



Spokane Regional Transportation Council

Board of Directors Meeting

Thursday, 12/11/2025 at 1:00 PM

Hybrid In-Person/Virtual Meeting

- **In Person: 421 W Riverside Ave, Suite 504, Spokane, WA 99201**
- **Online via Zoom:**

<https://us02web.zoom.us/j/82990423233?pwd=umAtOb7zXGZhQgRIqtByx14vkGOIBU.1>

Meeting ID: 829 9042 3233 | Passcode: 100681

By Phone: +125 320 50468

Meeting ID: 829 9042 3233 | Passcode: 100681

Or find your local number: <https://us02web.zoom.us/j/82990423233?pwd=umAtOb7zXGZhQgRIqtByx14vkGOIBU.1>

SRTC welcomes public comments at Board meetings.

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email: contact.srtc@srtc.org
- By mail: 421 W Riverside Ave Suite 500, Spokane, WA 99201
- By phone: 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.



Time	Item #		Page #
1:00	1	Call to Order/Record of Attendance/Excused Absences	

1:10	2	Public Comments	
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FOR ACTION

1:15	3	Consent Agenda	
		a. November Board Meeting Minutes	3
		b. Vouchers Paid for the Month of November	10
1:20	4	Horizon 2050 – Approval (<i>Jason Lien</i>)	11

INFORMATION AND DISCUSSION ITEMS

1:30	5	2026 Transportation Improvement Program (TIP) Guidebook – Draft (<i>Ryan Stewart</i>)	13
1:40	6	Transportation Performance Management (TPM): PM1 – Safety Targets (<i>Ben Kloskey & Michael Redlinger</i>)	14
1:50	7	Vehicle Miles Traveled (VMT) Reduction Framework and Comprehensive Plan Certification Final Report (<i>Ryan Stewart</i>)	15
2:00	8	Transportation Advisory Committee (TAC) Application and Selection Process (<i>Ben Kloskey</i>)	16

INFORMATION: No Action or Discussion (Written reports only)

2:05	9	Executive Director’s Monthly Report (<i>Lois Bollenback</i>)	17
		• Ongoing/Upcoming Events and Activities	
		• Transportation Funding – Awards & Opportunities	
		• Annual Audit Update	
	10	Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries	18

DISCUSSION

2:10	11	Board Member Comments (<i>Chair</i>)	
2:15	12	Chair Comments	
2:20	13	Adjournment (<i>Chair</i>)	



Board of Directors Meeting Minutes

Thursday, November 13, 2025– 1:00 pm

1 Call to Order/ Excused Absences

Council Member Higgins called the meeting to order at 1:00 pm, and attendance was taken.

Excused Absences:

Doug Yost

Major Employer Rep.

Karl Otterstrom

STA

Commissioner Al French

Spokane County

Commissioner Mary Kuney

Spokane County

Mayor Haley made a motion to approve excused absences. Council Member Kennedy seconded the motion. The motion passed unanimously.

In attendance were:

Board Members:

Council Member Jennifer Morton

City of Airway Heights

Council Member Vincent Barthels

City of Cheney

Mayor Cris Kaminskas

(Vice Chair)

City of Liberty Lake

Council Member Don Kennedy

City of Medical Lake

Mayor Kevin Freeman

City of Millwood

Council Member Kitty Klitzke

City of Spokane

Mayor Pam Haley

City of Spokane Valley

Council Member Rod Higgins

(Chair)

City of Spokane Valley

Daniel Clark

Kalispel Tribe

Matt Ewers

Rail/Freight Rep.

Council Member

Micki Harnois

Small Towns Rep.

Council Member

Cecilia Evans

Spokane Tribe

Tom Brasch

WSDOT-ER

Commissioner Kelly Fukai

WA Transp. Commission

Absent Members:

Council Member Dianne

Pfaeffle

City of Deer Park

Council Member Jonathan

Bingle

City of Spokane

Ex-Officio Members:

Barry Greene

Spokane County

(TTC Chair)

Guests:

Wende Wilber

Kittleson & Assoc.

Kevin Picanco

City of Spokane

Erik Lowe

Nina Stocker

WSDOT

Anna Ragazza-Bourassa

WSDOT-ER

Heidi Ganum

Transpo Group

Spencer Montgomery

J-U-B Engineers

Staff:

Lois Bollenback

Executive Director

Eve McMenamy

Deputy Exec. Director

Greg Griffin

Admin Services Manager

Savannah Creasey

Comm. & PR Coor.

Anadia Grier

Admin-Executive Coor.

David Fletcher

Principal Transp. Planner

Jason Lien

Principal Transp. Planner

Ryan Stewart

Principal Transp. Planner

Michael Redlinger

Associate Transp. Planner 3

Ben Kloskey

Associate Transp. Planner 2

Angela Paparazzo

Associate Transp. Planner 1

Patrick Keefe

Legal Counsel



2 Public Comments

Mr. Erik Lowe thanked SRTC staff for their extensive work on the Horizon 2050 draft plan and commended the document's quality and complexity. He restated the feedback he submitted previously in writing during the public comment period.

