Spokane Regional Transportation Council

TTC MEETING 10/28/2026
CONSENT AGENDA

AGENDA ITEM 3a

Transportation Technical Committee Meeting Minutes

Wednesday, September 23, 2026– 1:00 pm

 # 1 Call to Order/ Excused Absences

Ms. Limon called the meeting to order at 1:00 pm, and attendance was taken.

In attendance were:

Committee Members:

Pete Fisch
City of Airway Heights
Luke Michaels
City of Liberty Lake
Inga Note
City of Spokane
Colin Quinn-Hurst
City of Spokane
Kevin Picanco
City of Spokane
Adam Jackson
City of Spokane Valley
Jerremy Clark (Vice Chair)
City of Spokane Valley
Sonny Weathers
Small Cities/Towns Rep
Brandi Colyar
Spokane County
Barry Greene
Spokane County
Jami Hayes
Spokane County
Margee Chambers
Spokane Clean Air
Brian Jennings
STA
Tara Limon (Chair)
STA
Shauna Harshman
WSDOT-ER
Mike Pea
WSDOT-ER

Absent Members:

Dan Ferguson
City of Cheney
Julia Whitford
Kalispel Tribe
Samantha Hennessy
SRHD
Maria Cullooyah
Spokane Tribe
Glenn Wagemann
WSDOT-ER

Guests:

Kristen Armstrong
City of Spokane Valley
LeAnn Yamamoto
CommuteSmart NW
Stu Barton
J-U-B Engineers
Paul Kropp

Staff:

Lois Bollenback
Executive Director
Eve McMenamy
Deputy Executive Director
Bailee Petersen
Comm. & PR Coor.
Anadia Grier
Admin-Exec Coor.
Jason Lien
Transp. Planning Manager
David Fletcher
Principal Transp. Planner
Ryan Stewart
Principal Transp. Planner
Michael Redlinger
Associate Transp. Planner 3
Ben Kloskey
Associate Transp. Planner 2
Angela Paparazzo
Associate Transp. Planner 2

 # 2 Public Comments
There were no public comments.

Member Comments
Members shared updates on current projects within their agencies and regions, as well as general staffing updates.

Chair Report on SRTC Board Meeting
Ms. Limon gave a brief overview of September's SRTC Board meeting.

ACTION ITEMS

 # 3 Consent Agenda

a. August TTC Meeting Minutes

At Vice Chair Clark's request, the Chair called for a motion to amend the minutes to correct his attendance. Mr. Picanco made a motion to approve the amendment. Mr. Greene seconded the motion. The minutes were unanimously approved as amended.

 # 4 CY 2027 Unified List: Projects for State & Federal Versions – Final
Mr. Fletcher presented the final CY 2027 Unified List of Projects and requested a recommendation for SRTC Board approval of the projects for inclusion in the state and federal versions of the list. He explained that the Unified List is updated annually to communicate the region's current transportation priorities to legislators and support funding requests. Projects are generally added as they become ready to seek funding and removed once they are fully funded and moving toward construction.

This year, SRTC received 28 project submissions, including seven new projects. Staff also updated the project evaluation criteria to better reflect recent planning work completed through Horizon 2050. Changes focused primarily on economic vitality, operations and maintenance, preservation, and safety and security. Mr. Fletcher explained that staff considered project scores, consistency with previous Unified Lists, and the need to keep the list focused while maintaining enough flexibility to respond to different funding opportunities.

All five projects in the implementation category were recommended for inclusion. Staff also recommended retaining all projects in the development category. After discussions with the City of Spokane, staff separated the Inland Empire Way connection from the larger U.S. 195 corridor project and moved it into the development category because it is further along. The remaining U.S. 195 corridor projects remain in the initiation category.

For initiation projects, staff recommended using the natural break in project scores as the cutoff, resulting in seven initiation projects being included and four excluded. Mr. Fletcher noted that projects in the initiation stage may move on or off the Unified List from year to year as priorities and funding needs change.

Committee members discussed several adjustments to the proposed list. Mr. Jackson requested that the funding amount for the Sullivan/Trent project be verified and updated before finalizing the list. Mr. Fletcher confirmed that project request amounts can be adjusted as funding needs change. Mr. Greene also reported that Project No. 23, the Thorpe/Fairchild Second Gate Entrance, has been funded and should be removed from the list.

Mr. Jackson asked how funding requests are distributed among agencies and whether inclusion on the Unified List affects scoring in future SRTC calls for projects. Mr. Fletcher explained that funding requests by agency are available through the interactive map linked in the staff memo. He also clarified that inclusion on the Unified List is not currently a scoring criterion in SRTC calls for projects, although some of the evaluation criteria address similar considerations.

