



Spokane Regional Transportation Council

Board of Directors Meeting

Thursday, 11/13/2025 at 1:00 PM

Hybrid In-Person/Virtual Meeting

- **In Person: 421 W Riverside Ave, Suite 504, Spokane, WA 99201**
- **Online via Zoom:**

<https://us02web.zoom.us/j/82990423233?pwd=umAtOb7zXGZhQgRIqtByx14vkGOIBU.1>

Meeting ID: 829 9042 3233 | Passcode: 100681

By Phone: +125 320 50468

Meeting ID: 829 9042 3233 | Passcode: 100681

Or find your local number: <https://us02web.zoom.us/j/82990423233?pwd=umAtOb7zXGZhQgRIqtByx14vkGOIBU.1>

SRTC welcomes public comments at Board meetings.

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email: contact.srtc@srtc.org
- By mail: 421 W Riverside Ave Suite 500, Spokane, WA 99201
- By phone: 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.



Time	Item #		Page #
1:00	1	Call to Order/Record of Attendance/Excused Absences	

1:08	2	Public Comments	
------	---	------------------------	--

FOR ACTION

1:11	3	Consent Agenda	
		a. September Board Meeting Minutes	3
		b. Vouchers Paid for the Month of October	10
1:15	4	CY 2026 Unified List (Federal Version) – Approval <i>(Eve McMenamy)</i>	11

INFORMATION AND DISCUSSION ITEMS

1:25	5	Guest Presentation: Travel Washington Intercity Bus 2024 Study Update <i>(Nina Stocker, WSDOT)</i> <u>No Memo</u>	N/A
1:45	6	Horizon 2050: Draft Report Comment Period <i>(Jason Lien)</i>	13
1:55	7	FFY 2027-2032 National Highway Freight Program (NHFP) Project Solicitation and Selection Process <i>(David Fletcher)</i>	14
2:05	8	2026 Transportation Improvement Program (TIP) Guidebook – Draft <i>(Ryan Stewart)</i>	15

INFORMATION: No Action or Discussion (Written reports only)

2:20	9	Executive Director’s Monthly Report <i>(Lois Bollenback)</i>	16
		• Ongoing/Upcoming Events and Activities • Transportation Funding – Awards & Opportunities	
	10	Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries	17

DISCUSSION

2:23	11	Board Member Comments <i>(Chair)</i>	
2:28	12	Chair Comments	
2:30	13	Adjournment <i>(Chair)</i>	

State auditors will host the 2024 audit exit conference at 2:30 p.m.



Board of Directors Meeting Minutes

Thursday, October 9, 2025- 1:00 pm

1 Call to Order/ Excused Absences

Council Member Higgins called the meeting to order at 1:00 pm, and attendance was taken. He noted that Mayor Pam Haley had missed the past few meetings and suggested updating the records to reflect her absences as excused.

Excused Absences:

Mayor Cris Kaminskas
City of Liberty Lake

Matt Ewers
Rail/Freight Rep.

Council Member Micki Harnois
Small Towns Rep.

Commissioner Kelly Fukai
*WA State Transp.
Commission*

Council Member Barthels made a motion to approve excused absences, including updating the records to reflect Mayor Pam Haley's absences from the past few meetings. Mr. Otterstrom seconded the motion. The motion passed unanimously.

In attendance were:

Board Members:

Council Member Vincent Barthels
City of Cheney
Council Member Dianne Pfaeffle
City of Deer Park
Mayor Cris Kaminskas
(Vice Chair)
City of Liberty Lake
Council Member Don Kennedy
City of Medical Lake
Mayor Kevin Freeman
City of Millwood
Council Member Jonathan Bingle
City of Spokane
Council Member Kitty Klitzke
City of Spokane
Mayor Pam Haley
City of Spokane Valley
Council Member Rod Higgins
City of Spokane Valley

Ex-Officio Members:

Barry Greene
*Spokane County
(TTC Chair)*

Guests:

LeAnn Yamamoto
Commute Smart NW
Kevin Picanco
City of Spokane

Board Members:

Daniel Clark
Kalispel Tribe
Doug Yost
Major Employer Rep.
Karl Otterstrom
STA
Council Member
Cecilia Evans
Spokane Tribe
Char Kay
WSDOT-ER

Absent Members:

Council Member Jennifer
Morton
City of Cheney
Mayor Kevin Freeman
City of Millwood
Commissioner Al French
Spokane County

Guests:

