



Board of Directors Meeting

Thursday, 01/08/2026 at 1:00 PM

Hybrid In-Person/Virtual Meeting

- **In Person: 421 W Riverside Ave, Suite 504, Spokane, WA 99201**
- **Online via Zoom:**

<https://us02web.zoom.us/j/82990423233?pwd=umAt0b7zXGZhQgRlqtByx14vkGOIBU.1>

Meeting ID: 829 9042 3233 | Passcode: 100681

By Phone: +125 320 50468

Meeting ID: 829 9042 3233 | Passcode: 100681

Or find your local number: <https://us02web.zoom.us/u/kcau3PfqFO>

SRTC welcomes public comments at Board meetings.

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email: contact.srtc@srtc.org
- By mail: 421 W Riverside Ave Suite 500, Spokane, WA 99201
- By phone: 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.

Time	Item #	Page #
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1:00 1 **Call to Order/Record of Attendance/Excused Absences**

1:10 2 **Public Comments**

FOR ACTION

1:15	3 Election of 2026 Board Officers	3
1:25	4 Consent Agenda	
	a. December Board Meeting Minutes	14
	b. Transportation Improvement Program (TIP) Amendment – January	21
	c. Appointment of CY 2026 Transportation Technical Committee (TTC) and Transportation Advisory Committee (TAC) Officers	29
	d. Annual Confirmation of Appointments to the SRTC Board	30
	e. Vouchers Paid for the Month of December	
1:30	5 Transportation Improvement Program (TIP) Guidebook – Approval <i>(Ryan Stewart)</i>	32
1:35	6 Vehicle Miles Traveled (VMT) Reduction Framework and Comprehensive Plan Certification Process Update – Approval <i>(Ryan Stewart)</i>	34
1:45	7 Transportation Advisory Committee (TAC) Members – Approval <i>(Ben Kloskey)</i>	36
1:50	8 Transportation Performance Management (TPM): PM1 – Safety Targets <i>(Ben Kloskey & Michael Redlinger)</i>	37

INFORMATION AND DISCUSSION ITEMS

2:00	9 Guest Presentation: Target Zero Task Force <i>(Spokane County)</i> <u>No Memo</u>	N/A
2:15	10 FFY 2027–2032 National Highway Freight Program (NHFP) Regional Priority Freight Projects List – Draft <i>(David Fletcher)</i>	39
2:25	11 Commerce Electrification of Transportation Systems (ETS) Grant Closeout <i>(Jason Lien)</i>	41

INFORMATION: No Action or Discussion (Written reports only)

2:30	12 Executive Director's Monthly Report <i>(Lois Bollenback)</i>	42
	• Ongoing/Upcoming Events and Activities	
	• Transportation Funding – Awards & Opportunities	
13	Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries	43

DISCUSSION

2:35 14 **Board Member Comments** *(Chair)*

2:40 15 **Chair Comments**

2:45 16 **Adjournment** *(Chair)*



To: **SRTC Board of Directors**
From: **Lois Bollenback, Executive Director**
Topic: **Election of 2026 Board Officers**

Requested Action:

Election of Officers for the Calendar Year (CY) 2026 SRTC Board of Directors: 1) Chair; and 2) Vice Chair.

Key Points:

- Section 6 of the [2021 SRTC Interlocal Agreement](#) (ILA) states that the Board shall select a Chair and Vice Chair ("Officers") from among the voting Directors, by majority vote of the Directors, at the first regular meeting of the calendar year.
- To be eligible for the Chair position, the ILA states that a Director shall have served on the Board for at least one year prior to taking office as Chair, must be an elected official, and shall hold a voting position on the Board.
- Section 6 of the 2021 ILA also states that the office of the Chair shall serve for a term of one year and shall rotate on a yearly basis among the following parties, as follows:
 - Towns and cities, excluding the cities of Spokane and Spokane Valley
 - City of Spokane
 - Spokane County; and
 - City of Spokane Valley
- The position of SRTC Chair for CY 2025 was held by Councilmember Rod Higgins from the City of Spokane Valley, and the Vice Chair position was held by Mayor Cris Kaminskas from the City of Liberty Lake.
- The 2021 SRTC Rules of Procedures, Section 3 (see **Supporting Information**), establishes the process for selecting officers.
- The Rules of Procedure clarify that the Vice Chair is the presumptive incoming Chair. For Calendar Year 2026, the Chair will be a representative from the towns and cities (excluding Spokane and Spokane Valley), while the Vice Chair will be a representative from the City of Spokane.

Board/Committee Discussions:

This is the first time the 2026 officer elections have been presented for action or discussion.

Public Involvement:

All SRTC Board meetings are open to the public.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.343.6370

RESOLUTION
of the BOARD of DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R 22-18 SRTC

APPROVING
SPOKANE REGIONAL TRANSPORTATION COUNCIL
RULES OF PROCEDURE

WHEREAS, the Spokane Regional Transportation Council (SRTC Board) serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA); and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the SRTC Board operates pursuant to an Interlocal Agreement of the member parties; and

WHEREAS, on 02/10/2022 the SRTC Board established the *2022 Interlocal Agreement Implementation Subcommittee* and one of the committee's assigned tasks was to update the Rules of Procedure; and

WHEREAS, SRTC legal counsel has reviewed the updated Rules of Procedure

NOW, THEREFORE BE IT RESOLVED, that the SRTC Board is establishing updates Rules of Procedure as outlined in Attachment A of this resolution.

PASSED and APPROVED on this 13th day of October 2022 by the Spokane Regional Transportation Council Board of Directors.



Paul Schmidt, Council Member, City of Cheney
Chair, SRTC Board of Directors

ATTEST



Julie Meyers-Lehman, Clerk of the Board

**Spokane Regional Transportation Council
Rules of Procedure**

Through the execution of an Interlocal Agreement, units of state and local governments and other interested parties established the Spokane Regional Transportation Council (SRTC) to perform the functions of a Metropolitan Planning Organization (MPO) and a Regional Transportation Planning Organization (RTPO).

These Rules of Procedure are adopted pursuant to the 2021 Interlocal Agreement (ILA) and are intended to govern the meetings and business of the Council's governing body, known as the "Board." These rules govern activities related to the Standing Committees and other committees of the Board, as applicable. For decisions on points of order, the Board shall refer to the most recent edition of Roberts Rules of Order.

Capitalized terms shall have the meaning set forth in the Interlocal Agreement, unless otherwise defined in these rules of procedure.

1. GENERAL RULES

- 1.1 **Meeting to Be Public:** All meetings of the Board shall be open to the public with the exception of executive sessions as defined in Chapter 42.30 RCW.
- 1.2 **Quorum:** A simple majority of the voting Directors of the Board (excluding ex officio members) shall constitute a quorum and be necessary for the transaction of business. Vacant positions shall not be included in determining the quorum necessary for Board action. If a quorum is not present, those in attendance may adjourn to a later time, but no adjournment shall be for a longer period than until the next regular meeting.
- 1.3 **Attendance and Absences:** When a Director has three unexcused absences from regular Board meetings during a calendar year, the Board, following an approved motion, shall send a letter to the representative's Party requesting that a new Director be appointed to the Board. An excused absence shall be approved by motion and majority approval of the Board at the meeting from which the Director is absent or at the next regular meeting immediately following the Director's absence.

If attendance is not possible, Board members should contact the SRTC Executive Director and/or administrative staff prior to the meeting and state the reason for the inability to attend the meeting. SRTC staff shall notify the Chair in advance of the meeting. The Chair shall inform the Board of the member's absence, state the reason for such absence and inquire if there is a motion to excuse the member.

Upon passage of such motion, the absent member shall be considered excused, and the appropriate notation will be made in the minutes. If the motion is not passed, the minutes will reflect that the absence is unexcused.

- 1.3.1 **Alternate Representatives:** An alternate representative may serve in the absence of a Board member. If the Board member is an elected official, the alternate must also be an elected official from that agency's governing body. If an alternate representative is necessary for the Tier One City/Town representative, the alternate must be an elected official from the membership category of the Tier One City/Town. For non-elected officials, the alternate shall be a manager or senior official from the appointing agency. Members are encouraged to appoint alternates along with the appointment of the Board member. If no standing alternate is identified, notification of an alternate shall be submitted to SRTC in writing (to include e-mail) in advance of the meeting.
- 1.3.2 **New Board Member:** When an agency appoints a new Board member due to a resignation or early termination of the designated representative, the appointee shall serve the remainder of the departing Board member's term or appointee's tenure in office, whichever first occurs. SRTC shall maintain a record of the term being served by Board members, designees, and appointees to the Board.
- 1.4 **Attendance of Staff:** The Executive Director shall attend all meetings of the Board unless excused by the Chair. SRTC staff shall attend Board meetings at the request of the Chair or Executive Director.
- 1.5 **Journal of Proceedings:** A journal of all proceedings (minutes) of the Board shall be kept by the Clerk of the Board. The approved minutes shall constitute the official record of the Board.
- 1.6 **Recording of Meetings:** SRTC makes audio recordings of the regular meetings of the Board, the Transportation Advisory Committee (TAC) and the Transportation Technical Committee (TTC). Recordings that include video are also made for remote/virtual meetings when held using remote/virtual meeting formats. Recordings of other meetings or workshops are made as directed by the Board or as needed to facilitate the completion of meeting minutes or summaries.

2. TYPES OF MEETINGS

- 2.1 **Regular Board Meetings:** The Board shall meet regularly on the second Thursday of each month beginning at 1:00 p.m. and ending at 3:00 p.m., with

up to a one (1) hour extension upon a duly adopted motion of the Board. The location of the meetings shall be the SRTC offices located at 421 W Riverside Ave Suite 500, Spokane WA 99201 (The Paulsen Center), unless specified otherwise by a majority vote of the Board.

2.2 **Hybrid and Remote/Virtual Meetings:** SRTC recognizes the advantages of providing remote meeting opportunities or hybrid meetings (some members on site and others participating remotely). Remote options can expand meeting attendance for Board and Committee members as well as members of the public. Remote and hybrid meetings are provided as directed by the SRTC Board or as required under state-wide executive orders. In all cases, SRTC will comply with the Open Public Meetings Act (Chapter 42.30 RCW).

