraint, the congestion management process, and the complete streets policy. The proposed October amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.
- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.
- Pending approval by the SRTC Board, the October amendment will be incorporated into the STIP on or around 11/21/2025.



**To:** Transportation Advisory Committee  
**From:** Ryan Stewart, Principal Transportation Planner  
**Topic:** 2026-2029 Transportation Improvement Program

### **Requested Action:**

Recommend SRTC Board approval of the 2026-2029 Transportation Improvement Program.

### **Key Points:**

- SRTC is required to develop a Transportation Improvement Program (TIP) that includes a list of projects and programs to be carried out in the Spokane Metropolitan Planning Area over a four-year period.
- The TIP must be updated at least every four years; SRTC updates the TIP annually.
- Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- Member jurisdictions and agencies have submitted their TIP project records into the Secure Access Washington database. SRTC staff have reviewed the records as part of developing the TIP.
- Once approved by the SRTC Board, the TIP is incorporated into the Washington State TIP (STIP), which is reviewed and approved by FHWA and FTA.
- The draft 2026-2029 TIP document is available on the [SRTC website](#).

### **Board/Committee Discussions:**

The draft 2026-2029 TIP was presented to the committees on 08/27/2025 and to the Board on 09/11/2025.

### **Public Involvement:**

All SRTC Board and Committee meetings are open to the public. A 30-day public comment period is ongoing from 09/02/2025 until 10/02/2025 for the draft 2026-2029 TIP. A public meeting is being held on 09/23/2025. All public comments received will be provided to the Board before taking action.

**Staff Contact:** Ryan Stewart, SRTC | [rstewart@srtc.org](mailto:rstewart@srtc.org) | 509.343.6370



**To: Transportation Advisory Committee**  
**From: Benjamin Kloskey, Associate Transportation Planner II**  
**Topic: Transportation Advisory Committee (TAC) Bylaws Amendment**

### Requested Action:

Recommend approval of the amended TAC bylaws, to the SRTC Board of Directors.

### Key Points:

- The 2021 Interlocal Agreement relating to the formation and operation of the Spokane Regional Transportation Council established that the Transportation Advisory Committee shall exist as a Standing Committee of the SRTC Board.
- SRTC staff led the TAC and Board through a discussion at their most recent meetings about the committee and what improvements could be made, looking forward to 2026.
- The following suggestions were discussed and supported by both Board and Committee members:
  - Expanding the committee to 16 members, 14 permanent and 2 alternate members
  - Outreach to the several different community groups and local agency committees/commissions about TAC membership for the upcoming application cycle.
- To implement these changes, an amendment to the TAC Bylaws is required as shown in the Attached mark-up.
- SRTC plans to conduct outreach for TAC recruitment over the next several months, with applications opening on **October 13<sup>th</sup>**.

### Board/Committee Discussions:

The TAC discussed this topic at their August 2025 meeting, and the Board discussed this topic at their September 2025 meeting.

### Public Involvement:

SRTC Committee and Board meetings are open to the public.

**Staff Contact:** Benjamin Kloskey, SRTC | [bkloskey@srtc.org](mailto:bkloskey@srtc.org) | 509.343.6370

**SPOKANE REGIONAL TRANSPORTATION COUNCIL**  
**TRANSPORTATION ADVISORY COMMITTEE BYLAWS**  
**Adopted by the Board of Directors January 13, 2022**

**AMENDED OCTOBER 9, 2025**

The Spokane Regional Transportation Council (SRTC) Board of Directors is the policy decision-making body for the purpose of carrying out the transportation planning and programming processes in the Spokane Region. The membership structure of the SRTC Board is developed through an interlocal agreement of local governments and other interested parties established to perform the functions of a MPO and RTPPO.

**Per Section 6.B. of the 2021 SRTC Interlocal Agreement the SRTC Board shall create or maintain a Transportation Advisory Committee (TAC), as a standing committee to serve in support of the Board.**

**PURPOSE**

The TAC is established to provide a broad community perspective on the transportation planning activities and priorities of the SRTC and to advise the Board on regional transportation related matters. The primary focus of the TAC is to bring topical, contextual policy recommendations to the SRTC staff, and SRTC Board of Directors in the development of SRTC planning work. The TAC will base their work on the adopted SRTC mission, vision, values and the Guiding Principles of the adopted Metropolitan Transportation Plan (MTP). The TAC is comprised of individuals who bring their professional expertise and diverse community perspectives to transportation policy and planning discussions.

**MEMBERSHIP**

The Transportation Advisory Committee shall consist of 14-16 total members, with 14 voting members and two non-voting member alternates. Members will be appointed by the SRTC Board and selected through an open application process complying with federal requirements and in alignment with SRTC's commitment that no person shall be excluded from participation in any program or activity based upon the grounds of race, color, sex, national origin, income or disability.

Members shall be chosen to represent a broad and diverse population of users of the transportation system and community/industry areas providing context to transportation planning and important to the implementation of the SRTC mission and vision. TAC members shall not be elected officials or members of the SRTC Board.



## TERMS

The term of a TAC member shall extend for two (2) years from the date of appointment. Reappointments for subsequent terms are at the discretion of the board.

## OFFICERS

The TAC shall recommend by majority vote the Committee Chair and Vice-chair to the SRTC Board for approval. The Chair, or Vice Chair as needed, will represent the TAC on the SRTC Board. Officers will be elected for a one (1) year term, with eligibility for election to an additional one-year term. The Vice-Chair may become the Chair upon completion of the Chair's term or vacation for any reason. In the instance the Chair vacates his/her position, and SRTC Advisory Committee Bylaws & Procedures states that; the Vice Chair will fill the Chair position the Vice Chair may serve out the remainder of the Chair's term and remains eligible to serve an additional term as Chair.