Brian Jennings
STA
Shauna Harshman
WSDOT-ER
Anna Ragazza-Bourassa
WSDOT-ER
Kelley Dolan
FHWA
Paul Kropp

Staff:

Lois Bollenback
Executive Director
Eve McMenamy
Deputy Exec. Director
Greg Griffin
Admin Services Manager
Savannah Creasey
Comm. & PR Coor.
Anadia Grier
Admin-Executive Coor.
David Fletcher
Principal Transp. Planner
Jason Lien
Principal Transp. Planner
Ryan Stewart
Principal Transp. Planner
Michael Redlinger
Associate Transp. Planner 3
Ben Kloskey
Associate Transp. Planner 2
Angela Paparazzo
Associate Transp. Planner 1
Megan Clark
Legal Counsel



2 Public Comments

No public comments.

ACTION ITEMS

3 Consent Agenda

- a. September Board Meeting Minutes
- b. Vouchers Paid for the Month of September
- c. Transportation Improvement Program (TIP) Amendment – October
- d. CY 2025 Q3 Budget Update

Council Member Barthels made a motion to approve the Consent Agenda as presented. Mayor Haley seconded the motion. The motion passed unanimously.

4 CY 2026 Budget and Indirect Cost Plan - Approval

SRTC Deputy Executive Director, Eve McMenemy, presented the draft calendar year 2026 budget and indirect cost plan and requested board approval. She explained that the budget is developed in conjunction with the Unified Planning Work Program (UPWP) and the indirect cost plan. The process begins with review by the Administrative Committee and was previously presented to the full board for initial feedback.

Ms. McMenemy noted that the overall budget shows a 28 percent reduction, primarily due to the completion of large grants and consultant projects, including the Commerce Electrification Grant and the Vehicle Miles Traveled (VMT) Grant. Excluding these grants, the budget remains largely flat, with only a half-percent increase. Smaller new grants planned for 2026 include the Safety Education Campaign and the I-90 study. The proposed budget also includes a three percent cost-of-living adjustment and a three percent merit pool tied to staff performance evaluations. Combined federal, state, and local funding streams remain steady, with fluctuations driven by the timing of federal grants. Total expenditures are budgeted at \$2.633 million, with most categories remaining flat and modest increases in rent, travel and training, IT services, and a contingency reserve of \$25,000.

Ms. McMenemy explained that the indirect cost plan recovers eligible overhead expenses in accordance with federal guidelines, resulting in a slight increase in the indirect cost rate to 52 percent. She concluded by requesting board action on the 2026 budget and indirect cost plan and invited questions from the board.

There were no questions or comments.

Mr. Otterstrom made a motion to approve the CY 2026 Budget and Indirect Cost Plan as presented. Council Member Barthels seconded the motion. The motion passed unanimously.



5 Executive Director Performance Review and Salary Adjustment – Approval

EXECUTIVE SESSION for the purpose of discussion of the performance of a public employee under [RCW 42.30.110(1)(g)]

The Chair called the Board into executive session at 1:15 p.m., as announced by legal counsel Megan Clark, for approximately five minutes. The Chair reconvened the regular meeting at 1:20 p.m. following the conclusion of the executive session.

Once the meeting resumed, Council Member Higgins stated that the Executive Director's performance is exemplary and reported that the Board reviewed and approved the Committee's recommendation of a 3% cost-of-living increase and a 2% merit increase during the closed session. (R-25-23)

Mr. Otterstrom made a motion to approve Resolution R-25-23, recognizing the Executive Director's performance as exemplary, with a 3% cost-of-living increase and a 2% merit increase. Mayor Haley seconded the motion. The motion passed unanimously.

6 2026-2029 Transportation Improvement Program (TIP) – Approval

Mr. Stewart presented an overview of the 2026-2029 Transportation Improvement Program (TIP) and explained that the requested action is to approve Resolution R-25-24 adopting the program. He explained that the TIP outlines all regionally significant and federally funded transportation projects planned over the next four years and must demonstrate fiscal constraint by showing sufficient revenue to cover project costs. Although federal requirements call for a new TIP every four years, SRTC develops and adopts it annually.

The 2026-2029 TIP includes 73 projects and programs, 12 of which are new, with approximately \$884 million programmed and \$928 million in anticipated revenue, ensuring fiscal balance. Mr. Stewart reviewed the distribution of projects by type and noted that removing the NSC project shifts the funding mix but still reflects a broad range of investments. The public comment period closed on October 2, following an in-person and virtual public meeting on September 23. Two comments were received: one corrected a mapping error, and another expressed support for the City of Spokane's Pacific Avenue Greenway project.