2.3 **Special Meetings:** Special meetings may be called by the Chair or a majority of Board members. The Clerk of the Board shall prepare a notice of the special meeting stating the time, place and business to be transacted. The Clerk of the Board shall notify each member of the Board, either by telephone, email, or otherwise of the special meeting. The Clerk of the Board shall give at least 24 hours' notice of the special meeting to each local newspaper of general circulation, to the SRTC website, social media platforms, and to each local radio and/or television station which has filed with the Clerk of the Board a written request to be notified of special meetings. No subjects other than those specified in the notice shall be considered. In all cases, SRTC will comply with the Open Public Meetings Act (Chapter 42.30 RCW).

Special meetings may be called without the notice required in this section, to deal with emergencies involving injury or damage to persons or property or the likelihood of such injury or damage if the notice requirements would be impractical or increase the likelihood of such injury or damage.

2.4 **Continued And Adjourned Sessions:** Any meeting of the Board may be continued or adjourned from day to day, or for more than one day, but no adjournment shall be for a longer period than until the next regular meeting.

2.5 **Study Sessions or Workshops:** The Board may meet in study sessions or workshops, which shall be open to the public. The purpose is to review and discuss current or proposed programs or projects including the receipt of information from Staff or others. No final action by the Board shall occur at a study session or workshop. In all cases, SRTC will comply with the Open Public Meetings Act (Chapter 42.30 RCW).

2.6 **Executive Sessions:** The Board may hold an executive session during a

regular or special meeting. Executive sessions refer to a portion of a regular or special meeting of a governing body closed to the public for the purposes established by RCW 42.30.110. Before convening in executive session, the Chair shall publicly announce the purpose for excluding the public from the meeting and the time when the executive session will be concluded. The announced time limit for executive sessions may be extended by announcement from the Chair. No final action by the Board shall occur during an Executive Session.

All participants to an executive session must keep confidential all oral and written information provided or communicated therein. Confidentiality also extends to and includes information provided to Board members outside of executive sessions when the information is considered exempt from disclosure under the Public Records Act or the Code of Ethics for Municipal Officers.

3. SELECTING THE CHAIR AND VICE CHAIR

- 3.1 **Officers and Eligibility:** The Board shall select a Chair and Vice-Chair ("Officers") from among the voting Directors. Only voting Directors who are elected officials are eligible to be Officers. To be eligible to be Chair, the Director must have served on the Board for at least one year prior to taking office as Chair.
- 3.2 **Nomination and Election:** At the first regular meeting of the calendar year, the Board, Board members may each nominate one person for Chair. All nominations require a second. After all nominations are made, the existing Chair will call for a vote on the nominations in the order they were made. Voting will be by a recorded vote as determined by the existing Chair. As soon as one nominee receives a majority vote, that Board member will be declared the Chair and immediately assume Chair responsibilities. No votes will be taken on the remaining nominees. The same process shall be followed for the nomination and election of the Vice Chair.
- 3.3 **Term:** The office of the Chair shall rotate on a yearly basis pursuant to Section 6(A)(3)-(4) of the ILA. In any year, the rotation for the office of the Chair may be altered at the request of the jurisdiction holding the right to the Chair position, upon motion and approval of a majority of the voting members of the Board, at a regular or special meeting of the Board. The term for Chair may not, however, exceed one (1) year from the date of election.
- 3.4 **Vice Chair Succession:** The Vice Chair is the presumptive incoming Chair.

3.5 **Removal of Chair:** The Chair may be removed from office upon a majority vote of the Board members.

4. CHAIR DUTIES

4.1 **Chair:** The Chair presides at all meetings of the Board. In the absence of the Chair, the Vice Chair shall preside. In the absence of the Chair and Vice Chair, a majority of the remaining Board may, by a majority vote of those present, appoint a presiding officer for one meeting.

4.2 **Call to Order:** The meetings of the Board shall be called to order by the Chair. In the absence of both the Chair and Vice Chair, the meeting shall be called to order by the Clerk of the Board for the appointment of a presiding officer.

4.3 **Points of Order:** The Chair with the assistance of the SRTC Attorney shall determine all points of order, subject to the right of any member to appeal to the Board.

4.4 **Questions to Be Stated:** Prior to a vote, the Chair shall state the motion, call the question, and announce the result.

4.5 **Presiding Officers' Powers:** The Chair may move, second, debate and vote subject only to such limitations of debate as are by these rules imposed on all members and shall not be deprived of any of the rights and privileges of a Board member by reason of acting as the Chair.

4.6 **Robert's Rules of Order:** Robert's Rules of Order shall govern all Board meetings, included regular and special meetings.

5. BOARD ORDER OF BUSINESS AND AGENDA

5.1 **Order of Business:** The order of business for all regular meetings shall be set forth in an agenda.

Except for the Consent Agenda and, unless waived by the Board, matters requiring action should generally have appeared for presentation and discussion on a preceding agenda.

6. VOTING AND MOTIONS

6.1 **Voting:** Votes during Board meetings shall be taken by voice. At the request of the Chair or any voting Board member a roll call vote shall be recorded by

the Clerk of the Board.

A simple majority (more than half of those present) is required to approve an action. A tie vote results in no action unless a weighted vote is requested.

- 6.2 **Weighted Voting:** To provide a measure of proportionate representation between the Parties, the Board shall utilize a weighted voting process, which may be requested on any action item by any two voting Directors from different representative entities. A request for a weighted vote shall be stated on the record and seconded by another voting Director either: (1) prior to the vote on the proposed motion; or (2) after the vote but prior to the Board taking action on the next immediate agenda item. If the weighted vote achieves greater than fifty percent (50%) of the vote, the weighted vote shall take precedence over a prior non-weighted vote. Following the request for weighted voting, the Chair shall thereafter conduct a weighted vote on the matter, with the weight of each vote calculated according to the percentages set forth in Attachment 1 to the ILA. A weighted vote may not occur with respect to the adoption of bylaws and rules of procedure, the appointment or discharge of the Executive Director, and/or adoption of the SRTC budget.
- 6.3 **Motions:** No motion shall be considered or debated until duly seconded. Thereafter, the motion shall be recorded and, if desired by any Board member, it shall be read by the Clerk of the Board before it is discussed.
- 6.4 **Conflict of Interest:** Any Board member who is disqualified from voting on a matter for any purpose, including but not limited to a conflict of interest, shall not participate in the discussion or debate of a Motion. Prior to the discussion or debate, the Board member shall identify the reason for their disqualification or conflict.
- 6.5 **Motions to Reconsider:** A motion to reconsider must be made by a person who voted with the majority on the principal question and must be made at the same or succeeding regular meeting.
- 6.6 **Motion to Amend:** A motion to amend a pending motion may be accepted by the Maker unless there is an objection from a voting Board member. Upon objection, the motion to amend shall be treated as a separate question to include a second and vote of the Board.

7. PUBLIC PARTICIPATION

7.1 **Meeting Participation:** The public is welcome at all Board meetings and is encouraged to attend and participate. Recognition of a speaker by the Chair is a prerequisite for an orderly and effective meeting. It is expected that all speakers will deliver their comments in a courteous and efficient manner and will speak only to the subject under consideration.

When hosting meetings in a hybrid format that provides for physical attendance as well as remote attendance, the Chair will also provide an opportunity to provide public comment for members of the public participating remotely.

The Board may remove anyone in attendance if such person's attendance is disruptive and/or makes further conduct of the meeting unfeasible.

7.2 **Subjects Not on The Current Agenda:** Under agenda item "Public Comments" persons may address any item they wish to discuss with the Board. They shall first obtain recognition by the Chair, state their name, address and subject of their comments. The Chair shall then allow the comments, subject to a three (3) minute limitation per speaker, or other limitations as the Chair or Board may deem necessary. Following such comments, if action is required or has been requested, the Chair may place the matter on the current agenda or a future agenda or refer the matter to staff or a Board Committee for action or investigation and a report at a future meeting.

7.3 **Subjects on the Current Agenda:** Any member of the public who wishes to address the Board on an item on the current agenda shall make such request to the Chair.

8. PREPARATION OF AGENDA

8.1 **Staff Duties:** The Clerk of the Board, under the direction of the Executive Director, will prepare the agenda for each Board meeting setting forth a brief description of each item to be considered by the Board. The agenda prior to submission to the Board shall be reviewed by the Chair.

8.2 **Agenda Items:** An item to be considered by the Board at a regular meeting may be placed on the agenda by the Chair, voting Board member or the Executive Director.

8.3 **Timing of Preparation:** The agenda will be put in final form by 4:00 p.m.

Monday prior to the following Thursday meeting. Nothing contained herein shall prevent the Chair, Board members or the Executive Director from adding a matter to the agenda of a regular meeting.

9. COMMITTEES

- 9.1 **Standing Committees:** The Board establishes the following Standing advisory committees (“Standing Committee(s)”):
 - 9.1.1 **Administrative Committee:** The Administrative Committee is a subcommittee of the SRTC Board intended to facilitate the advancement of business activities of SRTC.
 - 9.1.2 **Transportation Advisory Committee (TAC):** The Transportation Advisory Committee provides comments, recommendations and reports on plans, programs and activities conducted by SRTC. The TAC shall draft and may amend its Committee Charter, which shall be reviewed and approved by the Board.
 - 9.1.3 **Transportation Technical Committee (TTC):** The Transportation Technical Committee is comprised of professional staff from various local and state agencies. The TTC reviews projects, SRTC work programs and consultant contracts, and offers comments, expertise and recommendations to the Board.
 - 9.1.4 The Board shall define the duties and powers of each Standing Committee by Resolution to contain, at a minimum, a statement of the Standing Committee’s purpose, duties, responsibilities.
 - 9.1.5 **Other Committees:** The Board may establish ad hoc committees or subcommittees as necessary by a simple majority vote under Section 6.1. The Board shall define the duties and powers of each committee by Resolution to contain, at a minimum, a statement of the committee’s purpose, duties, and responsibilities.
 - 9.1.6 The Board expressly does not delegate any decision-making authority to any Standing Committee or Other Committee.

10. SUSPENSION AND AMENDMENT OF RULES

- 10.1 **Suspension of These Rules:** Any provision of these rules may be temporarily suspended by a vote of a majority of the Board.
- 10.2 **Amendment of These Rules:** These rules may be amended, or new rules adopted by a seventy-five percent (75%) positive vote of all voting members of the Board, provided that the proposed amendments or new rules shall have been introduced into the record at a prior Board meeting.

