

## Transportation Advisory Committee Meeting

Wednesday, May 22, 2024 | 3:00 PM

**Hybrid In-Person/Online Meeting**

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SRTC Conference Room, 421 W Riverside Ave Suite 504, Spokane WA 99201

On Zoom at:

<https://us02web.zoom.us/j/82126214518?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

Meeting ID: 867 7129 2471 | Passcode: 808045

By Phone at: 1-253-215-8782

Meeting ID: 867 7129 2471 | Passcode: 808045

Or find your local number: <https://us02web.zoom.us/u/kb4NUskxCv>

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Public comments are welcome and can be shared during the meeting or submitted in advance via email to [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) or by mail to 421 W Riverside Ave Suite 500, Spokane WA 99201 or by phone to 509.343.6370. Deadline to submit comments in advance is 12:00pm the day of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at (509) 343-6370 or by email at [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) at least 48 hours in advance.

# Transportation Advisory Committee (TAC) Meeting Agenda

Wednesday, May 22, 2024

<i>Time</i>	<i>Item</i>	<i>Page</i>
3:00	1 <b>Call to Order / Record of Attendance</b>	
3:02	2 <b>Public Comments</b>	
3:03	3 <b>TTC Member Comments</b>	
3:05	4 <b>Chair Report on SRTC Board of Directors Meeting</b>	
 <b><u>ACTION ITEMS</u></b>		
3:10	5 <b>Consent Agenda</b>	
	a) April minutes for TAC meeting	3
3:15	6 <b>Unified Planning Work Program (UPWP) Amendment 1</b>	6
 <b><u>INFORMATION AND DISCUSSION ITEMS</u></b>		
3:25	7 <b>Spokane Transit Authority: 2025-2030 Transit Development Plan (TPD) Update</b> <i>(Presented by Madeline Arredondo)</i>	24
3:43	8 <b>Regional Safety Action Plan (RSAP) Draft</b> <i>(Mike Ulrich)</i>	25
4:03	9 <b>DATA Project Update</b> <i>(Mike Ulrich)</i>	26
4:18	10 <b>Smart Mobility &amp; Resiliency Projects</b> <i>(Jason Lien)</i>	27
4:28	11 <b>Agency Update and Future Information Items</b> <i>(David Fletcher)</i>	
4:30	12 <b>Adjournment</b>	

**Spokane Regional Transportation Council – Transportation Advisory Committee**

04/24/2024 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

**# 1 Call to Order/Record of Attendance 3:00 PM**

Chair Vose informed that he would be delayed for the meeting. Ms. Zentz volunteered to be the Chair until Mr. Vose was available. She called the meeting to order at 3:03pm and attendance was taken. In Attendance:

**Members**

Michael Ankney  
 John Barber  
 Raychel Callary  
 Charles Hansen  
 Katie Melby  
 Tom Sahlberg  
 Paul Vose  
 Rhonda Young  
 Kim Zentz  
 Bill White

**Guests**

Spencer Montgomery  
 Heather Trautman  
 Wende Wilber, *Kittelson & Assoc.*

**SRTC Staff**

Lois Bollenback, *Executive Director*  
 David Fletcher, *Principal Transportation Planner*  
 Savannah Hayward, *Comm. & Public Rel. Coord.*  
 Angel Jackson, *Admin-Exec Coordinator*  
 Benjamin Kloskey, *Associate Transportation Planner*  
 Eve McMenemy, *Deputy Executive Director*  
 Michael Redlinger, *Associate Transportation Planner 2*  
 Ryan Stewart, *Principal Transportation Planner*  
 Jason Lien, *Principal Transportation Planner*  
 Mike Ulrich, *Principal Transportation Planner*

**# 2 Public Comments**

No comments

**# 3 TAC Member Comments**

Each member was given the opportunity to highlight events/projects in their respective areas.

**# 4 Chair Report on SRTC Board of Directors Meeting**

Chair Vose reviewed action and discussions from the April SRTC Board meeting.

**ACTION ITEMS**

**# 5 Consent Agenda**

- a) March TAC Meeting Minutes
- b) CY 2024-2027 Transportation Improvement Plan (TIP) April Amendment

***Mr. Sahlberg made a motion to approve the March TAC Meeting Minutes and the April TIP Amendment as presented. Mr. Barber seconded. The motion was passed unanimously.***

## # 6 DATA Project Update

Mr. Ulrich described the work on the project since the last meeting. He explained that there was still some outstanding feedback from member agencies. In order to address this additional feedback, SRTC staff requested the committee take action to defer the item until next month.