In response to a follow-up question from Ms. Harshman, Mr. Fletcher clarified that the Inland Empire Way connection is listed separately in the development category at $11.5 million. He also identified a correction to the remaining U.S. 195 corridor project amount, which should be shown as $141 million.

Mr. Jackson made a motion to recommend SRTC Board approval of the CY 2027 Unified List for inclusion in the state and federal versions, with modifications to remove the funded Thorpe/Fairchild Second Gate Entrance project and update the Sullivan/Trent funding amount. Mr. Picanco seconded the motion. The motion passed unanimously as amended.

 # 5 City of Liberty Lake Comprehensive Plan Certification

Mr. Stewart provided an overview of SRTC's comprehensive plan certification process, which was updated by the Board in January to reflect changes in state requirements. As the region's Regional Transportation Planning Organization (RTPO), SRTC reviews transportation-related elements of comprehensive plan updates for consistency with Horizon 2050, applicable state transportation planning guidelines, and mandatory elements under the Growth Management Act.

Mr. Stewart explained that staff reviews the comprehensive plan materials and other available documentation related to coordination and outreach. The review checklist is intended to identify both required elements and opportunities for improvement; not every item must apply to every jurisdiction or be fully addressed for a plan to receive certification. Staff provides the completed checklist and feedback to jurisdictions for consideration in the current or future periodic update process.

SRTC received an early draft of Liberty Lake's update in June and coordinated with City staff throughout the review. Mr. Stewart thanked the City for its early and ongoing coordination with SRTC and regional partners. Staff determined that the transportation-related elements of the update are consistent with Horizon 2050, reflect most applicable guidelines, and generally conform to mandatory elements. He also highlighted the City's public outreach and

regional coordination, including work with Spokane County, the City of Spokane Valley, and Spokane Transit Authority (STA).

Mr. Stewart noted that while the plan does not specifically reference SRTC's regional bicycle and freight priority networks, it includes strategies to improve and further those types of networks. He also noted that SRTC provided feedback regarding the required forecast of multimodal transportation needs over a minimum 10-year period, as the draft primarily included forecasts for vehicular impacts and level of service, along with short- and long-term mitigation strategies.

Chair Limon clarified that STA coordinated with the City of Liberty Lake during development of the comprehensive plan and requested that the review checklist be updated to reflect that coordination. Mr. Stewart confirmed that he would include the information when the item is presented to the Board.

Vice Chair Clark made a motion to recommend SRTC Board certification of the City of Liberty Lake's Comprehensive Plan Periodic Update, with a modification to the review checklist to reflect STA's coordination with the City during development of the plan. Mr. Weathers seconded the motion. The motion passed unanimously as amended.

 # 6 City of Medical Lake Comprehensive Plan Certification

Ms. Paparazzo presented the City of Medical Lake Comprehensive Plan Periodic Update for certification. She reported that SRTC's review found the plan to be consistent with Horizon 2050 and thanked Medical Lake staff for completing the review checklist, noting that while not required, it helped streamline the review process.

Chair Limon clarified that STA also coordinated with the City of Medical Lake during development of the comprehensive plan and requested that the review checklist be updated to reflect STA's involvement.

Ms. Harshman made a motion to recommend SRTC Board certification of the City of Medical Lake's Comprehensive Plan Periodic Update, with a modification to the review checklist to reflect STA's coordination with the City during development of the plan. Vice Chair Clark seconded the motion. The motion passed unanimously as amended.

 # 7 City of Airway Heights Comprehensive Plan Certification

Ms. Paparazzo presented the City of Airway Heights Comprehensive Plan Periodic Update for certification. She thanked Airway Heights staff for completing the review checklist, noting that while not required, it helped streamline SRTC's review. She explained that one checklist item regarding multimodal level of service was originally marked "no," but SRTC's review determined that the requirement had been met and the response was changed to "yes."

Ms. Harshman requested a correction to the checklist item regarding consultation associated with the SEPA infill categorical exemption. She explained that the consultation had not yet

occurred and requested that the response be changed from "yes" to "no." Ms. Paparazzo agreed to make the correction.

Ms. Bollenback asked whether a representative from Airway Heights could provide additional information about coordination or the anticipated consultation schedule. Mr. Fisch stated that he was not familiar with the City's comprehensive plan process but would contact Airway Heights staff for additional information. Ms. Harshman noted that WSDOT works closely with Airway Heights on other projects, but clarified that the coordination on those projects is separate from the consultation referenced in the checklist.

Vice Chair Clark noted that several agencies have also been coordinating on transportation modeling and forecasts affecting WSDOT facilities. Ms. Harshman acknowledged that work but reiterated that it is separate from the consultation identified in the certification review. Mr. Stewart noted that SRTC would take another look at how this type of coordination is documented as part of its lessons learned from the certification process.