Mr. Stewart stated that upon board approval, the TIP will be submitted to WSDOT for inclusion in the Statewide Transportation Improvement Program, then reviewed by Federal Highways and Federal Transit. If approved, it will take effect in January 2026.

Mr. Otterstrom commended staff for their work on the TIP and expressed appreciation for the opportunity to participate in the public open house. Mr. Stewart thanked agency staff, including representatives from the county, STA, the cities, and WSDOT, for contributing valuable information to the public engagement process.

Council Member Klitzke made a motion to approve Resolution R-25-24 approving the 2026-2029 Transportation Improvement Program as presented. Ms. Kay seconded the motion.



The motion passed unanimously.

7 Transportation Advisory Committee (TAC) Bylaws Amendment – Approval

Mr. Kloskey presented the proposed amendment to the Transportation Advisory Committee (TAC) bylaws and explained that the requested action is to approve Resolution R-25-25 adopting the amended bylaws. He noted that the amendment was unanimously supported by the TAC at its most recent meeting, and a redlined version of the bylaws was included in the board packet.

Mr. Kloskey summarized the key changes, which include the addition of two alternate positions, increasing the total committee membership to sixteen, with fourteen permanent members and two alternates. The officers section was updated to clarify that the vice chair may serve as the ex officio representative at Board of Directors meetings if the chair is unable to attend. Attendance provisions were revised to allow the chair to appoint an alternate when a member is absent. The vacancy process now specifies that alternates will fill openings before other options are considered. Quorum language was clarified to state that only voting members are counted toward the quorum.

He explained that these updates are intended to address attendance challenges and broaden committee representation to include a wider range of professions, disciplines, and community groups. Applications for the new positions will open on October 13 and close on November 28, with selections to be made before the end of the year. The full roster will be presented to the Board in January, at which time the TAC officer election will also be confirmed.

There were no questions or comments.

Mr. Otterstrom made a motion to approve Resolution R-25-25 approving the TAC Bylaws Amendment as presented. Mayor Haley seconded the motion. The motion passed unanimously.

8 CY 2026 Unified List (State Version) – Approval

Ms. McMenemy presented the 2026 Unified List (State Version), noting that it serves as the board's tool to communicate regional priorities to state legislators. She explained that the list is updated annually through a consistent process, which includes reviewing new projects, potential legislative statements, and collaboration with public and private partners. Ms. McMenemy highlighted that the legislative outlook remains challenging due to state budget constraints, limiting the likelihood of a large transportation package, though policy adjustments may still be possible.

Safety was emphasized as the board's top priority, reflecting a 74 percent increase in fatal and serious injuries in Spokane County since 2019. Key initiatives include directing funding toward Target Zero projects aimed at eliminating fatalities and serious injuries by 2030, collaborating with partner DOTs, implementing the Regional Safety Action Plan, and coordinating with the Washington Traffic Safety Commission. New language in the document addressed the proposed reduction of the legal blood alcohol concentration limit from 0.08 to 0.05, which had been discussed at previous board meetings and the Safety Summit, and will be reintroduced in the upcoming 2026



state legislature session. Additional safety considerations include the high-injury network and projects targeting corridors with high numbers of vulnerable users.

Ms. McMenamy also reviewed other priorities, including maintenance and preservation, stable RTP funding, revisions to tax increment financing to allow state participation, support for affordable housing, alternative fuel technologies, transportation enhancements around Fairchild Air Force Base, and maintaining state-committed investments. She noted that the list includes 26 projects totaling \$922 million, with \$285 million requested from the state. Notable additions this year include the US-2 Corridor Design Project – Airway Heights and STA’s Clean Energy Campus, Phase 1 project.

Mr. Otterstrom requested that the STA Fleet Electrification project be removed from the list, as funding for that project has already been secured. Ms. Kay thanked SRTC staff for their work in developing the plan and noted her abstention from voting to avoid preempting statewide legislative action.

Mr. Otterstrom moved to approve Resolution R-25-26, approving the 2026 Unified List (State Version) with the removal of the STA Fleet Electrification project. Mayor Haley seconded the motion. The motion passed unanimously.