## ATTENDANCE

Members shall be able and willing to attend meetings of the TAC on a regular basis. TAC members should provide SRTC staff at least 24 hours advance notice of meeting absence for excused absence and TAC members will vote to approve excused absences during the meeting. When a voting TAC member is absent, the Chair will fill the vacancy with a non-voting alternate as available for that meeting. Members who are absent from 25% of regularly scheduled meetings in a 12-month period will have their participation reviewed by the Committee Chair. TAC members who have three unexcused absences in a 12-month period will receive a letter from the TAC Chair requesting their membership resignation.

## VACANCIES

Should a vacancy occur on the TAC, an alternate will be offered the position. If the position remains unfilled, SRTC staff will seek direction from the Board to review the most recent TAC member applications or begin a public TAC member application process.

## MEETINGS

SRTC advisory committees shall meet as needed to perform the duties of the committee as requested by SRTC staff or as directed by the SRTC's Board. All meeting dates shall be issued to the general public as described in SRTC's Public Involvement Policy.

All meetings of SRTC advisory committees shall be open and public and all persons shall be permitted to attend any meeting unless otherwise provided in RCW Chapter 42.30.

## **QUORUM**

A quorum is a simple majority of voting committee members. Vacant positions shall not be counted when determining quorum. No advisory committee shall take action without a quorum.

Per the SRTC 2021 Interlocal Agreement, the Chair of the TTC and the TAC serve as an ex-officio member of the SRTC Board of Directors. The Vice-Chair shall serve as Chair in the absence of the Chair and shall serve on the SRTC Board in the absence of the Chair.

## **SUB-COMMITTEES**

The Chair of an SRTC advisory committee may appoint and establish sub-committees composed of members and non-members to carry out the functions of the general committee. Membership on subcommittees shall not include a quorum of the advisory committee. To encourage broad regional discussion, SRTC advisory committees may, on occasion, form joint sub-committees.

## **ADMINISTRATIVE SUPPORT**

SRTC staff shall provide administrative support to SRTC advisory committees. This includes developing committee agendas, arranging for materials and presentations as requested by the TAC, providing meeting notices and arranging meeting venues.

## **MINUTES**

Minutes for all SRTC advisory committees will be taken and distributed by SRTC staff. Approved minutes will be posted on the SRTC website. A summary of SRTC advisory committee's discussions will be included in the SRTC Board monthly packet.

## **AGENDA**

An agenda should be provided in advance of each meeting. Staff coordinates with the committee Chair to develop the agenda.

## **RULES OF ORDER AND MOTION PROCEDURES**

Current informal practice encourages regional discussion and collaboration. Advisory committee votes shall occur following a motion, second and discussion. The Chair/Vice



**To:** Transportation Advisory Committee  
**From:** Jason Lien, Principal Transportation Planner  
**Topic:** Horizon 2050 Draft

**Requested Action:**

None. For information and discussion.

**Key Points:**

- Horizon 2050 is the latest iteration of the region's Metropolitan Transportation Plan (MTP). Staff are generating the final draft for public release, based on the past several months of public engagement and coordination with the SRTC Board and committees as well as other stakeholders.
- Public release of the Horizon 2050 Draft is scheduled for October. This is one month later than previously noted in the schedule and puts us on track for December Board adoption. There will be a 30-day comment period once the draft is formally released after the 10/9 Board meeting.
- The Horizon 2050 Draft working document will be [posted on the SRTC site](#) for committee review. The PDF document link will be available by end of day Friday, September 19. The document will continue to be refined as graphic elements are finalized and comments are received.
- The plan identifies transportation needs and recommends projects, policies, and strategies that support regional goals as embodied in SRTC's Guiding Principles. Regular updates to the MTP make the region eligible for federal funding and provide guideposts for transportation investments.

**Board/Committee Discussions:**

Horizon 2050 items have been presented at multiple Board and Committee meetings.

**Public Involvement:**

[Horizon 2050](#) has an ongoing public outreach schedule.

**Staff Contact:** Jason Lien, SRTC | [jlien@srtc.org](mailto:jlien@srtc.org) | 509.343.6370



**To:** Transportation Advisory Committee  
**From:** Benjamin Kloskey, Associate Transportation Planner II  
**Topic:** Coordinated Public Transit – Human Services Transportation Plan – Update

**Requested Action:**

For information and discussion only.

**Key Points:**

- The Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP) update is set to begin near the end of 2025. The last plan was adopted in November of 2022.
- This plan is developed as part of a four-year cycle and is a required plan both at the state level and federal level.
- Several of the major goals of this planning document are outlined below:
  - Avoid duplication of services
  - Maximize the amount of public awareness of the various regional programs
  - Coordination with local agencies and service providers to ensure cost-effective solutions are being implemented
  - Report on data including locations of residents with special transportation needs
  - Identify gaps in service and strategies to address those gaps
- The CPT-HSTP is developed in collaboration with Spokane Transit Authority.
- Expected plan adoption is Fall 2026.

**Board/Committee Discussions:**

This is the first discussion on this topic with the committee.

**Public Involvement:**

SRTC Committee and Board meetings are open to the public.

**Staff Contact:** Benjamin Kloskey, SRTC | [bkloskey@srtc.org](mailto:bkloskey@srtc.org) | 509.343.6370