As a Spokane Valley resident living near Barker Road, Mr. Lowe expressed strong opposition to the proposed widening of Barker Road and the reconstruction of the I-90/Barker interchange. He stated that, based on daily experience, congestion in this corridor is limited to short periods during peak hours and does not justify the project's cost. He also described Barker Road's evolution into a freight corridor, but maintained that current operations generally function well.

Mr. Lowe emphasized that the Latah Bridge replacement should be treated as a higher regional priority, citing its deteriorating condition and importance to residents of the West Hills and West Plains. He noted visible structural issues on the bridge and the closure of pedestrian areas as indicators of its urgent need for replacement, contrasting this with the Barker/I-90 improvements, which he observed were reconstructed.

ACTION ITEMS

3 Consent Agenda

- a. October Board Meeting Minutes
- b. Vouchers Paid for the Month of October

Mayor Kaminkas made a motion to approve the Consent Agenda as presented. Council Member Barthels seconded the motion. The motion passed unanimously.

4 CY 2026 Unified List (Federal Version) - Approval

Ms. McMenamy introduced the action item before the Board: adoption of the Unified List (Federal Version). She noted that the Board had approved the state version last month and is now being asked to approve the federal version. A resolution is included for consideration.

She highlighted the purpose of the unified list, describing it as a communication tool shared with regional partners, state legislators, and congressional offices to convey the Board's collective priorities. She recognized David Fletcher for his work assembling the document. The list aligns with member agencies' legislative agendas and is intended to present a single, coordinated message. Ms. McMenamy reviewed the policy statements included in the federal priorities. She noted that reauthorization of the Bipartisan Infrastructure Law (BIL) is approaching in September 2026. While BIL delivered \$1.2 trillion nationally—with about \$650 billion for surface transportation—early indications suggest future funding levels may revert to pre-BIL ranges. In preparation, the agency is emphasizing continued investment in transportation safety, especially as fatalities remain elevated since the pandemic.

She also underscored the national maintenance and preservation backlog, estimated at \$1 trillion, and stressed the importance of sustained funding. Additional priorities include modernizing



federal funding formulas that still rely on outdated population data; expanding direct recipient status for certain federal programs to improve efficiency; shifting some discretionary funding toward formula-based funding that allows regions to make their own investment decisions; and continuing support for public transportation, particularly capital investment grants that have benefited local transit projects.

Other statements mirror those in the state list, including supporting affordable housing, advancing alternative fuel technologies, addressing long-term revenue gaps due to increasing electrification, and ensuring ongoing investment in infrastructure serving Fairchild Air Force Base.

Ms. McMenamy then reviewed the 25 projects included in the unified list, displayed on a regional map and grouped into three categories: implementation (construction-ready projects), development (projects advancing right-of-way and design), and initiation (early-stage planning projects). She explained that federal and state funding requests may differ for individual projects and noted that the list is a living document that will be updated as agencies refine their needs. She pointed out one new project this year: STA's Clean Energy Campus Phase 1.

In closing, she reported that the list represents approximately \$886 million in total project needs, with nearly half requested through federal channels. She invited questions and returned the item to the Chair as a requested action.

Mr. Ewers made a motion to approve the Unified List (Federal Version) as presented. Council Member Klitzke seconded the motion. The motion passed unanimously.

INFORMATION AND DISCUSSION

5 Guest Presentation: Travel Washington Intercity Bus 2024 Study Update

Nina Stocker from WSDOT's Public Transportation Division, joined by consultant partner Heidi Ganoom of Transpo Group, provided an update on the Travel Washington Intercity Bus Program and recent developments affecting the Spokane and eastern Washington region. She noted that the program is a long-standing public-private partnership between WSDOT and intercity bus operators such as Greyhound, Northwestern Stage Lines, and FlixBus. Through FTA 5311 rural formula funding, the program subsidizes intercity bus service that connects rural communities to major transportation hubs across the state. Ms. Stocker reviewed the statewide network, explaining how Travel Washington routes help fill gaps in the larger, unsubsidized private intercity bus system.

She summarized the four existing Travel Washington routes—the Apple Line, Dungeness Line, Gold Line, and Grape Line—and highlighted two ongoing pilot services: Yakima-Pasco and the overnight Spokane-Seattle route. These pilots respond to community demand and previously unserved stops along key corridors. She also reviewed the findings of WSDOT's 2024 statewide intercity bus study update, which inventoried current services, evaluated Travel Washington routes, analyzed demographics and travel demand, and incorporated extensive public and stakeholder feedback from all regions of the state. WSDOT published both a full report and an



executive summary detailing recommendations and future service needs.