INFORMATION AND DISCUSSION

9 CY 2026 Unified List (Federal Version) – Draft

Ms. McMenamy provided an overview of the federal version of the 2026 Unified List, noting that the focus differs slightly from the state version due to federal legislative priorities. She highlighted the upcoming reauthorization of the federal transportation bill, which is critical to the structural and financial operations of SRTC and other local jurisdictions. While the previous IIJA/BIL legislation represented historic investments, preliminary indications suggest the next bill may provide lower funding levels, and rising labor and material costs could further constrain available resources. The timeline for passage is uncertain, with the potential for action before the midterm elections, though typically short-term resolutions extend funding through any gaps.

Ms. McMenamy emphasized that safety remains a top priority, particularly given the rising trend in serious injuries. She noted that federal leadership, including Secretary of Transportation Sean Duffy, has identified safety as a primary concern. Maintenance and preservation funding was also highlighted as critical to addressing the nationwide \$1 trillion backlog and ensuring safe, well-maintained infrastructure. Other key federal statements include modernizing funding formulas to reflect updated population data, expanding direct recipient status for MPOs to streamline funding and enhance accountability, shifting some discretionary funding to formula programs for greater geographic equity, and continuing investments in public transportation, including the Capital Investment Grant Program that supported the City Line and other Bus Rapid Transit (BRT) projects.

Mr. Otterstrom added that public transportation funding supports rural and tribal communities in



addition to urban areas and emphasized STA's unique role as the only public transportation benefit authority in Spokane County, providing essential connections to surrounding cities and tribal areas.

Ms. McMenamy concluded by reviewing other federal statements, including support for affordable housing, alternative fuels, and transportation investments that support Fairchild Air Force Base. She noted that the federal project list mirrors the state list, with adjustments for funding requests based on agency projections, resulting in 25 projects with approximately \$380 million in federal funding requests. She indicated that the list will return to the board in November for final approval.

10 Horizon 2050 Draft for Public Release

Mr. Lien presented an update on Horizon 2050, the Metropolitan Transportation Plan, noting that the draft is ready for public review and comment. He provided context on the development process, highlighting prior work completed by SRTC and partner agencies that has informed the plan. The major themes of Horizon 2050 include maintenance and preservation of the existing system, safety, investments in technology to optimize system performance, and ensuring an efficient, multimodal transportation network.

The draft document includes four primary chapters: Chapters 1 and 2 focus on current conditions and the role of SRTC, Chapter 3 addresses future conditions, and Chapter 4 details plans, programs, projects, funding forecasts, and fiscal constraint across the plan's four primary categories: maintenance & operations, preservation, regionally significant projects, and transportation program areas. Mr. Lien emphasized that the draft is fiscally constrained and reflects anticipated regional revenues through 2050.

The requested action was for board consensus to release the draft for public review. Staff intend to formally post the document and conduct a 30-day public comment period, including an open house on October 21, with comments accepted through November 10. Feedback received will be reported back to the board and committees, and refinements made as needed before committee recommendations in November and final board action in December.

Board members confirmed that the draft is already available as a "working draft" on SRTC's website for review, though it has not yet been broadly advertised. Mr. Lien acknowledged the contributions of SRTC staff and partner agencies in preparing the draft. Council Member Higgins and Ms. Kay commended the presentation and work, with Ms. Kay asking about the interface between the regional travel demand model and the Metropolitan Transportation Plan. Mr. Lien explained that the model assesses baseline conditions and simulates the completion of regionally significant projects identified in Horizon 2050, providing insights into system performance and outcomes.

11 County Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP) – Update

Mr. Kloskey provided an overview of the 2026 update to the Coordinated Public Transit Human Services Transportation Plan (CPT-HSTP), noting that the plan operates on a four-year cycle, with the previous



plan adopted in 2022. He explained that the plan is essential for providing local agencies and SRTC access to state and federal funding programs, including FTA Section 5310 and the WSDOT Consolidated Grant Program.

The purpose of the plan is to enhance transportation access for residents with alternative mobility needs, including the elderly and people with disabilities, by identifying service gaps, minimizing service duplication, implementing cost-effective solutions, increasing funding opportunities for local partners, and improving public awareness of available services. Mr. Kloskey emphasized the importance of ground-level outreach, including interviews, public events, and coordination with agencies such as Special Mobility Services, to gather information on service availability and gaps in the region.

He outlined the timeline for the plan's update, indicating that work would begin at the end of the current year, continue through summer 2025 with public outreach, and conclude with adoption of the plan targeted for early fall 2026. Mr. Kloskey noted that staff would provide ongoing updates as the plan develops throughout the year.