***Mr. Barber motioned to defer this action at this time. Mr. White seconded this motion. The motion to defer this action passed unanimously.***

## # 7 Special Transportation Planning Study Agreement: VMT Reduction

Mr. Stewart sought a recommendation from the TAC to the Board to approve execution of the Special Transportation Planning Study Agreement. The effort aims to strategically reduce per capita Vehicle Miles Traveled (VMT).

This allocated funding will be used to develop a framework for setting a regional per capita VMT reduction target and strategies to achieve the target. There have been discussions at the Planning Technical Advisory Committee (PTAC) to the Steering Committee of Elected Officials about the benefit of coordinating this at a regional scale.

***Ms. Zentz made a motion to approve Special Transportation Planning Study Agreement: VMT Reduction. Mr. Barber seconded the motion. The motion was passed unanimously.***

## INFORMATION & DISCUSSION ITEMS

### # 8 City of Airway Heights: Transportation Priorities

Ms. Trautman, the Planning Director at Airway Heights (AWH) outlined several current and future focused projects to include the development of the STA Multimodal Routes, easing traffic on Hwy 2, and establishing alternative routes for freight, emergency services, and pass through traffic at Fairchild Airforce base. She detailed the 18th/21st corridor as a freight alternative route, explaining its phased development and impact on different areas. Additionally, she highlighted the 6th/10/12 alternative route and it was funded in collaboration with the Spokane Tribe and the Kalispel Tribe of Indians. She emphasized its critical connections and potential for additional transit stops. She referred to the City of Airway Heights website to review the design, phases 1 & 2 of US 2 with target timelines and goals, addressed safety concerns, identified transit needs, and highlighted the partners who shared the responsibility for the Craig Road project.

### # 9 Carbon Reduction Program (CRP) and Surface Transportation Block Grant (STBG) Funding for Cheney

Mr. Stewart recapped that the city of Cheney submitted a request for \$471,000 for the preservation call for projects in 2023 but was ultimately awarded \$184,000 under the urban small categories, a shortfall that hindered their project's full realization. SRTC staff worked with city staff to come up with a new project: a combination of the STBG funding and Carbon Reduction funding, proposed for the acquisition of seven electric vehicles for their maintenance fleet and the installation of a charging canopy.

The proposed award is \$237,559 (CRP) and \$113,126 (STBG) for a total of \$350,685, with a 13.5% local match of \$54,731 from Cheney.

### # 10 SRTC Guiding Principles and the Metropolitan Transportation Plan Update

Mr. Lien introduced a new guiding principle and elaborated on the essence of a Metropolitan Transportation Plan (MTP). He emphasized Horizon 2045 and introduced Horizon 2050 as the forthcoming long-range plan.

The guiding principles were broadened to encompass a draft equity guiding principle, reflecting extensive discussions held throughout 2022 among SRTC committees and the board regarding the enhancement of equity within their initiatives.

A significant recommendation was the integration of equity into the guiding principles, demonstrated through a draft statement highlighting its significance in addressing transportation disparities and vulnerabilities within communities. Four draft policies were delineated, aiming to enhance public information and feedback mechanisms, execute customized outreach initiatives, bridge access and multimodal connectivity gaps, and ensure positive community impacts.

The timeline for the 2024 MTP was outlined, detailing the tasks to be accomplished in each quarter of the year. The next steps involve deliberations with the board, potential adjustments to the principles, and revisiting committees for further assessment in the coming months. Committee comments on the draft equity guiding principle include use of more directive language in the narrative (“must” and “will” instead of “should”); note equity is not just a product of existing conditions, rather it is an outcome of both past and present transportation decisions; and consider methods to track transportation equity over time to validate that progress is being made.

#### **# 11 Unified Planning Work Program (UPWP) Amendment**

Ms. McMenemy delved into the process of amending the UPWP budget to accommodate new deliverables. She provided an overview of the UPWP's functions and its components, underscoring the cooperative planning endeavors with Spokane Transit Authority and WSDOT-ER to finalize studies and analyses. These amendments encompass elements such as the Vehicle Miles Traveled (VMT) target and framework alongside budget details, a Regional Commute Trip Reduction (CTR) plan, activities focused on ensuring safe and accessible transportation, and the integration of WSDOT-ER planning activities. Additionally, she shared insights into the upcoming steps in this process.