A major recommendation from the study is a new Spokane–Pasco route with key stops including Moses Lake, where unmet demand was notably high. The proposed service would operate two to three daily round-trips with an estimated four-hour travel time and approximately 12,000 annual riders. Ms. Stocker explained that new state funding provided in anticipation of increased statewide travel during the 2026 FIFA World Cup has accelerated implementation. The route is currently out for bid, with proposals due mid-December and an anticipated service launch in spring 2026. The working name for the route is the “Wheat Line,” reflecting the region’s agricultural identity. WSDOT plans additional public outreach in the spring once service details are finalized.

During the question period, Ms. Bollenback asked for clarification regarding public access to information about the existing and proposed services. In response, Ms. Stocker explained that WSDOT maintains updated information on its Travel Washington webpage, including route details, project updates, and the recently published study. She noted that additional materials and community engagement opportunities will be posted as the new Spokane–Pasco route nears implementation.

6 Horizon 2050: Draft Report Comment Period

Mr. Lien provided an update on the public review of the Horizon 2050 draft plan, which was released following the October board meeting for a 30-day comment period that concluded on November 10th. An open house was held on October 21st at the SRTC offices with both in-person and virtual participation.

He reported that most comments received were minor updates or clarifications. Washington State Department of Transportation staff submitted several technical corrections. Commute Smart Northwest and Spokane Transit Authority also provided comments, and Washington State Parks requested the addition of a planned multi-use trail to the Bike Priority Network.

Mr. Lien summarized additional public input. One commenter encouraged stronger coordination between North Idaho transportation agencies and Spokane County, along with investment in an integrated intelligent transportation system to improve signal connectivity and other smart infrastructure. Two project-specific comments were submitted: one from STA seeking an adjustment to the Appleway Bus Rapid Transit project limits in Spokane Valley, and another from a citizen expressing opposition to the Barker Road reconstruction and I-90 Barker Road interchange projects while highlighting the Latah Bridge rehabilitation project as a higher priority.

He also noted that approximately 20 comments appeared to come from a coordinated group, reflecting a misunderstanding that Horizon 2050 proposed light rail service to North Idaho. These commenters generally opposed the idea of transit expansion across the state line.

Ms. Bollenback thanked staff for their extensive work on the draft plan, noting the significant volume of material included and the effort required to incorporate public feedback. She encouraged members who typically join remotely to consider attending next month’s meeting in



person, as the board plans to mark the adoption of Horizon 2050 with a brief celebration.

Mr. Lien concluded by noting that the revised draft—reflecting all submitted comments—will be presented to the TTC and TAC next week for recommendation to the Board. The final version is scheduled for Board action in December and will be included in the December board packet. All public comments submitted and a summary of the yearlong outreach effort are documented in Appendix A of the plan.

7 FFY 2027-2032 National Highway Freight Program (NHFP) Project Solicitation and Selection Process

Mr. Fletcher provided an overview of the 2027-2032 National Highway Freight Program (NHFP) project solicitation process recently announced by WSDOT. He explained that the NHFP provides federal funding to improve freight efficiency on the National Highway Freight Network, with an estimated \$11 million per year available for local projects, totaling roughly \$55 million over the program period, based on prior funding cycles. Mr. Fletcher noted that funding is contingent on continued reauthorization of the BIL, which expires next year, but anticipated that reauthorization will occur in a similar form.

He described the solicitation process, which requires MPOs to submit consolidated regional lists of freight investment priorities for consideration. Mr. Fletcher emphasized that this federal process is distinct from the state-funded Freight Mobility State Investment Board (FMSIB) call for projects, although both target freight projects and local agencies may consider leveraging funding from both sources. Unlike the FMSIB process, NHFP projects must be submitted through the MPO. He referenced the 2022 cycle, noting that four of six previously submitted projects received nearly \$9 million in funding, exceeding the region's proportionate share.

Project eligibility requirements were outlined, including clear benefits to freight transportation, readiness to obligate funds during 2027-2032, and eligible activities such as preliminary engineering, right-of-way acquisition, and construction. A 13.5% non-federal match is required. Evaluation criteria were reviewed, aligning with WSDOT's six statewide transportation goals: preservation, safety, stewardship, economic vitality, mobility, and the environment, with bonus points available for projects providing truck parking benefits or network redundancy. Mr. Fletcher noted that SRTC proposes using the same evaluation criteria as in 2022, given their prior success in securing funding, and invited feedback from the Board before moving forward.

He explained that projects will be identified through the SRTC Unified List, Horizon 2050 -the Metropolitan Transportation Plan (MTP), while allowing local agencies to submit additional projects that meet the criteria. The proposed schedule was reviewed: criteria will be presented to committees later this month, a draft regional priorities list will be returned in December for committee review, the Board will receive the draft in January, and the final list will be presented for approval in February to meet the WSDOT submittal deadline of February 27.

Ms. Bollenback noted that while \$11 million per year statewide does not seem like a large amount of funding, freight remains a priority for the current administration. She added that clearly



defining regional priorities will help position agencies to pursue additional freight-related funding as opportunities arise. Mr. Fletcher acknowledged this but emphasized that freight and supply chain projects are a federal priority, and given that this solicitation occurs only once every four years, Board members should consider submitting any projects important to their region that support trade and freight efficiency.