12 Executive Director's Monthly Report

Ms. Bollenback expressed her gratitude to the Board for their evaluation and to SRTC staff, advisory committees, and community partners for their ongoing support. She also highlighted the recent summit, noting that nearly 250 participants registered and that the event successfully engaged the community while promoting the Metropolitan Transportation Plan and SRTC's collaborative role in regional transportation.

13 Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries

No questions or comments.

14 Board Member Comments

Board members took a few moments to share updates from their respective agencies, including recent developments, ongoing projects, and upcoming initiatives.

15 Chair Comments

Council Member Higgins thanked everyone for their time, and the meeting was adjourned at 2:05 p.m.

Anadia Grier, Clerk of the Board



VOUCHERS PAID FOR THE MONTH OF OCTOBER 2025

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
10/3/25	V122780	Kittelson & Associates	Economic Analysis Project 7/01/25-8/31/25	6,651.00
	V122781	Adie Tomer	Transportation Summit 2025 Key Note Speaker Honorarium	4,000.00
	V122782	Diamond Parking Services	Acct parking for Board, Cmte mtg parking - August 2025	86.00
	V122783	Alex Showell	Student videographer for 2025 Transportation Summit	350.00
	V122784	WA State Dept of Retirement	Employee and Employer Contributions: September 2025	11,288.19
	V122785	Intermax Networks	VOIP telecom Oct 2025	243.36
	V122786	Washingon Trust Bank	Softwr subscptns; Splys/eqpt; Virtual mtg subscptn; staff regs; webnrs/conf trvl	5,381.28
	V122787	Sam Rains	Student photographer for 2025 Transportation Summit	350.00
	V122788	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2025-20	727.00
	V122789	Mountain Dog Sign Company	Retractable Banners (2) for 2025 Transportation Summit	433.42
10/10/25	V122790	Rehn & Associates	Admin fee September '25	75.00
	V122791	Le Catering	Transportation Summit balance for breakfast event	5,128.84
	V122792	Spokesman Review	Public Notice for TIP Public Notice & Amendment	182.99
	V122793	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2025-21	727.00
	V122794	Comcast	Fiber Services, Nov 2025	253.53
	V122795	Rehn & Associates	Agency HDHP's HSA accts 2025 Q4 for LB, SC, AG, GG, BK, MR	3,000.00
	V122796	The Woodshop LLC	Website maintenance/hosting/updates	449.00
	V122797	AWC Employee Benefit Trust	November '25 Benefit Insurance Premiums	11,741.32
	V122798	Pacific Office Automation	Copier Lease/Usage August 2025	193.93
	V122799	Associated Industries	Membership for 2025-Q4	437.00
	V122800	Eve McMenamy	EM travel reimbursement for AMPO Annual Conf travel; Providence RI 9/14-	1,001.37
	V122801	Ryan Stewart	RS travel per diem for Modeling Mobility Conf; Minneapolis, MN 9/14-17/25	212.00
	V122802	Eve McMenamy	EM reimbursement for 2025 Transportation Summit	112.92
10/17/25	V122803	Cycrest Systems	Managed IT Services - Monthly Oct; SaaS Security	1,688.25
	V122804	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2025-22	727.00
	V122805	Kittelson & Associates	SRTC Regional Needs Assessment - thru 9/30/25 FINAL	181.34
	V122806	EMLVO P.C.	September legal svcs: Board mtg, Procurement Manual review; Staff emails	850.00
	V122807	WA State Auditors Office	2024 Federal & Financial Audit (#2)	16,831.10
10/31/25	V122808	Dell	Four (4) laptops to replace older machines for OS11 transition	4,364.52
	V122809	Diamond Plaza LLC	Office lease November 2025 / Replace prkg garage fob	5,966.00
	V122810	Anadia Grier	AG per diem for WAPro Public Records Trng; Lynnwood, WA 10.16.25	123.50

Vouchers:	V122780 - V122810	83,756.86
Salaries/Benefits	Pay Periods Ending: 9/27/25, 10/11/25 & 10/25/25	138,097.77
Spokane County Treasury	Monthly SCIP fee - September 2025	23.48
		221,878.11

As of 11/13/25, the Spokane Regional Transportation Council Board of Directors approves the payment of the October 2025 vouchers included in the list in the amount of: **\$221,878.11**



To: SRTC Board of Directors
From: Eve McMenamy, Deputy Executive Director
David Fletcher, Principal Transportation Planner
Topic: CY 2026 Unified List (Federal Version) – Draft

Requested Action:

Approve Resolution R-25-27, adopting the CY 2026 Unified List (Federal Version).