ADOPTED this 13 day of October 2022 at a duly convened meeting of the Board of the Spokane Regional Transportation Council.



Spokane Regional Transportation Council

BOARD MEETING 01/08/2026
CONSENT AGENDA
AGENDA ITEM 4a

Board of Directors Meeting Minutes

Thursday, December 11, 2025- 1:00 pm

1 Call to Order/ Excused Absences

Council Member Higgins called the meeting to order at 1:00 pm, and attendance was taken.

Excused Absences:

Mayor Cris Kaminskas
(Vice Chair)
City of Liberty Lake

Matt Ewers
Rail/Freight Rep.

Commissioner Mary Kuney
Spokane County
Mayor Kevin Freeman
City of Millwood

Council Member Barthels made a motion to approve excused absences. Commissioner French seconded the motion. The motion passed unanimously.

In attendance were:

Board Members:

Council Member Jennifer Morton
City of Airway Heights
Council Member Vincent Barthels
City of Cheney
Council Member Dianne Pfaeffle
City of Deer Park
Council Member Don Kennedy
City of Medical Lake
Council Member Kitty Klitzke
City of Spokane
Mayor Pam Haley
City of Spokane Valley
Council Member Rod Higgins
(Chair)
City of Spokane Valley
Daniel Clark
Kalispel Tribe
Doug Yost
Major Employer Rep.
Council Member
Micki Harnois
Small Towns Rep.
Commissioner Al French
Spokane County
Karl Otterstrom (CEO)
STA

Board Members:

Council Member
Cecilia Evans
Spokane Tribe
Char Kay
WSDOT-ER
Commissioner Kelly Fukai
WA Transp. Commission

Absent Members:

Council Member Jonathan Bingle
City of Spokane

Ex-Officio Members:

Barry Greene
Spokane County
(TTC Chair)

Guests:

Wende Wilber
Kittleson & Assoc.
Wade Scott
Kittleson & Assoc.
Kelley Dolan
FHWA
Kevin Picanco
City of Spokane
Paul Kropp

Staff:

Lois Bollenback
Executive Director
Eve McMenamy
Deputy Exec. Director
Greg Griffin
Admin Services Manager
Savannah Creasey
Comm. & PR Coor.
Anadia Grier
Admin-Executive Coor.
Jason Lien
Principal Transp. Planner
Ryan Stewart
Principal Transp. Planner
Michael Redlinger
Associate Transp. Planner 3
Ben Kloskey
Associate Transp. Planner 2
Megan Clark
Legal Counsel



2 Public Comments

There were no public comments.

ACTION ITEMS

3 Consent Agenda

- a. November Board Meeting Minutes
- b. Vouchers Paid for the Month of November

Commissioner French made a motion to approve the Consent Agenda as presented. Mr. Otterstrom seconded the motion. The motion passed unanimously.

4 Horizon 2050 - Approval

Mr. Lien presented Horizon 2050, the Spokane region's Regional Transportation Plan and Metropolitan Transportation Plan, and requested Board approval of the resolution adopting the plan. He explained that the plan represents the culmination of work begun in 2024, incorporating input from the Board, local agency staff, state and federal partners, and the public.

He highlighted updates included in Horizon 2050, including: refreshed guiding principles, revised regional activity centers, an updated financial forecast through 2050, updated transportation programs, and a list of regionally significant projects. The plan also incorporates updated chapter text and data, along with new appendices, including the System Performance Report, documentation from the needs assessment and a comprehensive public engagement effort. Mr. Lien noted that a 30-day public comment period concluded in November, generating approximately 90 comments, many of which resulted in minor updates and clarifications. An open house was held in October, and the plan received unanimous approval from both the TTC and TAC. He also shared that staff are developing an interactive webpage to make key data and maps more accessible once the plan is approved.

Commissioner French asked whether adopting Horizon 2050 would limit the ability to amend the plan if conflicts arise with local comprehensive plan updates that are currently underway. Ms. Bollenback confirmed that the plan is designed to remain flexible, and any significant changes would be brought back to the Board for consideration. She noted that the plan reflects current input and regional priorities but can be updated as needed.

Ms. Kay inquired about how public and agency comments were tracked. Mr. Lien confirmed that all comments and SRTC responses are documented in Appendix A. Mr. Otterstrom commended staff and the Board for completing the plan in a timely and coordinated manner.

Ms. Bollenback recognized Mr. Lien's leadership and the contributions of the entire SRTC team over the past 18 months. She highlighted staff's work on engagement, outreach, financial forecasting, research, writing, and QA/QC, noting that the plan was developed largely in-house without reliance on costly consultants. She invited attendees to celebrate the milestone with cake.



Council Member Klitzke made a motion to approve Horizon 2050 as presented. Council Member Barthels seconded the motion. The motion passed unanimously.

INFORMATION AND DISCUSSION

5 2026 Transportation Improvement Program (TIP) Guidebook – Draft

Mr. Stewart presented the draft 2026 Transportation Improvement Program (TIP) Guidebook and highlighted key updates since. He noted that the Guidebook provides the policies, procedures, and timelines that guide development of the TIP, including how funding is assigned and how amendments and administrative modifications are handled. He reviewed major changes, including the updated definition of regionally significant projects, which no longer requires a transportation air quality conformity determination, revisions to the project selection section reflecting the 2025 call for projects, inclusion of the 2027-2030 TIP development schedule, and updates to the congestion management process section.

Mr. Stewart summarized the major updates. The definition of regionally significant projects was revised to remove the requirement for transportation air quality conformity determination, streamlining project administration. The project selection section was updated to reflect the 2025 call for projects approved last summer, and the new TIP development schedule now covers 2027 through 2030. The congestion management process section was revised to align with the CMP approved by the Board earlier this year. He also highlighted updates to schedules for amendments and administrative modifications, which provide clear guidance for project sponsors and staff.

A significant focus of the discussion was Policy 4.4, which was updated to allow a one-time, one-year extension for right-of-way or construction phases. The policy previously allowed a two-year extension. Requests must be submitted by March 1 and include an explanation of the delay along with any schedule or budget impacts. If a project sponsor obligates another project of equal or greater value in its place, the one-time extension request will not be recorded. Policy 4.5 clarifies that if a project cannot meet its obligation date after the grace period, the Board may approve an additional extension or remove the project from the TIP. In cases of removal, any regional federal funds are returned to SRTC for reallocation, and the project may be placed on the contingency list for future funding at the Board's discretion.

Mr. Stewart emphasized the importance of timely project delivery to meet annual obligation targets and secure additional federal funding for the region. Missing targets could reduce funding allocations, while meeting them provides opportunities for additional obligation authority, as demonstrated by \$1.7 million in additional funding secured last year. He noted that late extension requests can complicate achieving these targets, underscoring the value of the revised Policy 4.4 language.

The proposed changes were vetted with the TIP Working Group, which included staff from member agencies, and received broad support. Mr. Stewart reported that discussions highlighted best practices from other RTPCs and MPOs in the state, illustrating the importance of timely project



delivery and effective use of regional funding. The next steps include review by the committees, with a recommendation to the Board expected at the January meeting.

6 Transportation Performance Management (TPM): PM1 – Safety

Ms. Bollenback introduced Agenda Item 6, noting that Mr. Kloskey would present remotely due to illness.

Mr. Kloskey provided an update on SRTC's Transportation Performance Management (TPM) target setting, particularly on PM1 safety. He explained that TPM establishes a data-driven, performance-based approach for planning and programming transportation investments nationwide, with the goal of improving accountability and aligning resources with measurable targets for safety, reliability, and efficiency. The discussion focused on safety targets, which in Washington are set in alignment with Target Zero, the state's goal to eliminate traffic fatalities and serious injuries by 2030. These targets are implemented through programs such as the Highway Safety Improvement Program.

He reviewed the five federally required safety measures: total fatalities, fatalities per 100 million vehicle miles traveled (VMT), serious injuries, serious injuries per 100 million VMT, and non-motorist fatalities and serious injuries. Each year, the region may either align its projects with the state's TPM safety targets or adopt separate, region-specific targets, which require additional reporting and documentation of methodology and yearly progress. This decision will be brought to the Board for consideration in January.

Using the state's latest data, Mr. Kloskey noted that Washington's 2026 targets include fewer than 471 fatalities (0.8 per 100 million VMT), fewer than 2,023 serious injuries (3.4 per 100 million VMT), and fewer than 467 non-motorist fatalities and serious injuries. Statewide trends over the past ten years show increases in all five measures, though slight improvements were observed in 2024 compared to 2023.

In Spokane County, fatalities decreased slightly in 2024 but remain higher than 2019, with the county's portion of the 2026 target set at fewer than 36 fatalities and a rate of 0.9 per 100 million VMT. Serious injuries continued to rise, with a 2026 target of fewer than 142 injuries (3.7 per 100 million VMT). Non-motorist fatalities and serious injuries improved in 2024 compared to 2023, but remain above 2019 levels, with a target of 42.7 for 2026.

Mr. Kloskey clarified that these federally required TPM safety targets are distinct from the Regional Safety Action Plan (RSAP) targets adopted in 2024 through the SS4A action plan process. He emphasized that historically, SRTC has aligned regional planning to support WSDOT's Target Zero goals, as opposed to setting separate regional targets. He concluded by noting that committee recommendations will be presented to the Board in January and invited questions from members.

There were no questions or comments.



7 Vehicle Miles Traveled (VMT) Reduction Framework and Comprehensive Plan Certification Final Report

Mr. Stewart introduced the draft Vehicle Miles Traveled (VMT) Reduction Framework Plan and the updated Comprehensive Plan Certification Manual, noting that action would be requested at the January Board meeting. He introduced Wende Wilber from Kittleson & Associates, who provided an update on the process.

Ms. Wilber explained that the VMT Reduction Framework Plan assesses approaches to reduce regional vehicle miles traveled in response to guidance from WSDOT and updates the comprehensive plan certification process. The work included a review of Senate Bill 5412 and the SEPA categorical exclusion, as well as extensive engagement with a working group, member agencies, WSDOT, the Department of Commerce, STA, and local jurisdictions. Drafts were distributed in May and September, with comments incorporated into the current draft.