8 2026 Transportation Improvement Program (TIP) Guidebook – Draft

Mr. Stewart provided an overview of the draft 2026 TIP Guidebook, describing it as the key resource for developing the TIP. He explained that the guidebook outlines policies, objectives, project selection processes, timelines, and schedules for amendments and administrative modifications, as a resource for the board, committees, and local TIP managers. Originally developed in 2013, the guidebook is updated annually to reflect policy changes and regional needs.

The 2026 draft includes updates to the definition of regionally significant projects, revisions reflecting the 2025 call for projects, the inclusion of the 2027–2030 TIP development schedule, updates to the congestion management process, and a refreshed amendment and administrative modification schedule. These changes are intended to support timely project delivery and ensure regional funding objectives are met.

A focus of the discussion was the policy governing project phase extensions. Under current Policy 4.4, projects unable to meet their obligation schedule can request a two-year extension, which can complicate meeting annual funding obligation targets. SRTC staff proposed reducing this to a one-time, one-year extension, limited to right-of-way and construction phases, with requests due by March 1. He emphasized that the change is intended to provide flexibility while keeping projects on track.

Council Member Klitzke inquired about resources to help jurisdictions meet project timelines, particularly smaller jurisdictions with limited staff. Mr. Stewart noted that jurisdictions could swap projects of similar size to avoid requesting extensions and that the TIP team and working group remain available to assist with delays, especially for larger jurisdictions with multiple projects underway.

The guidebook will return to committees next week and the working group in December. Board approval is anticipated in January, allowing time for discussion of the proposed policy change.

9 Executive Director's Monthly Report

Ms. Bollenback reminded the board that the annual audit exit conference scheduled for today has been postponed at the auditors' request. The delay allows the audit team additional time to complete their internal review and comments. She emphasized that the request came from the auditors. The conference will be rescheduled for next week, and board members will be notified of the new date. Attendance is encouraged for those who are able to join.

10 Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries



No questions or comments.

11 Board Member Comments

Board members took a few moments to share updates from their respective agencies, including recent developments, ongoing projects, and upcoming initiatives.

12 Chair Comments

Council Member Higgins thanked everyone for their time, and the meeting was adjourned at 1:57 p.m.

Anadia Grier, Clerk of the Board

DRAFT



VOUCHERS PAID FOR THE MONTH OF NOVEMBER 2025

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
11/13/25	V122811	EMLVO P.C.	October legal svcs: Board mtg, AG mtg	550.00
	V122812	Cycrest Systems	Managed IT Services - Monthly Nov; SaaS Security	1,705.28
	V122813	Diamond Parking Services	Acct parking for Board, Cmte mtg parking - October 2025	41.00
	V122814	Spokesman Review	Public Notice for MTP Public meeting	100.13
	V122815	WA State Dept of Retirement	Employee and Employer Contributions: October 2025	11,765.86
	V122816	Intermax Networks	VOIP telecom Nov 2025	243.36
	V122817	Washingon Trust Bank	Softwr subscptns; Office splys/eqpt; Virtual mtg subscptn; staff regs; webnrs/conf	3,365.64
	V122818	Journal of Business	Transportation Summit Advertising	515.00
	V122819	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2025-23	777.00
	V122820	Adie Tomer	Transportation Summit 2025 Key Note Speaker Honorarium (Replace lost/vr	4,000.00
	V122821	Rehn & Associates	Admin fee October '25	75.00
	V122822	Minuteman Press	Summit bifolds, Poster, Horizon 2050 Rack Cards	627.64
11/14/25	V122823	The Family Guide	Early-Bird Registraton for 2026 Lunar New Year Celebration Outreach event	200.00
	V122824	Greg Griffin	GG Travel Reimburse per diem & mileage WFOA Conf & MRSC Procurement '	121.94
	V122825	Comcast	Fiber Services, Dec 2025	253.53
	V122826	WA State Dept of Retirement	Employee DCP payroll contributions: November PP23 2025	200.00
	V122827	Kittelson & Associates	Economic Analysis Project 9/01/25-9/30/25	4,196.82
11/26/25	V122828	AWC Employee Benefit Trust	December '25 Benefit Insurance Premiums	11,741.32
	V122829	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2025-24	777.00
	V122830	Pacific Office Automation	Copier Lease/Usage October 2025	233.61
	V122831	WA State Dept of Retirement	Employee DCP payroll contributions: November PP24 2025	700.00
	V122832	WA State Auditors Office	2024 Federal & Financial Audit (#3)	7,650.50
	V122833	The Woodshop LLC	Website maintenance/hosting/updates	489.86

Vouchers: V122811 - V122833	50,330.49
Reimbursement(s)	
Salaries/Benefits Pay Periods Ending: 11/08/25 & 11/22/25	91,912.60
Spokane County Treasury Monthly SCIP fee - October 2025	23.48
	142,266.57

As of 12/11/25, the Spokane Regional Transportation Council Board of Directors approves the payment of the November 2025 vouchers included in the list in the amount of: **\$142,266.57**



To: SRTC Board of Directors
From: Jason Lien, Principal Transportation Planner
Topic: Horizon 2050 – Approval

Requested Action:

Approve Resolution R-25-28 (Attachment), adopting Horizon 2050 as the new Metropolitan Transportation Plan and Regional Transportation Plan for the Spokane Metropolitan Planning Area.