Key Points:

- The SRTC Unified List is a strategic tool for communicating current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC updates the Unified List annually.
- The document package includes both legislative priority statements and regional project priorities. The draft CY 2026 Unified List-Federal Version is linked [here](#) for review and comment.
- At its 03/13/2025 meeting, the SRTC Board approved an expedited process for developing the 2026 Unified List due to the Horizon 2050 Metropolitan Transportation Plan update underway.
- The project listing in the Unified List, is consistent with the State version with the exception that funding requests which may differ between the State and Federal versions.
- On 10/22/2025 the Transportation Technical Committee (TTC) and Transportation Advisory Committee (TAC) recommended the projects included in the draft CY 2026 Unified List-Federal Version linked above and be forwarded to the Board for approval in November.

Board/Committee Discussions:

The draft CY 2026 Unified List-Federal version was unanimously recommended by the TTC and TAC at their 10/22/2025 meeting. On 03/13/2025, the Board approved Resolution R-25-08, which established the development process and project evaluation criteria for the CY 2026 Unified List.

Public Involvement:

All SRTC committee and Board meetings are open to the public.

Staff Contact: Eve McMenamy, SRTC | evemc@srtc.org | 509.343.6370
David Fletcher, SRTC | dfletcher@srtc.org | 509.343.6370



RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-25-27

ADOPTING THE CALENDAR YEAR (CY) 2026 UNIFIED LIST – FEDERAL VERSION

WHEREAS, the Spokane Regional Transportation Council (SRTC) Board of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the CY 2026 Unified List has been developed under the direction of the SRTC Board as a strategic tool to communicate the region's transportation priorities to local, state, and federal legislators for potential funding opportunities; and

WHEREAS, the accompanying 2026 SRTC Legislative Statements were likewise developed under the direction of the SRTC Board to convey specific transportation needs and priorities to local, state, and federal legislators; and

WHEREAS, the 2026 SRTC Legislative Statements are developed with input from other public and private-sector entities.

NOW, THEREFORE BE IT RESOLVED, that the SRTC BOARD does hereby adopt the CY 2026 Unified List – Federal Version.

ADOPTED: 11/13/2025

ATTEST

Anadia Grier
SRTC
Clerk of the Board

Council Member Rod Higgins
City of Spokane Valley
Chair, SRTC Board of Directors



To: SRTC Board of Directors
From: Jason Lien, Principal Transportation Planner
Topic: Horizon 2050: Draft Report Comment Period

Requested Action:

None. For information and discussion.

Key Points:

- Horizon 2050 is the latest iteration of the region's Metropolitan Transportation Plan (MTP). Staff have generated the final draft plan based on the past several months of public engagement and coordination with the SRTC Board and committees as well as other stakeholders. After the October 9 Board meeting, the Draft Plan was formally released for a 30-day public comment period, which ends on November 10.
- The Horizon 2050 Draft is available for [review on the SRTC website](#). An open house/hybrid meeting was held on October 21 for public information and feedback. Staff will highlight comments received during the public comment period and any updates to the final draft.
- Horizon 2050 identifies transportation needs and recommends projects, policies, and strategies that support regional goals as embodied in SRTC's Guiding Principles. Regular updates to the MTP make the region eligible for federal funding and provide guideposts for transportation investments.

Board/Committee Discussions:

Horizon 2050 items have been presented at multiple Board and Committee meetings. The TTC and TAC received a preview of the Horizon 2050 working draft at their 9/24/25 meetings and the draft was presented again at the October Board and committee meetings.

Public Involvement:

[Horizon 2050](#) has an ongoing public outreach schedule.

Staff Contact: Jason Lien, SRTC | jlien@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: David Fletcher, Principal Transportation Planner
Topic: FFY 2027–2032 National Highway Freight Program (NHFP) Project Solicitation and Selection Process

Requested Action:

None. For information and discussion.