#### **# Agency Update and Future Information Items**

- 12** Mr. Fletcher stated that the Smart Mobility Plan and the Resiliency Plan have started and SRTC is looking for members to join the stakeholders advisory group. Mr. Lien gave additional details for the stakeholder group and stated they would likely meet 5-6 times throughout the year. Mr. Barber volunteered to join the group on behalf of the TAC Committee.

#### **# 13 Adjournment**

There being no further business, the meeting adjourned at 4:25pm.

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Angel Jackson, Recording Secretary

To: Transportation Advisory Committee

05/15/2024

From: Eve McMenemy, Deputy Executive Director

**TOPIC: SFY 2024-2025 UNIFIED PLANNING WORK PROGRAM (UPWP), AMENDMENT 1**

**Requested Action:**

Recommend Board approval of SFY 2024-2-25 UPWP, Amendment 1.

**Key Points:**

- Staff is requesting to amend the [State Fiscal Year \(SFR\) 2024-2025 UPWP](#) to include additional SRTC planning activities and, where applicable, associated budget information. **See Attachment** for amended sections and text (new text shown in red):
  - Update the Regional Commute Trip Reduction (CTR) Plan and evaluate local CTR plans for consistency with the Regional CTR Plan.
  - Develop a Vehicle Miles Traveled (VMT) Regional Target & Framework. Add \$138,000 to the UPWP Budget per Special Planning Agreement with WSDOT for this activity.
  - Clarify planning activities focused on safe & accessible transportation under 23 USC 134, requiring MPOs/RTPOs to allocate at least 2.5% of FHWA Planning funds on such activities.
  - Since the last presentation, an additional revision was made to the Task 3 Summary of Revenues and Expenditures table to accurately reflect the carryforward of STBG funding for the DATA project. Those changes are also incorporated into the tables on Appendix A and Appendix A1.
- WSDOT-Eastern Region (ER) planning activities that were under development when the SRTC UPWP was approved 06/08/2023 are also being added to Appendix D, **see Attachment**.
- The SFY 2024-2025 UPWP is the foundational document outlining the core functions, studies, technical support, and other ongoing planning activities from 07/01/23 to 06/30/25.
- The UPWP Amendment requires approval by the SRTC Board of Directors.

**Board/Committee Discussions:**

The SRTC Board approved the SFY 2024-2025 UPWP on 6/08/24 by Resolution R-23-16. The SRTC committees discussed this item at their 04/24/24 meeting.

**Public Involvement:**

All Board and committee meetings are open to the public.

**Staff Contact:** Eve McMenemy, SRTC | [evemc@srtc.org](mailto:evemc@srtc.org) | 509.343.6370

## TASK 3 DATA MANAGEMENT AND SYSTEMS ANALYSIS

### TASK 3 OVERVIEW

This task is a core MPO and RTPPO function. All data, analysis and tools from this task are intended to facilitate informed decision-making by elected and governing officials for other tasks identified in this UPWP including the MTP, the TIP, and the CMP. The data is applied to the planning process to identify transportation issues, test scenarios, propose solutions, and evaluate activities to be implemented. This task includes collecting, analyzing, maintaining, reporting, and applying data to inform policy decisions. Information in tabular, database, geospatial, and other formats are used. The products are updated and compiled in various formats and made available to SRTC staff, staff from other state and local governments, and the public. This task also involves maintaining various user licenses and agreements and updating computer hardware and software. SRTC will be developing a formalized data program that includes many of the subtasks below. The program will standardize data processes.

SRTC staff coordinates and develops systems and information management tasks with member jurisdictions, STA, WSDOT, Environmental Protection Agency, Washington State Department of Ecology, Spokane Regional Health District and Spokane Clean Air Agency.