Key Points:

- Horizon 2050 is the latest iteration of the region's Metropolitan Transportation Plan (MTP). It also serves as the Regional Transportation Plan (RTP) in accordance with Washington state requirements. Staff have generated the plan based on the past year of public engagement and coordination with the SRTC Board and committees, as well as other stakeholders. After the October 9 Board meeting, the Draft Plan was formally released for a 30-day public comment period, which ended on November 10.
- The Horizon 2050 Plan and Appendices are available for [review on the SRTC website](#). An open house/hybrid meeting was held on October 21 for public information and feedback. Comments received during the public comment period resulted in several minor updates to the plan.
- Horizon 2050 identifies transportation needs and recommends projects, policies, and strategies that support regional goals as embodied in SRTC's Guiding Principles. Regular updates to the MTP make the region eligible for federal funding and provide guideposts for transportation investments. Upon approval by the SRTC Board, Horizon 2050 will be the new MTP and RTP for the planning area of Spokane County.
- Horizon 2050 is concurrently undergoing a standard NEPA Linkage/SEPA Determination of Nonsignificance (DNS) for a non-project action. This is a routine procedural step to ensure thorough review and coordination.

Board/Committee Discussions:

Horizon 2050 items have been presented at multiple Board and Committee meetings in 2024 and throughout 2025. The TTC and TAC voted to recommend approval of Horizon 2050 at their November 19 meetings.

Public Involvement:

Horizon 2050 had an ongoing public outreach program including workshops, group presentations, table events, and a survey.

Staff Contact: Jason Lien, SRTC | jlien@srtc.org | 509.343.6370



RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-25-28

ADOPTING THE HORIZON 2050 METROPOLITAN TRANSPORTATION PLAN FOR THE SPOKANE METROPOLITAN PLANNING AREA

WHEREAS, the Spokane Regional Transportation Council's Board of Directors (SRTC Board) is the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) as well as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, as the MPO and RTPO for Spokane County, SRTC is required to develop a long-range, multimodal, financially constrained transportation plan; and

WHEREAS, Horizon 2050 was developed in accordance with federal metropolitan transportation planning process requirements, as prescribed in Title 23, Code of Federal Regulations, Part 450 (23 CFR 450) and other relevant regulations; and

WHEREAS, the Revised Codes of Washington (RCW) 47.80.030 requires an RTPO to prepare a regional transportation plan in cooperation with the Department of Transportation, public transportation providers, and local governments within the region; and

WHEREAS, Horizon 2050 serves as the federally required Metropolitan Transportation Plan (MTP) and as the Regional Transportation Plan (RTP) for the Spokane Metropolitan Planning Area; and

WHEREAS, Horizon 2050 has been developed under the direction of the SRTC Board in consultation with local government staff, Washington State Department of Transportation, and operators of public transportation, and with input from various groups and members of the public; and

WHEREAS, the public was invited to review the draft plan and was provided 30 days to comment; and

WHEREAS, the approved Horizon 2050 will replace the 2022-2045 MTP and RTP for Spokane County; and

WHEREAS, Horizon 2050 defines projects, programs, and strategies for a coordinated multimodal system and provides direction for development of future Transportation Improvement Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Spokane Regional Transportation Council that:

1. Horizon 2050 is hereby adopted.
2. Spokane Regional Transportation Council is authorized to publish Horizon 2050 and per 23 CFR 450.324 (c) submit for information purposes the Plan to the Governor, Federal Highways Administration (FHWA) and Federal Transit Administration (FTA).

ADOPTED: 12/11/2025

ATTEST

Anadia Grier
SRTC
Clerk of the Board

Council Member Rod Higgins
City of Spokane Valley
Chair, SRTC Board of Directors



To: SRTC Board of Directors
From: Ryan Stewart, Principal Transportation Planner
Topic: 2026 Transportation Improvement Program (TIP) Guidebook

Requested Action:

None. For information and discussion.