Key Points:

- The Washington State Department of Transportation (WSDOT) has announced the upcoming federal fiscal year (FFY) 2027–2032 National Highway Freight Program (NHFP) project solicitation and selection process.
- WSDOT will coordinate with MPOs and RTPOs to identify regional priority freight investments that align with statewide priorities and meet NHFP funding eligibility requirements, as defined in [23 U.S.C. § 167\(h\)\(5\)](#). Project submittals are due to WSDOT by late February 2026.
- A project selection committee will be convened by WSDOT to evaluate submitted projects using established criteria and to recommend projects for FFY 2027–2032 NHFP funding. Additional details are available on [WSDOT's NHFP webpage](#).
- WSDOT last conducted an NHFP solicitation in 2022. During that cycle, SRTC submitted a list of six priority projects, four of which were awarded NHFP funding totaling approximately \$9 million.

Board/Committee Discussions:

This is the first discussion on the upcoming NHFP project solicitation.

Public Involvement:

All SRTC Board and committee meetings are open to the public.

Staff Contact: David Fletcher, SRTC | dfletcher@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: Ryan Stewart, Principal Transportation Planner
Topic: 2026 Transportation Improvement Program (TIP) Guidebook – Draft

Requested Action:

None. For information and discussion.

Key Points:

- The SRTC TIP Guidebook establishes goals and objectives for the TIP, outlines specific programming policies, provides critical TIP timelines, and details other TIP-related information.
- The TIP Guidebook is a programming resource for SRTC member agencies, the Board of Directors, and advisory committee members.
- The initial TIP Guidebook was developed in 2013 and is updated yearly to incorporate new schedules, procedures, and programming policies.
- Changes to the draft 2026 TIP Guidebook include:
 - Revisions to the definition of Regionally Significant projects to remove transportation air quality conformity requirements.
 - Revision to the Project Selection section to reflect the 2025 call for projects.
 - Updates to the 2027-2030 TIP development schedule.
 - Revisions to the Congestion Management Process section to reflect the updates in the CMP that was approved by the SRTC Board earlier this year.
 - A potential change to Policy 4.4 regarding one-time extensions if a project will not meet its targeted obligation date.
 - Updates to the amendment and administrative modification schedules.
- The draft 2026 TIP Guidebook document is available on the [SRTC website](#).

Board/Committee Discussions:

The draft 2026 TIP Guidebook was presented to the TAC and TTC at their 10/22/25 meetings.

Public Involvement:

All SRTC Board and Committee meetings at which the draft 2026 TIP Guidebook is discussed are open to the public.

Staff Contact: Ryan Stewart, SRTC | rstewart@src.org | 509.343.6370



To: SRTC Board of Directors
From: Lois Bollenback, Executive Director
Topic: Executive Director's Monthly Report

Requested Action:

None. For information only.

Key Points:

Ongoing/Upcoming Public Events & Activities

- Staff attended the Pines Road Grade Separation Groundbreaking (10/16/2025), held a public meeting for Horizon 2050 (10/21/2025), attended the GSI 2026 Economic Forecast event (11/5/2025) and participated in a volunteering event at 2nd Harvest (11/10/2025).

Transportation Funding – Awards & Opportunities

- We are not currently tracking any open NOFO's.

Program (Grants are Upcoming)	Close Date	Available Funding	Agency
Tribal Transportation Safety Funds	1/15/2026	\$25 million	USDOT
Strengthening Mobility & Revolutionizing Transportation (SMART) Grants Program Round 2	TBD	\$500 million	USDOT
Grid Resilience and Innovation Partnerships (GRIP) Program	TBD	~\$3-4 billion	USDOE

- In close coordination with our member agencies, SRTC achieved our annual TIP Obligation Authority (OA) target by obligating \$11.28 million in federally funded projects awarded by the SRTC Board. By meeting this target, the region was eligible and received an additional \$1.64 million in redistributed OA to address cost escalations experienced by five agencies: the Town of Fairfield, City of Millwood, City of Liberty Lake, City of Spokane, and the City of Spokane Valley.

Annual Audit Update

The annual audit of SRTC is reaching completion, and an exit conference has been scheduled to follow the November Board meeting (beginning at 2:30 pm on Thursday, November 13th, 2025).

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.343.6370



Transportation Technical Committee

ACTION ITEMS

CONSENT AGENDA

The consent agenda, which included the September TTC meeting minutes, was approved.

Mr. Weathers motioned to approve the Consent Agenda as presented. Ms. Limon seconded the motion. The motion was passed unanimously.

CY 2026 UNIFIED LIST (FEDERAL VERSION) - APPROVAL

Mr. Fletcher presented the action item recommending Board approval of the federal version of the Unified List, which identifies regional transportation funding priorities. He explained that this year's expedited process aligns with the MTP update and Call for Projects, and noted that the list totals \$886 million, with about 43% in federal funding requests across initiation, development, and implementation projects.