### Task 3 MAJOR MILESTONES AND PRODUCTS

- Update regional building permit database. (April 2024 and April 2025)
- Update and refresh maps and other data visualizations for the MTP. (June 2025)
- Update of base and forecast year models using new land use to coincide with MTP update. (December 2024)
- Update data tables used in Social Equity Mapping Tool as new Census and ACS data tables are made available. (December 2024)
- Update SRTC's paper bicycle map and print copies for distribution. (June 2025)
- Implement the SRTC Board adopted Data Application for Transportation Analysis (DATA) design plan. This plan includes several critical investments in data acquisition and tool development. Investments include a household travel survey, travel demand model improvements, passive data, updated traffic counts, land use management system, and an online data hub. (December 2023)
- Develop (March 2024) and implement a data program with the goal of organizing all of SRTC's continuous data acquisition, cleaning, analysis and reporting tasks under a single documented program. Subtasks within the program could include the following:
  - Organize technical documentation into a single document
  - Condense task schedules into a single (two year) Gantt chart
  - Develop standard data request procedure and architecture
  - Build additional data products into online data hub
  - Make recommendations for data improvements and necessary budget allocations

### **SUB-TASK 3.1**

#### **DATA AND SOFTWARE MANAGEMENT**

Data and software management includes maintaining a variety of datasets used to support regional planning and technical analysis work. It also involves administering and updating SRTC's data analysis and visualization software, as needed. This task supports the MTP, TIP, CMP, and other tasks detailed in the work program.

##### ***Ongoing/Continuous Activities***

- Acquire, update, and maintain various tabular, database, and geospatial datasets.
- Update and maintain datasets on SRTC's ArcGIS Online portal.
- Collaborate with other agencies to update and share data products and analyses.
- Assess data management process, catalog data sources, develop data architecture plan and recommendations.
- Research new developments in GIS and information technology for analysis and public dissemination of data and plans.
- Administer, update, and review data and visualization software.

### **SUB-TASK 3.2**

#### **GIS AND SPATIAL ANALYSIS**

GIS and spatial analysis involve using a variety of tools to analyze geospatial data in support of SRTC and its member agencies' planning efforts. It also includes preparing detailed methodologies, metadata, and other documentation for ongoing technical analysis projects and programs. This task supports the MTP, TIP, CMP, and other tasks detailed in the work program.

##### ***Ongoing/Continuous Activities***

- Collect and evaluate existing geospatial data.
- Create new geospatial datasets.
- Research and develop spatial data analysis methods to support SRTC planning work.
- Utilize GIS and other tools to process and analyze geospatial data.
- Prepare methodologies, metadata, and other documentation for SRTC's geospatial datasets and technical analysis projects.
- Provide GIS and other technical assistance to member agencies.
- Respond to data and analysis requests.

### **SUB-TASK 3.3**

#### **DATA VISUALIZATION AND CARTOGRAPHY**

Data visualization and cartography focuses on providing information to the public and decision-makers by applying design and visualization techniques to explain the results of technical analyses in a clear and accessible



manner. This includes preparing maps, charts, graphs, tables, and other visualizations for both internal and external audiences. This task supports the MTP, TIP, CMP, and other tasks detailed in the work program.

### ***Ongoing/Continuous Activities***

- Produce high-quality maps and other data visualizations to support SRTC planning and analysis work.
- Prepare map and data visualization templates, where possible, to increase efficiency and consistency.
- Research best practices and techniques in data visualization and cartographic design to enhance the clarity and accessibility of SRTC’s planning products.
- Update existing maps and data visualizations, as needed.
- Develop and maintain interactive maps and applications on ArcGIS Online.

### **SUB-TASK 3.4**

#### **SOCIOECONOMIC DATA COLLECTION AND FORECASTING**

Socioeconomic data collection and forecasting involves the development and maintenance of SRTC’s land use forecast. This includes compiling data from various sources to create base year datasets, monitoring regional growth and development trends, maintaining scripts to process raw data, and using these inputs to develop population and employment forecasts.

### ***Ongoing/Continuous Activities***

- Review and evaluate regional growth and development trends.
- Acquire, update, and maintain various socioeconomic and land use datasets pertaining to employment, growth and development, demographics, and land capacity.
- Review and update land use forecast methodology, as needed, to ensure consistency with local agency planning efforts.

### **SUB-TASK 3.5**

#### **SYSTEMS ANALYSIS AND DATA APPLICATION**

Systems analysis includes a variety of tools that apply relevant data to help understand how people and goods might travel the system in the future. Diverse data application allows SRTC to consider a variety of possible future impacts which could affect system performance.

The travel demand model forecasts future demand for roadways and transit services and calculates the share of trips completed by a combined bicycle/pedestrian mode. This tool is used in planning a transportation system that serves the future needs of the region and is also a critical element in the air quality conformity determination process.

The travel demand model is used to understand the current and future condition of the regional transportation system. SRTC staff is responsible for maintaining the 2022/2050 regional travel demand model set and related technical tools. This sub-task may involve consultant assistance to develop or employ economic analysis tools for the evaluation of transportation projects.