Key Points:

- The SRTC TIP Guidebook establishes goals and objectives for the TIP, outlines specific programming policies, provides critical TIP timelines, and details other TIP-related information.
- The TIP Guidebook is a programming resource for SRTC member agencies, the Board of Directors, and advisory committee members.
- The initial TIP Guidebook was developed in 2013 and is updated yearly to incorporate new schedules, procedures, and programming policies.
- Changes to the draft 2026 TIP Guidebook include:
 - Revisions to the definition of Regionally Significant projects to remove transportation air quality conformity requirements.
 - Revision to the Project Selection section to reflect the 2025 call for projects.
 - Updates to the 2027-2030 TIP development schedule.
 - Revisions to the Congestion Management Process section to reflect the updates in the CMP that was approved by the SRTC Board earlier this year.
 - A change to Policy 4.4 regarding one-time extensions if a project will not meet its targeted obligation date.
 - Updates to the amendment and administrative modification schedules.
- The draft 2026 TIP Guidebook document is available on the [SRTC website](#).

Board/Committee Discussions:

The draft 2026 TIP Guidebook was presented to the TAC and TTC at their 10/22/25 and 11/19/25 meetings and to the Board at their 11/13/25 meeting.

Public Involvement:

All SRTC Board and Committee meetings at which the draft 2026 TIP Guidebook is discussed are open to the public.

Staff Contact: Ryan Stewart, SRTC | rstewart@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: Ben Kloskey, Associate Transportation Planner II
Topic: Transportation Performance Management (TPM): PM1 – Safety Targets

Requested Action:

None. For information and discussion.

Key Points:

- Pursuant to 23 CFR 924, State Departments of Transportation (DOTs) are required by the federal Highway Safety Improvement Program (HSIP) to support statewide safety performance targets or to set separate numerical targets for their respective planning areas annually for the following:
 1. Number of fatalities
 2. Rate of fatalities per 100 million VMT (vehicle miles traveled)
 3. Number of serious injuries
 4. Rate of serious injuries per 100 million VMT
 5. Number of non-motorized fatalities and non-motorized serious injuries.
- In February 2025, the SRTC Board approved a resolution agreeing to plan and program projects which contribute to the accomplishment of WSDOT statewide performance targets for safety.
- Target Zero is WSDOT's plan to reduce the number of traffic deaths and serious injuries on Washington's roadways to zero by the year 2030.
- The Board will be asked to take action on safety targets on 01/08/2025.
- SRTC has adopted separate regionwide safety targets through its Regional Safety Action Plan, adopted by the SRTC Board on September 12, 2024.
 - Supporting statewide targets does not change SRTC's regional safety efforts or priorities.

Board/Committee Discussions:

The TTC and TAC discussed this item at their 11/19/2025 meeting. The Board last adopted PM 1 targets at their 02/13/2025 meeting. Targets in the other two performance categories (PM 2 - Infrastructure and PM 3 - System Performance) are set on four-year cycles.

Public Involvement:

All SRTC Board and Committee meetings at which Transportation Performance Management (TPM) target setting is discussed are open to the public.

Staff Contact: Michael Redlinger, SRTC | mredlinger@srtc.org | 509.343.6370
Ben Kloskey, SRTC | bkloskey@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: Ryan Stewart, Principal Transportation Planner
Topic: Vehicle Miles Traveled (VMT) Reduction Framework and Comprehensive Plan Certification Final Report

Requested Action:

None. For information and discussion.

Key Points:

- The Vehicle Miles Traveled (VMT) Reduction Framework and Comprehensive Plan Certification Process Update project is an effort to monitor VMT per capita and update comprehensive plan certification elements.
- The project has resulted in a [draft VMT reduction framework](#).
- At this time, staff are **not** recommending SRTC set regional VMT per capita reduction targets.
- The project has also resulted in recommendations for updating [SRTC's Comprehensive Plan Certification Process](#), including a revised checklist.
- The checklist will be used to document the certification of the comprehensive plan's conformity with the Growth Management Act transportation element requirements and consistency with the regional transportation plan, Horizon 2050.

Board/Committee Discussions:

The VMT Reduction Framework and Comprehensive Plan Certification Process Update project was presented at the 03/13/25 Board meeting. The information was also presented to the TAC and TTC at the 02/26/25, 05/28/25, and 11/19/25 committee meetings.

Public Involvement:

All Board and committee meetings where the VMT Reduction Framework and Comprehensive Plan Certification Process Update project is discussed are open to the public.

Staff Contact: Ryan Stewart, SRTC | rstewart@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: Benjamin Kloskey, Associate Transportation Planner II
Topic: Transportation Advisory Committee (TAC) Application and Selection

Requested Action:

None. For information and discussion.

Key Points:

- The 2021 Interlocal Agreement relating to the formation and operation of the Spokane Regional Transportation Council established that the TAC shall exist as a Standing Committee of the SRTC Board.
- The [TAC bylaws](#) outline the requirements for committee membership.
- The [TAC application](#) is available on SRTC's website and has been publicly promoted at several locations and social media sites.
- With 10 members returning, SRTC is recruiting for six new TAC members, four permanent and two alternates.
- TAC applications opened on October 13th and closed on November 28th.
- SRTC staff have assembled a four-person team to evaluate applications by early December. Staff will then provide the Board with a list of the recommended new members for final approval at your January 2026 meeting.
- The application asks questions from the following categories:
 - Demographics
 - Transportation modes of interest
 - Community/Professional affiliations
 - Experience/Expertise areas
 - Regional concerns
 - What they hope to achieve and learn if selected
- The application review process takes geographic, disciplinary, and demographic diversity into account, along with other qualitative factors.