She noted that while jurisdictions are not yet required to set regional or local VMT reduction targets, WSDOT encourages establishing targets to monitor and reduce per capita VMT in support of greenhouse gas reduction goals under the Growth Management Act. Peer agencies statewide are monitoring VMT trends using travel demand models and safety data, and SRTC is following a similar trajectory with established trend lines for ongoing monitoring.

Ms. Wilber then reviewed the Comprehensive Plan Certification Manual updates. SRTC's role is to certify that transportation elements in member agency comprehensive plans are consistent with the Regional Transportation Plan and the Growth Management Act. The updated checklist reflects changes in law, including a climate change and resiliency element, per capita VMT reduction strategies, ADA transition plans, identification of state and local system needs, multimodal level of service standards, and inventories of active transportation facilities. The checklist also addresses SEPA categorical exclusions for infill housing, ensuring that environmental analysis at the comprehensive plan level considers density, intensity of uses, impacts to neighboring jurisdictions, consultation with WSDOT, and mitigation strategies.

Commissioner French asked how impacts from projects qualifying for SEPA exemptions would be addressed. Ms. Wilber explained that local permitting and review still apply, including traffic impact analyses as required by local regulations. Ms. Bollenback added that substantial changes to projects would trigger additional review, with responsibility for determining substantial changes resting with local governments. Ms. Wilber noted that significant infrastructure changes could require local SEPA review, and that SRTC's checklist is intended to ensure consultation and mitigation planning has occurred at the comprehensive plan level.

Council Member Klitzke asked whether WSDOT or other entities could override a jurisdiction's determination of SEPA exemption. Ms. Wilber responded that this is a statewide regulatory issue, but SRTC can facilitate discussions and ensure that comprehensive plans address transportation mitigation strategies. Commissioner French raised concerns about who would fund infrastructure gaps resulting from SEPA exemptions, noting potential conflicts with affordable housing policies. Council Member Klitzke acknowledged that jurisdictions may absorb some costs and highlighted



limitations of impact fees. Ms. Kay provided context, noting that SB 5412 was introduced by a coalition including the Builders Association to streamline housing development, and that the checklist is intended to identify mitigation needs early in the comprehensive planning process. Ms. Wilber reiterated that SRTC's role is to review comprehensive plans for compliance with the Growth Management Act, not to implement SEPA. Mr. Otterstrom asked whether the expanded checklist responsibilities come with additional state funding. Ms. Bollenback confirmed that no additional funding is provided, and emphasized the need for adequate resourcing for RTPOs to effectively carry out legislative requirements. She added that this has been a policy priority for SRTC for the past several years.

Finally, Mr. Otterstrom asked whether transportation planners, particularly those without a land-use background, have sufficient expertise to apply the updated checklist, which now includes broader land-use considerations tied to transportation mitigation. Ms. Wilber responded that the working group was intentionally composed of land-use planners, health and human services staff, and other non-transportation professionals, and that engagement with local jurisdictions, including meetings with City of Spokane planners, helped inform development of the checklist.

8 Transportation Advisory Committee (TAC) Application and Selection Process

Mr. Kloskey provided an update on the Transportation Advisory Committee (TAC) application and selection process, noting that this is Agenda Item 8, with a memo on page 16 of the packet. He explained that applications for new TAC members opened on October 13 and closed on November 28. The review process is underway, with offers to selected applicants planned by the end of December, pending Board approval.

Mr. Kloskey noted that the committee is recruiting six new members—four permanent and two alternates—while most current TAC members are returning for another two-year term. Seven applications have been received, which is sufficient to fill the roster for the next cycle.

He described the application process, which was made available online and promoted at various public events, including the City of Spokane Transportation Commission and the Community Assembly at EWU. Assistance was offered to applicants needing support. The application asked questions on demographics, geography, professional background, community involvement, and regional concerns to ensure diverse representation on the committee. He added that this is consistent with direction provided by the board and used previously for screening applicants to serve on the committee.

Mr. Kloskey then reviewed the selection process. Applications are evaluated by staff using a matrix that considers geographic diversity, community representation, professional experience, membership in other groups, and avoiding duplication with current TAC members to ensure broad and varied perspectives. He invited input from the Board on expectations for committee members.

Ms. Bollenback emphasized that the TAC provides a citizen perspective to inform Board decision-making, support public outreach, and offer diverse viewpoints on regional transportation issues. Council Member Higgins noted the importance of committee recommendations and expressed



support for the process. Commissioner French suggested that the Board consider applicants' communication skills and respectful engagement as part of the selection criteria, to ensure constructive participation in the group.

Mr. Kloskey concluded by noting that the proposed TAC roster, including a summary of applicants' backgrounds and qualifications, will be presented to the Board at the next meeting.

9 Executive Director's Monthly Report

Ms. Bollenback referred the Board to her monthly Executive Director's Report included in the packet and encouraged members to reach out with any questions in advance of meetings.

She took a moment to recognize the service of Board Chair Rod Higgins, noting that this is his final meeting. A desk clock was presented in appreciation, inscribed with the words: *"With thanks for leadership marked by clarity, integrity, and time well kept."* Ms. Bollenback acknowledged his commitment to efficiency, noting that meetings this year consistently ended ahead of schedule.

She concluded by wishing all members a safe and happy holiday and reminded them that the next Board meeting will be in January.

10 Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries

No questions or comments.

11 Board Member Comments

Board members shared updates from their agencies, including recent developments, ongoing projects, and upcoming initiatives, and exchanged holiday greetings. Members also thanked Council Member Higgins for his service and leadership.

12 Chair Comments

Council Member Higgins thanked Board members for their patience and engagement during meetings and expressed appreciation for SRTC staff, recognizing their professionalism and support throughout the year. He concluded by wishing everyone a Merry Christmas and a Happy New Year, and adjourned the meeting at 2:03 p.m.

Anadia Grier, Clerk of the Board



To: **SRTC Board of Directors**
From: **Ben Kloskey, Associate Transportation Planner II**
Topic: **Transportation Improvement Program (TIP) Amendment – January 2026**

Requested Action:

Approve Resolution 26-01 adopting the January amendment to the CY 2026-2029 TIP.

Key Points:

There are 18 projects included in the January amendment to the CY 2026-2029 TIP. See the **Attachment** and **Supporting Information** for more details.

AGENCY	PROJECT
City of Airway Heights	Garfield Road/US 2 Roundabout Project
City of Airway Heights	US 2 Phase I Pedestrian & Multimodal Enhancements
City of Spokane	Wellesley Ave. - Freya to Havana
City of Spokane	Arterial Pedestrian Hybrid Beacons
City of Spokane	US 195 / Meadowlane
City of Spokane	Sunset Hwy (US2) Bicycle Facilities/Shared Use Path
City of Spokane	Washington St. - 8th Ave. to 3rd Ave. Grind & Overlay
City of Spokane	Riverside, 1st Ave, Sprague Bridges Deck Rehab
City of Spokane	Ash St. – Maple St. – Monroe St. Grind & Overlay
City of Spokane	29th Ave. – Sprague Ave. Grind & Overlay
Spokane County	Cheney Spokane Road Bridge No. 2404 Deck & Barrier Rehab
Spokane County	2023 Horizontal Curve Signing
City of Spokane Valley	South Barker Road Corridor (I-90 to Appleway)
City of Spokane Valley	Argonne I-90 Bridge (PE Only)
City of Spokane Valley	Sprague Preservation (Phase 2 - University to Bowdish)
City of Spokane Valley	Sullivan Preservation - Spokane River to Kiernan
City of Spokane Valley	Sullivan/Trent Interchange
City of Spokane Valley	S Sullivan Rd. Preservation

Board/Committee Discussions:

The TTC and TAC discussed the January 2026 TIP amendment at their 12/17/2025 meeting. The TAC voted to pull the TIP amendment off of the consent agenda for discussion. A member expressed concerns about the data being used to inform traffic volumes regarding the City of Spokane Valley- Sullivan/Trent Interchange project. The committee then motioned to defer their vote on only that project until more information could be presented. The TAC unanimously recommended approval of the rest of the TIP amendment. The TTC unanimously recommended approval of the whole TIP amendment.

Public Involvement:

The proposed January amendment was published for a public review and comment period from 12/08/25 through 12/17/25. On 12/08/225 notice of the amendment was published in the Spokesman Review, posted to the SRTC website (www.srtc.org) and social media platforms. All comments received will be provided to the Board prior to action.

Staff Contact: Ben Kloskey, SRTC | bkloskey@srtc.org | 509.343.6370

2026-2029 Transportation Improvement Program

January Amendment (26-01)

Agency WA STIP ID#	Project Title Amendment Description	Funding Adjustment	
City of Airway Heights WA-16247	Garfield Road/US 2 Roundabout Project Right of way phase removed as it was previously obligated. Federal and local funds ratio adjusted.	Federal (DEMO)	\$1,730,741
		State (TIB)	\$1,842,524
		Local	\$1,946,235
		Total	\$5,519,500
City of Airway Heights WA-16801	US 2 Phase I Pedestrian & Multimodal Enhancements Updated expenditure schedule to reflect PE phase being obligated in 2023. Removed CN phase as it was not fully funded. Shifted Sandy Williams Reconnecting Communities funds to cover 90-100% PE remaining.	Federal (STBG(UL))	\$387,637
		State (OTHER)	\$417,798
		Local	\$0
		Total	\$805,435
City of Spokane WA-14715	Wellesley Ave. - Freya to Havana Project being removed from the TIP due to full project obligation.	Federal ()	\$0
		State	\$0
		Local	\$0
		Total	\$0
City of Spokane WA-14954	Arterial Pedestrian Hybrid Beacons Project being removed from the TIP due to full project obligation.	Federal ()	\$0
		State	\$0
		Local	\$0
		Total	\$0