### ***Ongoing/Continuous Activities***

- Maintenance of the 2022 base year model and 2050 forecast year model. Model maintenance

includes making any updates or corrections to the transportation network or input files. Revisions will be incorporated in the next model update.

- Complete model data requests for member agencies and/or public, as needed. (Note: Significant modeling requests or analysis are considered under Task 7 Planning Consultation and Studies.)
- As part of an ongoing project, existing planning tools will be updated, and new tools will be developed.

### **SUB-TASK 3.6**

#### **AIR QUALITY AND TRANSPORTATION CONFORMITY**

Activities under this task focus on planning efforts to maintain the National Ambient Air Quality Standards (NAAQS) by assessing and avoiding or mitigating adverse impacts of mobile-source pollutants on existing and future transportation systems. In SFY 2024-2025 SRTC will continue to work with the Washington State Department of Ecology on refining the data **INPUTS** used in EPA's MOVES air quality modeling software.

#### ***Ongoing/Continuous Activities***

- Conduct Air Quality Conformity determinations for the MTP, TIP, and TIP amendments.
- Complete project-level air quality analysis for CO and PM<sub>10</sub> as required in the CO Maintenance Plan and PM<sub>10</sub> Limited Maintenance Plan.
- Continue coordination with the Washington State Department of Ecology on vehicle miles traveled (VMT) data required for the transportation sector portion of their emissions inventory and necessary input files needed to run MOVES per the federal requirements.
- Monitor federal and state legislation and activities related to climate change and NAAQS of criteria pollutants that have current or future impacts to the Spokane Metropolitan Planning Area (SMPA).
- Initiate Air Quality Interagency Consultation Process as needed.

### **TASK 3 UNFUNDED ACTIVITIES**

- Ongoing cross-sectional household travel survey.
- Develop a continuous traffic count collection program.
- Develop a regional system for consistently assessing pavement conditions, including potential software requirements.

### **TASK 3 RESPONSIBILITIES**

SRTC staff coordinates and develops systems and information management tasks with member jurisdictions, STA, WSDOT, Environmental Protection Agency, Washington State Department of Ecology, Spokane Regional Health District and Spokane Clean Air Agency. Tasks in 3.5 related to the DATA project are being executed with consultant assistance pursuant to an existing Local Agency Agreement.

### TASK 3 SUMMARY OF REVENUES AND EXPENDITURES

Revenues		Expenditures	
FHWA-PL	\$ 338,750	Salaries & Benefits	\$ 482,355
FTA-5303	\$ 95,300	Overhead	\$ 185,124
FHWA-STBG-Metro Planning	\$ 225,000	Direct Costs	\$ 64,000
FHWA-STBG-DATA	\$ <del>80,000</del>	Consultants	\$ <del>162,466</del>
	\$ 320,600		\$ 403,066
RTPO	\$ 45,000		
Local	\$ 109,895		
	<b>TOTAL</b>	<b>TOTAL</b>	<b>\$ 1,134,545</b>
	\$ <b>1,134,545</b>		\$ <b>1,134,545</b>

Budget Comparison		FTE Staffing Comparison	
SFY 2024-2025	\$ <b>1,134,545</b>	SFY 2024-2025	2.21
SFY 2022-2023	\$ 1,714,397	SFY 2022-2023	2.21
SFY 2020-2021	\$ 993,848	SFY 2020-2021	1.35

## TASK 4

### METROPOLITAN TRANSPORTATION PLANNING & GENERAL LONG-RANGE TRANSPORTATION PLANNING

#### TASK 4 OVERVIEW

The MTP is a core MPO and RTPO requirement with updates occurring at least every four years, per federal planning regulations, and amendments occurring as warranted through coordination with member agencies. Task 4 includes the development of the MTP and a variety of implementation strategies. SRTC will be updating its current MTP and scoping potential future update work tasks during SFY2024-2025. Task 4 focuses on all modes of transportation.

Additionally, a variety of general long-range transportation planning efforts are conducted under this task. These collaborative efforts help identify regional transportation challenges and provide a forum to develop strategies and solutions.

SRTC staff serves as lead in coordination with member agencies, STA, and WSDOT. SRTC specifically coordinates with STA on transit issues related to long-range planning, studies, technical assistance, and federal funding processes. In addition to the data application tasks detailed in Task 3, SRTC participates in WSDOT’s Coordinating Committee which provides opportunity for intergovernmental coordination for freight planning and the update to the Highways Systems Plan.