Board/Committee Discussions:

This Board discussed the TAC bylaws and upcoming application cycle at their October 2025 meeting.

Public Involvement:

SRTC Committee and Board meetings are open to the public.

Staff Contact: Benjamin Kloskey, SRTC | bkloskey@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: Lois Bollenback, Executive Director
Topic: Executive Director's Monthly Report

Requested Action:

None. For information only.

Key Points:

Ongoing/Upcoming Public Events & Activities

- Staff presented information regarding the Horizon 2050 metropolitan transportation plan to the City of Spokane Planning Commission (11/12/2025) and to the GSI Economic Development Committee (11/18/2025). SRTC staff also held an end of year appreciation event with members of the TAC to recognize their ongoing support and to thank outgoing members for their service.

Transportation Funding – Awards & Opportunities

Program (Grants are Upcoming)	Close Date	Available Funding	Agency
Tribal Transportation Safety Funds	1/15/2026	\$25 million	USDOT
Strengthening Mobility & Revolutionizing Transportation (SMART) Grants Program Round 2	TBD	\$500 million	USDOT
Grid Resilience and Innovation Partnerships (GRIP) Program	TBD	~\$3-4 billion	USDOE

- Spokane County received \$5,186,000 in federal Bridge Funds for Cheney-Spokane Road (over the rail line).
- The City of Spokane recently received \$1,425,000 in federal Bridge Funds for deck work at three locations: 1) Riverside Ave (over Maple Street); 2) 1st Ave. (over Maple); and 3) Sprague Ave. (over Sprague Way).

Annual Audit Update

SRTC's annual audit for calendar year 2024 was completed by the Office of the Washington State Auditor and an exit conference was held on 11/20/2025. SRTC Board Chair Rod Higgins joined SRTC staff in the exit conference. The final audit report was without findings and several recommendations were provided separately for management consideration.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.343.6370



Transportation Technical Committee

ACTION ITEMS

CONSENT AGENDA

The consent agenda, which included the October TTC meeting minutes, was approved.

Mr. Weathers motioned to approve the Consent Agenda as presented. Mr. Jennings seconded the motion. The motion was passed unanimously.

HORIZON 2050 - APPROVAL

Mr. Lien provided an overview of Horizon 2050, emphasizing updates to the guiding principles, activity centers, financial projections, and project lists. He noted that public feedback—mostly minor edits or clarifications—had been incorporated into the draft. Committee members commended the plan's results, outreach efforts, and staff work. The recommendation is scheduled to move forward to the Board of Directors for approval on December 11.

Ms. Note motioned to recommend the approval of Horizon 2050 as presented. Ms. Hayes seconded the motion. The motion was passed unanimously.

INFORMATION AND DISCUSSION ITEMS

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK

Mr. Stewart presented the 2026 TIP Guidebook for discussion, outlining updates to project definitions, amendment procedures, the congestion management process, and extension policies to help the region meet obligation targets while retaining flexibility. He responded to committee questions regarding deadlines and policy language, noting that further updates would be reviewed by the TIP working group before returning to the committee next month with a recommendation for the Board in January.

TRANSPORTATION PERFORMANCE MANAGEMENT (TPM): PM1 - SAFETY TARGETS

Mr. Kloskey provided an update on SRTC's TPM efforts, focusing on safety targets aligned with Washington's Target Zero initiative. He reviewed 2026 statewide and regional safety measures, trends, and contributing factors, highlighted ongoing education and infrastructure initiatives, and discussed the goals of the Regional Safety Action Plan. He noted that the Board will consider in December whether SRTC should adopt regional targets or continue supporting state targets, with a decision expected in early 2026.

2026 TRANSPORTATION TECHNICAL COMMITTEE (TTC) OFFICERS ELECTION

Mr. Fletcher reviewed the TTC officer selection process, noting that the committee annually recommends a Chair and Vice-Chair from different agencies for one-year terms, with the Board formally appointing the Chair. He highlighted their duties—including presiding over meetings, communicating with the Board, and attending Board meetings as ex officio members.

VEHICLE MILES TRAVELED (VMT) REDUCTION FRAMEWORK AND COMPREHENSIVE PLAN CERTIFICATION FINAL REPORT

Ms. Wilber updated the committee on the VMT Reduction Framework and comprehensive plan certification, noting that SRTC is currently monitoring regional vehicle miles traveled and supporting local jurisdictions' 2026 plan updates rather than establishing targets, due to data limitations and regional context. He reviewed updates to certification requirements under the Growth Management Act and SB 5412, discussed modeling approaches, and emphasized that VMT

reduction is one of several strategies to reduce emissions and encourage sustainable land use and multimodal transportation.