City of Spokane WA-14712	US 195 / Meadowlane Project being removed from the TIP due to full project obligation.	Federal	\$0
		()	
		State	\$0
		Local	\$0
City of Spokane WA-08171	Sunset Hwy (US2) Bicycle Facilities/Shared Use Path Project being removed from the TIP due to full project obligation.	Total	\$0
		Federal	\$0
		()	
		State	\$0
City of Spokane WA-15417	Washington St. - 8th Ave. to 3rd Ave. Grind & Overlay Scope change removing one vehicular travel lane Northbound to accommodate a new buffered bike lane. The project also added water line replacements along the project boundary and extending beyond the initially identified termini. This project is programmed for construction in 2026.	Local	\$0
		Federal (STBG(UL))	\$703,650
		State	\$0
		Local	\$234,550
City of Spokane WA-16874	Riverside, 1st Ave, Sprague Bridges Deck Rehab (NEW) New project being added to the TIP. Deck rehabilitation and thin concrete overlay. Replacement of concrete / HMA joint seals.	Total	\$938,200
		Federal (BR)	\$1,425,000
		State	\$0
		Local	\$186,191
City of Spokane WA-16840	Ash St. – Maple St. – Monroe St. Grind & Overlay (NEW) New project being added to the TIP. Grind and overlay, crack seal, pavement repair, upgrade curb ramps, and add high visibility crosswalks.	Total	\$1,611,191
		Federal (NHPP)	\$5,922,000
		State	\$0
		Local	\$1,045,000
City of Spokane WA-16841	29th Ave. – Sprague Ave. Grind & Overlay (NEW) New project being added to the TIP. Grind and overlay, crack seal, pavement repair, and upgrade curb ramps. Fog seal TWLTL on 29th. Add enhanced pedestrian crossings on Sprague in vicinity of transit stops. Add high visibility crosswalks at signalized intersections.	Total	\$6,967,000
		Federal (NHPP)	\$4,356,000
		State	\$0
		Local	\$769,000
		Total	\$5,125,000

Spokane County C3351	Cheney Spokane Road Bridge No. 2404 Deck & Barrier Rehabilitation (NEW) New project being added to the TIP. Bridge deck and barrier rehabilitation.	Federal (BR) \$4,626,240 State \$0 Local \$559,760 Total \$5,186,000
	2023 Horizontal Curve Signing Project being removed from the TIP due to full project obligation.	Federal () \$0 State \$0 Local \$0 Total \$0
		Federal () \$0 State \$0 Local \$0 Total \$0
		Federal () \$0 State \$0 Local \$0 Total \$0
City of Spokane Valley WA-16495	South Barker Road Corridor (I-90 to Appleway) Project being removed from TIP due to full obligation of available funding.	Federal () \$0 State \$0 Local \$0 Total \$0
	Argonne I-90 Bridge (PE Only) Project was misclassified as a planning (PL) phase only and had to be reentered into the TIP to correctly identify the project as a preliminary engineering (PE) project phase, due to the completion and full obligation of the previous PL phase. Funding now includes FMSIB award.	Federal (HIP, STBG(UL)) \$1,297,500 State (Freight Mobility) \$2,000,000 Local \$4,429 Total \$3,301,929
		Federal (STBG(UL)) \$1,350,000 State \$0 Local \$936,802 Total \$2,286,802
		Federal (STBG(UL)) \$1,339,759 State \$0 Local \$2,910,241 Total \$4,250,000

City of Spokane Valley WA-13031	Sullivan/Trent Interchange	Federal (DEMO)	\$2,650,000
	Removed the fully obligated PE phase.	State	\$0
		Local	\$413,584
		Total	\$3,063,584
City of Spokane Valley WA-15717	S Sullivan Rd. Preservation	Federal (NHPP)	\$3,465,000
	Project added \$178,000 of unobligated federal funds and updated project phases.	State	\$0
		Local	\$2,071,947
		Total	\$5,536,947

STBG(UL)-Surface Transportation Block Grant (Urban Large) | NHPP-National Highway Performance Program | DEMO-Congressionally directed spending | HIP-Highway Improvement Program | BR-Bridge Program | OTHER - In this instance, OTHER refers to a Sandy Williams Reconnecting Communities award



Topic: CY 2026-2029 Transportation Improvement Program (TIP) Amendment – January

Key Points:

- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.
- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2050, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2050.
- Consistency with Horizon 2050 includes a demonstration of financial constraint, the congestion management process, and the complete streets policy. The proposed January amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2050.
- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.
- Pending approval by the SRTC Board, the January amendment will be incorporated into the STIP on or around 02/20/2026.



**RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-26-01**

**ADOPTING THE JANUARY 2026 AMENDMENT TO THE 2026-2029 TRANSPORTATION IMPROVEMENT
PROGRAM**

WHEREAS, the Spokane Regional Transportation Council (SRTC) Board of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and is responsible for developing a 4-year Transportation Improvement Program (TIP); and

WHEREAS, the CY 2026-2029 TIP has been developed under the direction of the SRTC Board in consultation with local government staff, Washington State Department of Transportation, Spokane Transit Authority (STA), and with input from various groups and members of the public; and

WHEREAS, the SRTC Board approved the CY 2026-2029 TIP on 10/09/2025.

NOW, THEREFORE BE IT RESOLVED, that the SRTC BOARD does hereby amend the 2026-2029 Transportation Improvement Program with the January 2026 amendment to be incorporated into the Statewide Transportation Improvement Program (STIP) of Washington State, as documented in Attachment 1.

ADOPTED: 01/08/2026

ATTEST

Anadia Grier
SRTC
Clerk of the Board

Mayor Cris Kaminskas
City of Liberty Lake
Chair, SRTC Board of Directors



To: **SRTC Board of Directors**
From: **David Fletcher, Principal Transportation Planner**
Topic: **Ben Kloskey, Associate Transportation Planner II**
Topic: **Appointment of CY 2026 Transportation Technical Committee (TTC) and Transportation Advisory Committee (TAC) Officers**

Requested Action:

Approval of the recommended slate of officers for the Transportation Technical Committee (TTC) and Transportation Advisory Committee (TAC) for calendar year 2026:

CY 2026 TTC Officers

Chair: Tara Limon, Spokane Transit Authority
Vice Chair: Jeremy Clark, City of Spokane Valley

CY 2026 TAC Officers

Chair: Mike Ankney, Apprenticeship Director
Vice Chair: John Barber, Former Engineer

Key Points:

- Under the Interlocal Agreement, each advisory committee's Chair will serve as a non-voting member of the SRTC Board for the duration of their term on that committee.
- The Vice Chairs will serve in place of their respective Chair in the event of an absence.

Board/Committee Discussions:

At their 12/17/2025 meetings, both the TTC and TAC unanimously recommended approval of their respective Chair and Vice Chair, as listed in the requested action.

Public Involvement:

All SRTC committee and Board meetings are open to the public.

Staff Contact: David Fletcher, SRTC | dfletcher@srtc.org | 509.343.6370
Ben Kloskey, SRTC | bkloskey@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: Lois Bollenback, Executive Director
Topic: Annual Confirmation of Appointments to the SRTC Board

Requested Action:

Reaffirm the appointments of Mr. Doug Yost as the Major Employer Representative and Mr. Matt Ewers as the Freight/Rail Representative.

Key Points:

- Section 4 of the “Interlocal Agreement Relating to the Formation and Operation of the Spokane Regional Transportation Council” (a.k.a. the ILA) adopted in Calendar Year 2021 establishes the membership of the SRTC Board.
- Section 4.D.1.j. of the ILA states that “The Board representatives for a Major Employer and the Rail Industry shall be recruited by the Board and confirmed by a majority vote of the Board.”
- Section 4.D.1.i. of the ILA further states that “Directors appointed by the SRTC Board shall be appointed annually to a three-year term from January 1 through December 31 of each year.
- This action reaffirms the calendar year 2026 appointments of Mr. Doug Yost as the Major Employer Representative and Mr. Matt Ewers as the Freight/Rail Representative for the second year of a three-year term.

Board/Committee Discussions:

These appointments were last discussed at the December 12, 2024 Board Meeting when the members were unanimously appointed to a three year term on the SRTC Board.

Public Involvement:

All meetings of the SRTC Board are duly noticed and meetings are open to the public.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.343.6370



Spokane Regional Transportation Council

BOARD MEETING 01/08/2026
CONSENT AGENDA

AGENDA ITEM 4e

VOUCHERS PAID FOR THE MONTH OF DECEMBER 2025

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
12/5/25	V122834	Diamond Plaza LLC	Office lease December 2025	5,916.00
	V122835	Cycrest Systems	Managed IT Services - Monthly Dec; SaaS Security	1,705.28
	V122836	Diamond Parking Services	Acct parking for Board, Cmte mtg parking - November 2025	149.00
	V122837	Spokesman Review	Public Notice for MTP Public meeting	112.69
	V122838	WA State Dept of Retirement	Employee and Employer Contributions: November 2025	10,162.44
	V122839	Intermax Networks	VOIP telecom Dec 2025	253.23
	V122840	Washington Trust Bank	Softwr subscptns; Office splys/eqpt; Virtual mtg subscptn; staff reg; webnrs/conf trvl	1,789.48
	V122841	EMLVO P.C.	November legal svcs: Board mtg	700.00
	V122842	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2025-25	677.00
	V122843	WA State Dept of Retirement	Employee DCP payroll contributions: December PP25 2025	700.00
12/12/25	V122844	ESRI	ArcGIS online credits block for subscription	523.68
	V122845	Kittelson & Associates	Economic Analysis Project 10/01/25-10/31/25	18,585.35
	V122846	The Woodshop LLC	Website maintenance/hosting/updates	489.86
	V122847	Vision Municipal Solutions	Vision Annual Software Support/Maintenance - Finance/Payroll modules	2,852.97
	V122848	Cycrest Systems	Windows11 updates; VOIP porting; Set-up new laptops	2,675.68
	V122849	Comcast	Fiber Services, Jan 2026	261.80
	V122850	Savannah Creasey	SC Mileage reimburse for 5/16/25 to 12/12/25	137.53
	V122851	AWC Employee Benefit Trust	January '26 Benefit Insurance Premiums	12,290.62
	V122852	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2025-26	427.00
	V122853	Lois Bollenback	LB Mileage reimburse for 6/21/25 to 12/12/25	154.35
12/26/25	V122854	WA State Dept of Retirement	Employee DCP payroll contributions: December PP26 2025	700.00
	V122855	WA State Auditors Office	2024 Federal & Financial Audit (#4)	3,268.85
	V122856	Eve McMenamy	EM Mileage reimburse for 10/17/25	23.24
	V122857	Greg Griffin	GG Mileage reimburse for 12/4/25 to 12/5/25	20.30
	V122858	Jason Lien	JL Mileage reimburse for 2/24/25 to 10/7/25	66.08
	V122859	Pacific Office Automation	Copier Lease/Usage November 2025	187.93
	V122860	Diamond Plaza LLC	Office lease January 2026	5,916.00
	V122861	Washington Trust Bank	Softwr subscptns; Office splys/eqpt; Virtual mtg subscptn; staff reg; webnrs/conf trvl	7,364.68
	V122862	Minuteman Press	MTP summary printing	385.14
	V122863	Intermax Networks	VOIP telecom Dec 2025	124.29

Vouchers:	V122834 - V122863	78,620.47
Reimbursement(s)	AWC-EBAC for GG EBAC fall meeting travel	(236.90)
Salaries/Benefits	Pay Periods Ending: 12/06/25 & 12/20/25	91,585.67
Spokane County Treasury	Monthly SCIP fee - December 2025	
		169,969.24

As of 1/8/26, the Spokane Regional Transportation Council Board of Directors approves the payment of the December 2025 vouchers included in the list in the amount of: **\$169,969.24**

SRTC Board of Directors Chair, Mayor Kris Kaminskas, City of Liberty Lake



To: **SRTC Board of Directors**
From: **Ryan Stewart, Principal Transportation Planner**
Topic: **2026 Transportation Improvement Program (TIP) Guidebook - Approval**

Requested Action:

Approve Resolution R-26-02 adopting the 2026 TIP Guidebook.