Mr. Weathers made a motion to recommend SRTC Board certification of the City of Medical Lake's Comprehensive Plan Periodic Update, with a modification to the review checklist to change the response regarding consultation associated with the SEPA infill categorical exemption from "yes" to "no." Mr. Quinn-Hurst seconded the motion. Ms. Harshman abstained from voting. The motion passed as amended.

 # 8 CY 2027-2030 Transportation Improvement Program (TIP) Recommendation

Mr. Kloskey presented the draft CY 2027–2030 Transportation Improvement Program (TIP) and requested a recommendation for SRTC Board approval. He explained that the TIP is a four-year planning document updated annually that identifies transportation projects receiving federal funding or considered regionally significant. The TIP is developed in coordination with local agencies and WSDOT and is consistent with Horizon 2050. It also includes project costs, schedules, funding sources, and information on how projects contribute to regional performance management targets.

He reported that one project had been removed since the previous presentation, bringing the TIP to 58 projects and programs with approximately $665 million programmed. One project is new from the 2026 TIP. He also confirmed that the program is fiscally constrained, meaning sufficient resources have been identified to complete the projects and programs included in the TIP.

Mr. Kloskey reviewed the breakdown of projects and funding within the TIP, noting that the North Spokane Corridor accounts for nearly half of the overall program. He also highlighted the project overview reports included in the document, which provide financial information, recent funding changes, maps where applicable, and other project information.

He also shared that an interactive web map has been available during the public comment period, which allows the public to view individual projects and submit comments directly

through the map. The draft TIP is available for public comment from September 1 through October 1, with a public open house scheduled for September 24 from 4:30–6:00 p.m. at the Spokane Central Library.

Mr. Greene made a motion to recommend SRTC Board approval of the 2027-2030 Transportation Improvement Program as presented. Mr. Picanco seconded the motion. The motion passed unanimously.

INFORMATION AND DISCUSSION ITEMS

9 CY 2027 Transportation Improvement Program (TIP) Guidebook – Draft

Mr. Kloskey presented the draft CY 2027 TIP Guidebook as an information item. He explained that the Guidebook is updated annually and provides guidance for developing the TIP, including annual goals and objectives, programming policies, development timelines, and amendment and administrative modification schedules.

Mr. Kloskey reported that the 2027 Guidebook includes one policy change related to the contingency funding process under Policy 6.8. He referenced a situation earlier this year when two City of Spokane projects received NHS Asset Management funding, freeing up funding for projects on SRTC's contingency list. Because there was no Board meeting in April, the funding transferred to the next highest-scoring project, and the Board later approved the action.

Mr. Kloskey explained that the proposed change puts that process in writing. When funding becomes available and a clear next highest-scoring project is on the contingency list, SRTC may begin moving the funding and processing the TIP amendment before Board approval if no Board meeting is scheduled. He noted that TIP amendments can take approximately two and a half to three months to fully process, making it important to begin the process in a timely manner.

Mr. Kloskey also noted that the 2028–2031 TIP development schedule and the amendment and administrative modification schedules have been updated for the upcoming year.

10 WSDOT Consolidated Grant Project Rankings

Ms. Paparazzo provided an overview of the WSDOT Consolidated Grant Program and requested volunteers to participate in the project evaluation process. She explained that the program combines multiple funding sources into a single grant program supporting public transportation between cities and rural communities, as well as transportation services for seniors and persons with disabilities. Eligible projects must be identified in the Coordinated Public Transit–Human Services Transportation Plan (CPT-HSTP).

Ms. Paparazzo explained that SRTC, as the MPO/RTPO, is responsible for scoring submitted projects before forwarding the rankings to WSDOT for review. The evaluation committee will consist of six members, with three representatives from TTC and three from TAC. Volunteers will participate in a virtual kickoff meeting and independently score the projects. Scores are due November 9 and will be averaged using WSDOT's established ranking process.

The final project rankings will return to TTC and TAC at their November meetings for a recommendation, followed by SRTC Board approval in December.

Chair Limon and Ms. Hayes volunteered to serve on the evaluation committee. Chair Limon noted that one additional TTC volunteer was still needed and encouraged members to review their schedules and contact Ms. Paparazzo if interested.

INFORMATION (NO PRESENTATION)

 # 11 Agency Update

Mr. Fletcher reminded members that the TIP Open House will be held September 25 from 4:30–6:00 p.m. at the Spokane Central Library.

Ms. Petersen announced that registration is open for the 4th Annual Transportation Summit on October 15, with early bird pricing ending September 25. She explained that the Summit will bring together speakers and panelists to discuss transportation funding challenges and opportunities for the region. The event will focus on identifying solutions and priorities and building alignment around regional transportation advocacy.

There being no further business, the meeting was adjourned at 1:54 PM.

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Anadia Grier, Clerk of the Board