FFY 2027-2032 NATIONAL HIGHWAY FREIGHT PROGRAM (NHFP) PROJECT SOLICITATION AND SELECTION PROCESS

Mr. Fletcher provided an overview of WSDOT's FFY 2027-2032 National Highway Freight Program solicitation, including funding levels, eligibility, evaluation criteria, and the timeline for submitting regional priority projects through SRTC. Committee members discussed project benefits, multi-modal considerations, and coordination with state and federal processes, stressing the importance of the February 27 submittal deadline.

AGENCY UPDATE AND FUTURE ITEMS

Mr. Fletcher reminded the committee to review member and alternate positions ahead of next month's elections and to fill any vacancies, and he noted that the City of Airway Heights submitted a draft ADA transition plan for review, with comments due by the end of November. An email will be sent to facilitate the committee's feedback.



Transportation Advisory Committee

ACTION ITEMS

CONSENT AGENDA

The consent agenda, which included the October TAC meeting minutes, was approved.

Mr. Eash motioned to approve the Consent Agenda as presented. Ms. Zentz seconded the motion. The motion was passed unanimously.

HORIZON 2050 - APPROVAL

Mr. Lien presented Horizon 2050, highlighting key updates to guiding principles, activity centers, financial forecasts, and project lists, and noting that public comments—primarily minor edits or clarifications—were incorporated into the draft. Committee members praised the plan's outcomes, public outreach, and staff efforts, and the recommendation will advance to the Board of Directors for action on December 11.

Ms. Zentz motioned to recommend the approval of Horizon 2050 as presented. Mr. Hansen seconded the motion. The motion was passed unanimously.

INFORMATION AND DISCUSSION ITEMS

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK

Mr. Stewart presented the 2026 TIP Guidebook for discussion, highlighting key revisions to project definitions, amendment procedures, the congestion management process, and extension policies to ensure the region meets obligation targets while maintaining flexibility. He addressed committee questions on deadlines and policy language, emphasizing that updates would continue through the TIP working group before returning to the committee next month for a recommendation to the board in January.

TRANSPORTATION PERFORMANCE MANAGEMENT (TPM): PMI - SAFETY TARGETS

Mr. Kloskey updated the committee on SRTC's TPM efforts, focusing on safety targets aligned with Washington's Target Zero initiative and presenting 2026 statewide and regional safety measures, trends, and contributing factors. He highlighted ongoing education and infrastructure efforts, the Regional Safety Action Plan goals, and noted that the December board will consider whether SRTC should adopt regional targets or continue supporting state targets, with action expected in early 2026.

2026 TRANSPORTATION ADVISORY COMMITTEE (TAC) OFFICERS ELECTION

Mr. Vose and Mr. Kloskey reviewed the 2026 TAC officer elections, outlining term limits, succession rules, and the December election timeline, noting that current vice chair Mr. Ankney is interested in serving as chair. They also encouraged member participation in leadership roles and highlighted ongoing efforts to expand and diversify committee membership, with the recruitment period open until November 28.

VEHICLE MILES TRAVELED (VMT) REDUCTION FRAMEWORK AND COMPREHENSIVE PLAN CERTIFICATION FINAL REPORT

Mr. Stewart updated the committee on the VMT Reduction Framework and comprehensive plan certification, explaining that SRTC has focused on monitoring regional vehicle miles traveled and supporting local jurisdictions' 2026 plan updates rather than setting premature targets, due to data limitations and regional context. He also reviewed updates to certification requirements under the Growth Management Act and SB 5412, discussed modeling approaches, and

emphasized that VMT reduction is one of several strategies to lower emissions and promote sustainable land use and multimodal transportation.

FFY 2027-2032 NATIONAL HIGHWAY FREIGHT PROGRAM (NHFP) PROJECT SOLICITATION AND SELECTION PROCESS

Mr. Fletcher provided an overview of WSDOT's FFY 2027-2032 National Highway Freight Program solicitation, detailing funding levels, eligibility, evaluation criteria, and the schedule for submitting regional priority projects through SRTC. Committee members discussed project benefits, multi-modal considerations, and coordination with state and federal processes, emphasizing the importance of meeting the February 27 submittal deadline.

TRANSPORTATION ADVISORY COMMITTEE (TAC) APPLICATION AND SELECTION

Mr. Kloskey outlined the TAC application and selection process, noting the October 13-November 28 application period, review criteria emphasizing diversity and representation, and anticipated Board approval of the new members in January. He reported six applications received to date, encouraged member outreach to potential candidates, and confirmed that all open positions will be filled to maintain a full 16-member committee.

AGENCY UPDATE AND FUTURE ITEMS

Mr. Kloskey provided agency updates, noting Executive Director Lois Bollenback's absence and highlighting the City of Airway Heights' draft ADA Transition Plan, encouraging committee participation in the public comment process through November 2025. He also invited members to suggest future presentation topics, emphasized the regional and personal benefits of their work, and reminded them that the next meeting will be held on December 17.