#### TASK 4 MAJOR MILESTONES AND PRODUCTS

- As part of the MTP Needs Analysis conduct a Smart Mobility Assessment to adequately prepare for emerging technology, mobility solutions and clean energy opportunities. (January 2024-November 2024)
- As part of the MTP Needs Analysis evaluate the resiliency of the regional transportation system to recover from extreme events. (September 2023-July 2024)
- Coordinate findings of SRTC needs analyses (Congestion Management Process, Regional Safety Action Plan, Smart Mobility Assessment, System Resiliency) for inclusion in the MTP update. Utilize the analysis outputs to characterize system-wide needs. (November 2024)
- Conduct review of multimodal system needs for air, rail, and freight. (September 2024)

- Review Horizon 2045 Guiding Principles and Strategies and refresh as needed. (January 2024)
- Assess and update Regional Priority Networks (vehicular, freight, bicycle, transit) for inclusion in the MTP update. (January 2025)
- Refine methodology used to identify and evaluate Regional Activity Centers. This includes updating SRTC's Regional Activity Centers map and other related data products, as well as analyzing their transportation needs. (June 2024)
- Support community awareness and education by conducting a clean transportation demonstration event. (September 2023)
- Explore updates to regional bike network classifications consistent with LTS and other new information, as appropriate. (October 2024)
- Set performance targets for safety (PM1) in accordance with the federal requirement. (March 2024 and 2025)
- Coordinate with and support STA in their long-range plan update, Connect 2035 (July 2023-July 20

## **SUB-TASK 4.1**

### **LONG RANGE TRANSPORTATION PLANNING**

Provide regionally coordinated long-range transportation planning to support core MPO and RTPO federal and state requirements including the MTP/Regional Transportation Plan. SRTC is preparing an update to Horizon 2045.

As the forum for cooperative transportation planning and decision-making, the MPO is responsible for this task to ensure a comprehensive, holistic look at the needs of the future. Key elements may include policy and technical work related to freight, transit, transportation demand management, transportation system management and operations, active transportation, maintenance and preservation, resiliency, performance management, social equity, emerging technologies, environmental mitigation, and financial planning.

#### ***Ongoing/Continuous Activities***

- Track federal notices of proposed rulemaking as they pertain to transportation planning.
- Update the SRTC website in support of the Horizon 2045 update.
- Coordinate performance management data and targets with WSDOT as required by the FAST Act.
- Coordinate public and stakeholder participation activities for long-range planning as specified in Task 2.
- Update and enhance the system performance report.
- Align and integrate analytics to monitor and report on long-range policy objectives.
- Work with stakeholders to identify and analyze existing issues and future needs on the Regional Freight Priority Network.
- Coordinate with federal, state, and local partners to develop and track the regional freight priorities.
- Coordinate and provide technical assistance to support state and local partners in updates to the Freight and Goods Transportation System (FGTS).
- Coordinate with WSDOT and local agency partners in the 2020 Census Urban Area Boundary Adjustment Process.

## **SUB-TASK 4.2**

### **EQUITY PLANNING**

Equity in transportation planning refers to accessible and affordable transportation for everyone in the region. Transportation equity considerations focus on the disparate benefits and burdens of transportation investments on different socioeconomic populations, as well as outcomes that repair inequities from past transportation planning decisions. Equity planning seeks to; achieve a fair distribution of transportation resources, access to transportation, benefits, costs, programs and services based upon differences in income, ability race and ethnicity, and other factors which can affect transportation choices or vulnerability to negative impacts.

#### ***Ongoing/Continuous Activities***

- Track the latest available social equity and environmental justice-related data sources.
- Monitor equity planning initiatives and regulatory requirements.
- Participate in City of Spokane Equity Map Work Group

### **SUB-TASK 4.3**

#### **CLIMATE CHANGE AND RESILIENCY**

Climate change risks have implications to local economies, the environment, health and equity and the ability of governments to provide services. Transportation infrastructure is heavily exposed to climate impacts such as changes in precipitation and snowpack, flooding, size and duration of wildfires, and potential power failures. Well-planned adaptation measures can protect infrastructure, economic performance, and quality of life.