Key Points:

- The SRTC TIP Guidebook establishes goals and objectives for the TIP, outlines specific programming policies, provides critical TIP timelines, and details other TIP-related information.
- The TIP Guidebook is a programming resource for SRTC member agencies, the Board of Directors, and advisory committee members.
- The initial TIP Guidebook was developed in 2013 and is updated yearly to incorporate new schedules, procedures, and programming policies.
- Changes to the draft 2026 TIP Guidebook include:
 - Revisions to the definition of Regionally Significant projects to remove transportation air quality conformity requirements.
 - Revision to the Project Selection section to reflect the 2025 call for projects.
 - Updates to the 2027-2030 TIP development schedule.
 - Revisions to the Congestion Management Process section to reflect the updates in the CMP that was approved by the SRTC Board earlier this year.
 - A change to Policy 4.4 regarding one-time extensions if a project will not meet its targeted obligation date.
 - Updates to the amendment and administrative modification schedules.
- The draft 2026 TIP Guidebook document is available on the [SRTC website](#).

Board/Committee Discussions:

The draft 2026 TIP Guidebook was presented to the TAC and TTC at their 10/22/25 and 11/19/25 meetings and to the Board at their 11/13/25 and 12/11/25 meetings. Both committees unanimously recommended Board approval at their 12/17/25 meetings.

Public Involvement:

All SRTC Board and Committee meetings at which the draft 2026 TIP Guidebook is discussed are open to the public.

Staff Contact: Ryan Stewart, SRTC | rstewart@srtc.org | 509.343.6370



**RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-26-02**

ADOPTING THE CY 2026 TRANSPORTATION IMPROVEMENT PROGRAM GUIDEBOOK

WHEREAS, the Spokane Regional Transportation Council (SRTC) Board of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and is responsible for developing a 4-year Transportation Improvement Program (TIP); and

WHEREAS, the CY 2026 TIP Guidebook has been developed under the direction of the SRTC Board in consultation with local government staff, Washington State Department of Transportation (WSDOT), and Spokane Transit Authority (STA); and

NOW, THEREFORE BE IT RESOLVED, that the SRTC Board: adopts the 2026 Transportation Improvement Program Guidebook.

ADOPTED: 01/08/2026

ATTEST

Anadia Grier
SRTC
Clerk of the Board

Mayor Cris Kaminskas
City of Liberty Lake
Chair, SRTC Board of Directors



To: **SRTC Board of Directors**
From: **Ryan Stewart, Principal Transportation Planner**
Topic: **Vehicle Miles Traveled (VMT) Reduction Framework and Comprehensive Plan Certification Process Update - Approval**

Requested Action:

Approve Resolution R-26-03 adopting the VMT Reduction Framework and Comprehensive Plan Certification Process Update.

Key Points:

- The VMT Reduction Framework and Comprehensive Plan Certification Process Update project is an effort to monitor VMT per capita and update comprehensive plan certification elements.
- The project has resulted in a [draft VMT reduction framework](#).
- At this time, staff are not recommending SRTC set regional VMT per capita reduction targets.
- The project has also resulted in recommendations for updating [SRTC's Comprehensive Plan Certification Process](#), including a revised checklist.
- The checklist will be used to document the certification of the comprehensive plan's conformity with the Growth Management Act transportation element requirements and consistency with the regional transportation plan, Horizon 2050.

Board/Committee Discussions:

The VMT Reduction Framework and Comprehensive Plan Certification Process Update project was presented at the 03/13/25 and 12/11/25 Board meetings. The information was also presented to the TAC and TTC at the 02/26/25, 05/28/25, and 11/19/25 committee meetings. Both committees unanimously recommended Board approval at their 12/17/25 meetings.

Public Involvement:

All Board and committee meetings where the VMT Reduction Framework and Comprehensive Plan Certification Process Update project is discussed are open to the public.

Staff Contact: Ryan Stewart, SRTC| rstewart@srtc.org | 509.343.6370



**RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-26-03**

**ADOPTING THE VEHICLE MILES TRAVELED FRAMEWORK AND COMPREHENSIVE PLAN CERTIFICATION
PROCESS UPDATE**

WHEREAS, the Spokane Regional Transportation Council (SRTC) Board of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, SRTC partnered with the Washington State Department of Transportation to develop a regional Vehicle Miles Traveled Framework; and

WHEREAS, the Washington State Growth Management Act requires that RTPOs certify that the transportation elements of jurisdiction's comprehensive plans and the countywide planning policies are consistent with the regional transportation plan, Horizon 2050; and

WHEREAS, the Washington State Growth Management Act requires that RTPOs certify that the comprehensive plans and countywide planning policies meet the requirements of RCW 36.70A.070

WHEREAS, the Vehicle Miles Traveled Framework and Comprehensive Plan Certification Process Update has been developed under the direction of the SRTC Board in consultation with local government staff, Washington State Department of Transportation (WSDOT), and Spokane Transit Authority (STA); and with input from members of the public; and

NOW, THEREFORE BE IT RESOLVED, that the SRTC Board: adopts the Vehicle Miles Traveled Framework and Comprehensive Plan Certification Process Update.

ADOPTED: 01/08/2026

ATTEST

Anadia Grier
SRTC
Clerk of the Board

Mayor Cris Kaminskas
City of Liberty Lake
Chair, SRTC Board of Directors



To: **SRTC Board of Directors**
From: **Ben Kloskey, Associate Transportation Planner II**
Topic: **Transportation Advisory Committee (TAC) Members – Approval**

Requested Action:

Board approval of the proposed slate of TAC members for 2026-2027.

Key Points:

- The 2021 Interlocal Agreement established that the Transportation Advisory Committee shall exist as a Standing Committee of the SRTC Board.
- The slate of proposed members, and their background/profession, is included below:

Name	Background/Profession (<i>If Provided</i>)	Proposed Role
Derrick Braaten	Engineering Consultant	(New) Permanent member
John Griffin	Former Law Enforcement / Target Zero Manager	(New) Permanent member
Monica Harwood-Duncan	Planning and Engineering Consultant	(New) Permanent member
Jared Aranda	NEPDA Finance Director	(New) Permanent member
Lauren Pangborn		(New) Alternate member
Anna Gyure Havlek	Communications / Radio	(New) Alternate member
Paul Vose	Medical/Social Support Services	Permanent member
Mike Ankney	Trade Apprenticeships	Permanent member
Ann Winkler	Engineering Consultant	Permanent member
Raychel Callary	ADA/Vision Impaired Services	Permanent member
John Barber	Engineering	Permanent member
Katie Melby	Engineering Consultant	Permanent member
Carlie Hoffman	Library Systems Management	Permanent member
Kim Zentz	Planner/Engineer	Permanent member
David Eash	Law	Permanent member
Charles Hansen		Permanent member

Board/Committee Discussions:

The Board discussed the TAC application and selection process at their 12/11/2025 meeting. The TAC and TTC discussed the process at their 11/19/2025 meetings.

Public Involvement:

SRTC Committee and Board meetings are open to the public.



To: SRTC Board of Directors
From: Ben Kloskey, Associate Transportation Planner II
Topic: Transportation Performance Management (TPM): PM1 – Safety Targets

Requested Action:

Adopt Resolution R-26-04 establishing annual performance targets for safety.

Key Points:

- Metropolitan Planning Organizations (MPOs) are required by 23 CFR 490 to support statewide safety performance targets or to set separate numerical targets for their respective planning areas annually for the following:
 1. Number of fatalities
 2. Rate of fatalities per 100 million VMT (vehicle miles traveled)
 3. Number of serious injuries
 4. Rate of serious injuries per 100 million VMT
 5. Number of non-motorized fatalities and non-motorized serious injuries.
- In February 2025, the SRTC Board approved a resolution agreeing to plan and program projects which contribute to the accomplishment of WSDOT statewide performance targets for safety.
- Target Zero is WSDOT's plan to reduce the number of traffic deaths and serious injuries on Washington's roadways to zero by the year 2030.
- SRTC has adopted separate regionwide safety targets through its Regional Safety Action Plan, adopted by the SRTC Board on September 12, 2024. Supporting statewide targets does not change SRTC's regional safety efforts or priorities.

Board/Committee Discussions:

The TTC and TAC discussed this item and recommended Board approval of the resolution at their 12/17/2025 meeting. The Board discussed Performance Measure 1 (PM 1) at their 12/11/2025 meeting. The Board last adopted annual PM 1 targets at their 02/13/2025 meeting.

Public Involvement:

All SRTC Board and Committee meetings at which Transportation Performance Management (TPM) target setting is discussed are open to the public.