Ms. Trautman motioned to recommend the approval of the CY 2026 Unified List (Federal Version) as presented. Mr. Clark seconded the motion. The motion was passed unanimously.

INFORMATION AND DISCUSSION ITEMS

GUEST PRESENTATION: TRAVEL WASHINGTON INTERCITY BUS 2024 STUDY UPDATE

Nina Stocker from WSDOT's Public Transportation Division presented an overview of the *Travel Washington* intercity bus program and the 2024 statewide study, which analyzed service gaps, travel demand, and policy opportunities. She highlighted plans for a new Spokane-Pasco route via Moses Lake, including service details, projected ridership, and coordination with local transit, and invited stakeholder feedback on route branding and implementation.

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK - DAFT

Mr. Stewart presented proposed updates to the 2026 TIP Guidebook, highlighting revisions to project selection, congestion management, and amendment procedures, as well as changes to Policy 4.4 regarding one-time project phase extensions. He outlined options to improve extension management, invited feedback by the November TTC meeting, and noted that the guidebook will be finalized and implemented following Board approval in December.

HORIZON 2050 DRAFT FOR PUBLIC REVIEW

Mr. Lien provided an update on the Horizon 2050 draft, noting its public review period runs through November 10th and encouraging committee members to provide feedback. He summarized the plan's structure, \$16.1 billion investment framework, and schedule for committee recommendation and Board approval in December.

AGENCY UPDATE AND FUTURE ITEMS

Mr. Fletcher updated the committee on WSDOT's Transit Asset Management Plan, requesting remaining agency submissions, and outlined the 2027-2032 National Highway Freight Program Call for Projects, with a mid-November webinar, February 2026 regional submittals, and Board approval expected in mid-January. He also noted that the November and December meetings will be held a week early for the holidays and that more detailed information will be shared at the next meeting.



Transportation Advisory Committee

ACTION ITEMS

CONSENT AGENDA

The consent agenda, which included the September TAC meeting minutes, was approved.

Mr. Barber motioned to approve the Consent Agenda as presented. Mr. Eash seconded the motion. Ms. Callary requested to abstain from voting due to her absence from the previous month's committee meeting. The motion was passed unanimously.

CY 2026 UNIFIED LIST (FEDERAL VERSION) - APPROVAL

Mr. Fletcher presented an action item recommending Board approval of the Unified List (Federal Version), which outlines regional transportation funding priorities totaling about \$886 million, including \$380 million in federal requests. He noted the process was accelerated to align with the MTP update and Call for Projects, with projects organized by initiation, development, and implementation stages.

Ms. Zentz motioned to recommend the approval of the CY 2026 Unified List (Federal Version) as presented. Mr. Barber seconded the motion. The motion was passed unanimously.

INFORMATION AND DISCUSSION ITEMS

GUEST PRESENTATION: TRAVEL WASHINGTON INTERCITY BUS 2024 STUDY UPDATE

Nina Stocker from WSDOT's Public Transportation Division presented an overview of the Travel Washington Intercity Bus program and the 2024 Intercity Bus Study Update, which assessed statewide intercity services and identified expansion opportunities. A key recommendation is a Spokane-Pasco route via Moses Lake, projected to serve about 12,000 riders annually at an operating cost of \$2.5-\$3.5 million, with public outreach and coordination with local transit partners planned before launch.

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK - DRAFT

Mr. Stewart presented the draft 2026 TIP Guidebook, which outlines policies, procedures, and schedules for programming regional transportation funding and reflects updates, including revised project definitions, schedules, and references. He also discussed possible changes to the project extension policy to manage the region's annual obligation target better. The guidebook will return for committee recommendation and Board approval in December.

HORIZON 2050 DRAFT FOR PUBLIC REVIEW

Mr. Lien updated the committee on the draft Horizon 2050 plan, which is now available for public review through November 10th. The plan outlines regional transportation priorities and investments through 2050, and the public can provide feedback online, by phone, or by mail before it returns for committee and Board approval later this year.

AGENCY UPDATE AND FUTURE ITEMS

Mr. Fletcher updated the committee on WSDOT's Transit Asset Management Plan and the upcoming 2027-2032 National Highway Freight Program Call for Projects, with regional submissions due February 2026. Mr. Kloskey noted the early November and December meetings, announced a November 19th committee appreciation event, and reminded members that 2026 officer elections start next month.