Sustainable transportation planning requires planners to analyze the transportation system holistically to include mode choice, infrastructure, and operations and how they relate to the environment, economy, and society. Sustainable transportation is the capacity to support mobility for current generations with the least impact to the environment as to not impair the needs of future generations.

Sustainable transportation systems are physically resilient to climate impacts, provide options in case one mode is disrupted by a climate shock, and reduce greenhouse gas emissions. There are a variety of ways in which a more resilient transportation system can be built, some through interventions that enhance its qualities of robustness and redundancy.

#### ***Ongoing/Continuous Activities***

- Monitor new technology trends in connected and autonomous vehicles and electric vehicles.
- Coordinate with stakeholders and partners on the Spokane Regional Transportation Electrification grant project and the impact it may have on long-range planning efforts.
- Work with our federal, state, and local partners to understand climate change issues and associated resiliency planning.
- Facilitate the Regional Clean Transportation Coalition and coordinate projects with grant opportunities.
- Coordinate with stakeholders on future needs and locations for transportation electrification infrastructure.

### **SUB-TASK 4.4**

#### **AGENCY SUPPORT AND COORDINATION**

SRTC is federally required to engage in performance management in coordination with WSDOT and STA. A significant amount of coordination work and support will occur under this sub-task. SRTC will set performance targets for safety (PM1) in accordance with the federal requirement.

#### ***Ongoing/Continuous Activities***

- Participate and coordinate in WSDOT performance management target-setting work groups and other related working groups such as Target Zero.
- Coordinate with WSDOT and local agencies regarding asset management plans.
- Assist with Practical Solutions and the Washington Transportation Plan as requested.
- Participation on WSDOT project teams for Highway Systems Plan, corridor projects, WSDOT modal plans development, State Freight Plan update and FGTS update.

## SUB-TASK 4.5

### ACTIVE AND PUBLIC TRANSPORTATION

SRTC efforts in multimodal transportation include planning for improvements in active and public transportation. This task includes activities that support the Regional Bicycle Priority Network and the Regional Transit Priority Network as well as technical analysis and coordination with stakeholders at STA and throughout the region. An effective multimodal system provides safe and convenient choices for cyclists, pedestrians, and transit riders.

This task also focuses on working with STA on the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP). This involves full updates to the Plan every four years, consistent with federal requirements, and review of regional needs during WSDOT's biennial Consolidated Grant Program call for projects. Staff regularly coordinate with stakeholders involved in the CPT-HSTP.

**Planning activities under this subtask address safe and accessible transportation under 23 USC 134, requiring MPOs/RTPOs to allocate at least 2.5% of FHWA planning funds on such activities.**

#### *Ongoing/Continuous Activities*

- Planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities.
- Track implementation of strategies and projects in the Coordinated Public Transit-Human Services Transportation Plan and refresh plan as needed.
- Coordination of network connections for cyclists, pedestrians, and transit routes.
- Technical support on related committees and studies, including transit-oriented development planning along major transit corridors.

### TASK 4 UNFUNDED ACTIVITIES

- Establish a regional methodology for forecasting operations, maintenance, and preservation activities.
- Conduct before and after studies of transportation projects in Spokane County.

### TASK 4 RESPONSIBILITIES

SRTC staff serves as lead in coordination with member agencies, STA, and WSDOT. Consultant services will be utilized for the MTP update.

### TASK 4 SUMMARY OF REVENUES AND EXPENDITURES

Revenues		Expenditures	
FHWA-PL	\$ 568,794	Salaries & Benefits	\$ 518,920
FTA-5303	\$ 181,318	Overhead	\$ 197,353
FHWA-STBG-Metro Planning	\$ 220,000	Direct Costs	-
RTPO	\$ 6,312	Consultants	\$ 440,000
Local	\$ 179,849		
TOTAL	\$ 1,156,273	TOTAL	\$ 1,156,273

**Budget Comparison**

SFY 2024-2025	\$ 1,156,273
SFY 2022-2023	\$ 551,375
SFY 2020-2021	\$ 842,624

**FTE Staffing Comparison**

SFY 2024-2025	1.78
SFY 2022-2023	1.64
SFY 2020-2021	2.05



# TASK 8

## REGIONAL TRANSPORTATION PLANNING ORGANIZATION FUNCTIONS

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### TASK 8 OVERVIEW

SRTC is the state designated RTPO for Spokane County. As the RTPO, SRTC staff serves as lead for this task. The 1990 Washington State Growth Management Act (GMA) created RTPO's with the purpose of coordinating regional transportation planning activities and to develop a regional transportation plan. The duties of RTPOs largely mirror those of federally designated MPOs (including development of a long-range transportation plan and a short-range transportation program). The additional tasks required of RTPOs that are not covered in the previous sections of this UPWP are detailed below. RTPO grant funds are included in all tasks that fulfill state requirements for RTPO related tasks.