Staff Contact: Michael Redlinger, SRTC | mredlinger@srtc.org | 509.343.6370
Ben Kloskey, SRTC | bkloskey@srtc.org | 509.343.6370



**RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-26-04**

ADOPTING THE TRANSPORTATION PERFORMANCE MANAGEMENT: PM 1 SAFETY TARGETS

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the 2012 federal transportation law, Moving Ahead for Progress in the 21st Century Act (MAP-21, P.L. 112-141) establishes performance management requirements for State Departments of Transportation, such as Washington State Department of Transportation (WSDOT); and metropolitan planning organizations, such as Spokane Regional Transportation Council (SRTC); and

WHEREAS, per 23 CFR 450.206(c)(2), State Departments of Transportation are required by the federal Highway Safety Improvement Program (HSIP) to report targets and safety performance on a state-wide level; and

WHEREAS, per 23 CFR 490.209(c)(4), SRTC must establish performance targets for each of the measures identified in 23 CFR 490.207(a); and

WHEREAS, in establishing regional safety targets, SRTC has the option of either (1) agreeing to plan and program projects so that they contribute toward the accomplishment of the State DOT safety target for that performance measure, or (2) committing to a quantifiable target for that performance measure for their metropolitan planning area.

WHEREAS, on September 12, 2024, the SRTC Board adopted a regional safety action plan that establishes complementary safety targets for the Spokane Region aligned with the strategies and local implementation timelines identified in the plan, reflecting regional conditions while reaffirming SRTC's commitment to Target Zero.

NOW, THEREFORE BE IT RESOLVED, that the SRTC Board: agrees to plan and program projects so that they contribute toward the accomplishment of the WSDOT safety target for each of the required performance measures.

ADOPTED: 01/08/2026

ATTEST

Anadia Grier
SRTC
Clerk of the Board

Mayor Cris Kaminskas
City of Liberty Lake
Chair, SRTC Board of Directors



To: SRTC Board of Directors
From: David Fletcher, Principal Transportation Planner
Topic: FFY 2027–2032 National Highway Freight Program (NHFP)
Regional Priority Freight Projects List – Draft

Requested Action:

None. For information and discussion.

Key Points:

- The Washington State Department of Transportation (WSDOT) has announced the upcoming FFY 2027–2032 National Highway Freight Program (NHFP) project solicitation and selection process. Additional information is available on [WSDOT's NHFP webpage](#).
- WSDOT is requesting that each MPO/RTPO submit a consolidated list of regional freight investment priorities that align with statewide priorities and meet NHFP eligibility requirements, as defined in [23 U.S.C. § 167\(h\)\(5\)](#).
- Regional lists and individual project submittals are due to WSDOT by February 27, 2026. WSDOT will convene a project selection committee to evaluate submitted projects using established evaluation criteria and to recommend projects for FFY 2027–2032 NHFP funding.
- SRTC staff coordinated with local agencies to develop an initial list of candidate projects that were evaluated using criteria based on WSDOT's established evaluation framework.
- The **Attachment** includes the list of candidate projects and a summary of the evaluation.

Board/Committee Discussions:

The candidate projects list and evaluation was reviewed by the TTC and TAC at their meetings on 12/17/2025. Both committees had previously received an initial briefing on the 2027–2032 NHFP project solicitation process at their meetings on 11/19/2025. The SRTC Board was briefed on the process at its meeting on 11/13/2025.

Public Involvement:

All SRTC Board and committee meetings are open to the public.

Staff Contact: David Fletcher, SRTC | dfletcher@srtc.org | 509.343.6370

FFY 2027–2032 NHFP Project Solicitation: SRTC Regional Freight Investment Priorities

Candidate Projects Evaluation Summary

Candidate Project Name	Agency	Evaluation Criteria Scores						Total Score
		Preservation	Safety	Stewardship	Mobility	Economic Vitality	Environment	
1 Sullivan/Trent Interchange	Spokane Valley	20	16	1	10	16	5	68
2 South Barker Road Corridor	Spokane Valley	12	16	6	15	13	0	62
3 Latah Bridge Rehabilitation DESIGN ONLY	Spokane	20	12	1	5	11	10	59
4 Harvard Road/BNSF Grade Separation PLANNING STUDY	Spokane County	6	20	1	15	13	0	55
5 Argonne Road Project #2 ARGONNE ROAD/UPRIVER DRIVE INTERSECTION IMPROVEMENTS	Spokane County	12	16	1	10	14	0	53
6 Monroe Street Bridge	Spokane	12	12	1	10	13	5	53
7 Barker/I-90 Interchange	Spokane Valley	12	12	1	15	13	0	53
8 21st Avenue Improvements, Phase 1 GARFIELD ROAD TO HAYFORD ROAD	Airway Heights	0	20	1	5	15	5	46
9 Argonne Bridge at I-90	Spokane Valley	12	12	1	5	13	0	43
10 Craig Road & I-90 Four Lakes Connection	Spokane County	6	16	1	5	11	0	39
11 Inland Empire Way NORTHBOUND ONLY	Spokane	0	12	2	5	13	5	37
12 Argonne Road Project #1 WELLESLEY TO COLUMBIA PAVEMENT REHABILITATION	Spokane County	20	0	2	0	14	0	36
13 Argonne Road Project #3 CENTENNIAL TRAIL ARGONNE GAP	Spokane County	0	12	2	0	14	5	33

Project Evaluation Criteria

Goals	Evaluation Criteria	Measures	Points
Preservation	Improve state of good repair of freight infrastructure	Pavement or bridge condition in project area	20
Safety	Prevent or reduce serious injuries and fatalities	Fatal and serious injury crashes in project area since 2020	20
Stewardship	Matching funds	Non-federal match percentage of project cost	10
Mobility	Reduce congestion and improve reliability	Travel time reliability in project area	15
Economic Vitality	Support economic activity and employment	Distance to the nearest freight cluster	7
	Located on FGTS Network	FGTS designation or equivalent truck traffic volume	7
	Intermodal connectivity between modes	Degree of connection to an intermodal facility	6
Environment	Reduce freight's negative impacts on stormwater runoff	Addresses stormwater impacts above minimum requirements	5
	Reduce freight's negative impacts on wildlife habitats	Addresses wildlife impacts if in WDFW Priority Habitat Area	5
	Reduce freight's negative impacts on fish passage	Corrects fish passage barriers in project area	5

Total Points Possible 100



To: SRTC Board of Directors
From: Jason Lien, Principal Transportation Planner
Topic: Commerce Electrification of Transportation Systems (ETS) Grant Closeout

Requested Action:

None. For information and discussion.

Key Points:

- In January 2021, SRTC received a grant award from the WA Department of Commerce to fund the installation of electric vehicle charging infrastructure at 50 locations throughout our planning area. In June 2021, the SRTC Board approved a motion that allowed the Executive Director to negotiate and execute a contract with the Department of Commerce for the electrification grant.
- Grant funding for this activity totaled \$2.5 million and was complemented with matching funds provided by Avista and STA, with SRTC acting as grant manager. The project contract end date was December 31, 2025.
- In total, 31 sites have been constructed and are in service. The number of sites completed is less than the original proposal; however, a contract amendment was executed in 2024 that scaled down the total number due to unanticipated challenges with several site hosts. The completed project added significant charging capacity across the region, including public Level 2 and DC fast charging as well as city fleet and STA bus charging. Avista and STA were key partners in the overall success of the project.

Board/Committee Discussions:

The Board established support for SRTC's role as grantee in 2020. A project update was last given to the Board in Summer 2024 and to the TTC and TAC last month.

Public Involvement:

As part of the project, an EV educational display was created that was exhibited in area libraries.

Staff Contact: Jason Lien, SRTC| jlien@srtc.org | 509.343.6370



To: SRTC Board of Directors
From: Lois Bollenback, Executive Director
Topic: Executive Director's Monthly Report

Requested Action:

None. For information only.

Key Points:

Ongoing/Upcoming Public Events & Activities

- Staff attended the GSI Legislative Kick-off event for the 2026 session (12/10/2025) and completed media interviews regarding the Horizon 2050 MTP.

Transportation Funding – Awards & Opportunities

Program (Grants are Upcoming)	Close Date	Available Funding	Agency
Better Utilizing Investments to Leverage Development (BUILD)	2/24/2026	\$1.5 billion	USDOT
Tribal Transportation Safety Funds	1/15/2026	\$25 million	FHWA
Strengthening Mobility & Revolutionizing Transportation (SMART) Grants Program Round 2	TBD	\$500 million	USDOT
Grid Resilience and Innovation Partnerships (GRIP) Program	TBD	~\$3-4 billion	USDOE

Staff Contact: Lois Bollenback, SRTC| lbollenback@srtc.org | 509.343.6370



Transportation Technical Committee

ACTION ITEMS

CONSENT AGENDA

The consent agenda, which included the November TTC meeting minutes, was approved.

Mr. Weathers motioned to approve the Consent Agenda as presented. Mr. Jennings seconded the motion. The motion was passed unanimously.

2026 TRANSPORTATION TECHNICAL COMMITTEE (TTC) OFFICERS ELECTION

The committee reviewed the historical rotation of officer positions and unanimously elected Ms. Limon as chair for 2026 following her nomination and acceptance. Consistent with the established rotation, the committee also unanimously elected Mr. Jeremy Clark as vice chair and agreed to forward both selections to the Board for approval.

Mr. Greene made a motion to recommend Tara Limon as Chair of the TTC for 2026. Mr. Clark seconded the motion. Ms. Limon accepted the nomination, and the motion passed unanimously.

Mr. Jackson made a motion to recommend Jeremy Clark as Vice Chair of the TTC for 2026. Mr. Greene seconded the motion. Mr. Clark accepted the nomination, and the motion passed unanimously.

VEHICLE MILES TRAVELED (VMT) REDUCTION FRAMEWORK AND COMPREHENSIVE PLAN CERTIFICATION FINAL REPORT

Ms. Wilber of Kittelson & Associates provided an overview of the project, which assessed the regional approach to VMT and updated the comprehensive plan certification checklist through more than a year of coordination with multiple committees, agencies, and partner jurisdictions. She explained that while jurisdictions are required to evaluate VMT as part of greenhouse gas reduction efforts, they are not required to set per capita VMT targets, and she summarized updates to the Comprehensive Plan Certification Manual that reflect recent Growth Management Act and SEPA changes without adding new requirements for member agencies.

Mr. Clark made a motion to recommend the VMT Reduction Framework and Comprehensive Plan Certification Final Report as presented. Ms. Harshman seconded the motion. The motion passed unanimously.

TRANSPORTATION PERFORMANCE MANAGEMENT (TPM): PM1 - SAFETY

Mr. Kloskey reviewed the annual PM1 options and recommended continuing SRTC's practice of supporting WSDOT's Highway Safety Improvement Program targets aligned with Target Zero, rather than adopting separate regional targets that would require additional tracking and reporting. He summarized recent safety trends and concluded by requesting the committee recommend Board approval to plan and program projects that support WSDOT's PM1 safety targets.

Ms. Limon made a motion to recommend the TPM: PM1 - Safety Targets as presented. Mr. Picanco seconded the motion. The motion passed unanimously.

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK - APPROVAL

Mr. Stewart requested the committee recommend Board approval of the 2026 TIP Guidebook, which serves as the primary guidance for transportation programming policies, timelines, and the next TIP development cycle. He summarized key updates, including revisions to regionally

significant project definitions, incorporation of the recent call for projects and the 2027-2030 TIP schedule, alignment with the Congestion Management Plan, and a proposed revision to Policy 4.4 to better manage project extensions and meet federal obligation targets.

Ms. Colyar made a motion to recommend the 2026 TIP Guidebook as presented. Ms. Limon seconded the motion. The motion passed unanimously.

SCOPE CHANGE: WASHINGTON ST. - 8TH AVE. TO 3RD AVE. GRIND & OVERLAY

Mr. Picanco summarized minor scope revisions to the SRTC-funded project, including roadway restriping to reduce travel lanes and add a bike lane, a related TIP amendment, and concurrent replacement of an aging waterline, with no changes to project funding or core elements. He noted slight adjustments to project limits and evaluation scoring, and explained the planned bike lane transition design in response to committee questions.

Ms. Colyar made a motion to recommend the Scope Change: Washington St. - 8th Ave. to 3rd Ave. Grind & Overlay as presented. Mr. Clark seconded the motion. The motion passed unanimously.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT - JANUARY

Mr. Kloskey explained that the January TIP amendment is linked to the recent scope change and would be considered separately after action on that change. The committee was asked to review and approve the amendment, with staff available to provide additional details or answer any questions.

Mr. Picanco made a motion to recommend the TIP Amendment - January as presented. Ms. Limon seconded the motion. The motion passed unanimously.

INFORMATION AND DISCUSSION ITEMS

GUEST PRESENTATION: TARGET ZERO TASK FORCE

John Griffin from the Target Zero Task Force presented on traffic safety initiatives in Region 16, focusing on behavior-change strategies to complement infrastructure improvements and reduce fatalities and serious injuries. His work includes high-visibility enforcement campaigns, youth-focused programs like “Teens in the Driver’s Seat,” and community outreach initiatives such as bilingual education campaigns, student-led PSAs, and seatbelt awareness programs, with plans to expand engagement through military, juvenile, and community coalition presentations.

ELECTRIC VEHICLE (EV) CHARGING GRANT CLOSEOUT

Mr. Lien provided a closing update on the Spokane Regional Transportation Electrification Grant Project, a \$2.5 million initiative launched in 2021 to expand EV charging infrastructure across the region. The project installed 31 sites, including over 30 Direct Current Fast Chargers and 60 Level 2 chargers, supporting public, fleet, and bus charging, and while it fell short of the original site target, it successfully increased regional EV charging capacity as SRTC and partners complete final reporting.

2026 FFY 2027-2032 NATIONAL HIGHWAY FREIGHT PROGRAM (NHFP) REGIONAL FREIGHT PROJECTS LIST - DRAFT

Mr. Fletcher presented the draft regional priority freight projects list for the National Highway Freight Program, which will guide approximately \$11 million per year in statewide funding for FY 2027-2032. Thirteen projects were evaluated using criteria such as safety, mobility, economic vitality, and environmental impacts, with three selection scenarios proposed for committee feedback before final recommendations are submitted to meet WSDOT’s February 27th deadline.

TRANSPORTATION ASSET MANAGEMENT PLAN (TAMP) DATA REQUEST: REVIEW REGIONWIDE VALUES

Ms. McMenamy provided an update on the Transportation Asset Management Plan (TAMP) data request, noting that local agencies submitted information on National Highway System assets, including projected needs, expenditures, and funding gaps. The submissions indicate roughly \$230 million in bridge needs and over \$350 million in pavement needs, marking the first inclusion of local needs in the 2026 TAMP update, with future updates planned every four years.

AGENCY UPDATE AND FUTURE ITEMS

Mr. Fletcher provided agency updates, including a reminder about the separate Freight Improvement Multimodal Committee (FIMC) call for projects and an upcoming distribution of 2026 TTC meeting invitations. He also thanked Mr. Greene for his service as chair over the past year, recognizing his steady leadership of the committee.



Transportation Advisory Committee

ACTION ITEMS

CONSENT AGENDA

Ms. Winkler requested amending the consent agenda to approve the November meeting minutes while removing the TIP amendment for further discussion, raising concerns that the Sullivan-Trent Interchange design, to her understanding, was based on inaccurate traffic data and flawed modeling. She requested, before approval, that the City of Spokane Valley staff attend the TAC meeting and clarify the data and state of the design process. The committee approved the meeting minutes and the TIP amendment, excluding the Sullivan-Trent project, deferring that item to the following month pending updated information and a presentation from the City of Spokane Valley.

Mr. Eash made a motion to approve the Consent Agenda, with the exception of the Sullivan-Trent Interchange project. Mr. Hansen seconded the motion. The motion was passed unanimously.

2026 TRANSPORTATION ADVISORY COMMITTEE (TAC) OFFICERS ELECTION

Mr. Kloskey thanked outgoing Chair Paul Vose for his service and noted that Vice Chair Mr. Ankney had expressed interest in serving as Chair for the upcoming year, with additional nominations welcomed. Mr. Ankney was nominated and selected as Chair, and Mr. Barber volunteered to serve as Vice Chair.

Mr. Vose made a motion to recommend Mike Ankney as Chair of the TAC for 2026. Mr. Eash seconded the motion. Mr. Ankney accepted the nomination, and the motion passed unanimously.

Mr. Eash made a motion to recommend John Barber as Vice Chair of the TAC for 2026. Mr. Hansen seconded the motion. Mr. Barber accepted the nomination, and the motion passed unanimously.

VEHICLE MILES TRAVELED (VMT) REDUCTION FRAMEWORK AND COMPREHENSIVE PLAN CERTIFICATION FINAL REPORT

Ms. Wende Wilber of Kittleson & Associates provided an update on evaluating regional strategies to reduce and monitor VMT and updating the comprehensive plan certification checklist. She highlighted outreach efforts, recommended establishing a regional VMT baseline without setting targets, and reviewed updates to the checklist to reflect legislative changes; Mr. Stewart noted that staff will apply the updated process during upcoming plan reviews, providing summarized findings and recommendations to the committee.

Mr. Barber made a motion to approve the VMT Reduction Framework and Comprehensive Plan Certification Final Report as presented. Mr. Hansen seconded the motion. The motion was passed unanimously.

TRANSPORTATION PERFORMANCE MANAGEMENT (TPM): PM1 - SAFETY

Mr. Kloskey presented the 2026 Transportation Performance Management (TPM) PM1 safety target program, recommending that SRTC continue aligning projects with WSDOT's Target Zero safety targets rather than adopting separate regional targets. He explained the federally required measures, recent trends, and how planning and programming support zero fatalities and serious injuries by 2030, with committee members agreeing that alignment with the state is simpler and maintains consistency with regional safety goals.

Ms. Winkler made a motion to approve the TPM: PM1 – Safety as presented. Mr. Hansen seconded the motion. The motion was passed unanimously.

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK – APPROVAL

Mr. Stewart requested that the committee recommend Board approval of the 2026 TIP Guidebook, which serves as the primary guidance for transportation programming policies, timelines, and the next TIP development cycle. He summarized key updates, including revisions to regionally significant project definitions, incorporation of the recent call for projects and the 2027–2030 TIP schedule, alignment with the Congestion Management Plan, and a proposed revision to Policy 4.4 to better manage project extensions and meet federal obligation targets.

Mr. Barber made a motion to approve the 2026 TIP Guidebook as presented. Mr. Eash seconded the motion. The motion was passed unanimously.

INFORMATION AND DISCUSSION ITEMS

GUEST PRESENTATION: TARGET ZERO TASK FORCE

Target Zero Task Force Manager, John Griffin, provided an overview of regional traffic safety programs, including high-visibility enforcement, the Teens in the Driver's Seat curriculum, and community outreach efforts. Griffin highlighted past successes in reducing teen fatalities, ongoing initiatives such as bilingual campaigns and seatbelt media efforts, and future projects aimed at continuing traffic safety education and enforcement across Spokane County.

ELECTRIC VEHICLE (EV) CHARGING GRANT CLOSEOUT

Mr. Lien provided a final update on the Washington Department of Commerce EV charging grant, noting that SRTC managed the \$2.5 million program, which resulted in 31 sites with new charging infrastructure, including Direct Current Fast Chargers and Level 2 ports, and additional electric bus charging by STA. He explained that the grant will close out in 2025 per the contract timeline, with all feasible projects completed, and noted potential future state-level funding opportunities.

2026 FFY 2027-2032 NATIONAL HIGHWAY FREIGHT PROGRAM (NHFP) REGIONAL FREIGHT PROJECTS LIST – DRAFT

Mr. Fletcher provided an overview of the 2027–2032 NHFP project solicitation, presenting SRTC's draft list of potential projects and the evaluation process based on preservation, safety, stewardship, mobility, economic vitality, and environmental factors. He reviewed scoring results for 13 projects and three scenarios for the regional priority list, noting discussions on safety, freight-specific mobility, and the 21st Avenue project's role in improving US 2 safety despite receiving zero preservation points.

AGENCY UPDATE AND FUTURE ITEMS

Mr. Kloskey proposed increasing in-person committee meetings next year, starting tentatively in March, to support discussion and relationship-building, especially with several new members joining in January. He also thanked current members for renewing their terms, welcomed incoming members pending Board approval, and expressed appreciation to Mr. Vose and Mr. Ankney for their leadership as Chair and Vice Chair.