### TASK 8 MAJOR MILESTONES AND PRODUCTS

- Review changes to Spokane County's land capacity analysis methodology to determine if land use forecasts need to be modified in accordance with RCW 47.80.023(2); modify as necessary. (January 2024)
- Convene working group of member agency planning staff to review and potentially revise Comprehensive Plan Certification procedures. (January 2024)
- **Update the Regional Commute Trip Reduction (CTR) Plan and evaluate local CTR plans for consistency with the Regional CTR Plan. (June 2024)**
- **Develop a Vehicle Miles Travelled (VMT) Regional Target & Framework. (June 2024)**

#### SUB-TASK 8.1

##### GENERAL RTPO ACTIVITIES

SRTC's general RTPO duties include providing technical assistance to local jurisdictions in the required periodic updates to comprehensive plans. This may include continued discussion with STA, WSDOT, and/or the Washington State Department of Commerce on transportation element requirements and the SRTC certification process. This will also include continued discussion with the above-mentioned agencies as well as affected jurisdictions, designed to provide clarity regarding the new comprehensive plan and Countywide Planning Policies (CPP) update certification criteria.

##### *Ongoing/Continuous Activities*

- Review and certify local updates and amendments to comprehensive plans and the CPP consistent with SRTC's Plan Review and Certification Process Instruction Manual.
- Participation and support for the Growth Management Steering Committee of Elected Officials (SCEO) and the Planning Technical Advisory Committee (PTAC) and subcommittees.
- Small town coordination.
- Updates and/or amendments to the Regional Transportation Plan (RTP) Horizon 2045.
- Process Federal Functional Classification (FFC) applications.
- Facilitate the prioritization of projects for the WSDOT Consolidated Grant Program.
- Coordinate with Tribal governments on the development of their regional transportation plans and

programs, as needed.

- Convene regional discussions about transportation related impacts of growth in the region. Coordinate conversations regarding tradeoffs to development approaches to strategically maximize transportation funding.
- Coordinate with state and local agencies to ensure consistency between SRTC forecasts and local planning efforts.
- Monitor newly enacted housing legislation for potential impacts to assumptions in Regional Transportation Plan.
- Research on RTPO funding to determine actual need.

**SUB-TASK 8.2**

**COMPREHENSIVE PLAN AND COUNTYWIDE PLANNING POLICIES CERTIFICATION PROCESS UPDATE**

SRTC will undertake a review and potential update to the Comprehensive Plan and CPP Certification Process. This may include updates to the certification manual for consistency with Horizon 2045 and revisions to the level of service (LOS) methodology. The review is anticipated to begin in January 2024 in coordination with member agencies and jurisdictions. Any updates will be completed in advance of the next required periodic comprehensive plan updates.

**TASK 8 UNFUNDED ACTIVITIES**

- Procurement of data to support the comprehensive plan certification process, particularly the LOS analysis.

**TASK 8 RESPONSIBILITIES**

As the RTPO, SRTC staff serves as lead for this task.

**TASK 8 SUMMARY OF REVENUES AND EXPENDITURES**

<b>Revenues</b>		<b>Expenditures</b>	
FHWA-PL		- Salaries & Benefits	\$ 125,278
FTA-5303		- Overhead	\$ 48,714
FHWA-STBG-Metro Planning		- Direct Costs	-
RTPO	\$ 149,990	Consultants	\$ 138,000
	\$ 287,990		
Local	\$ 24,002		
	<b>TOTAL</b>	<b>TOTAL</b>	<b>\$ 311,992</b>
	\$ 311,992		

**Budget comparison**

SFY 2024-2025	\$ 311,992
SFY 2022-2023	\$ 134,897
SFY 2020-2021	\$ 183,976

**FTE Staffing Comparison**

SFY 2024-2025	.41
SFY 2022-2023	.31
SFY 2020-2021	.52

# APPENDIX A - Amended

## SFY 2024-2025 BUDGET INFORMATION

### REVENUE FORECAST

FHWA-PL (includes \$223,633 prior year carryover)	1,868,609
FTA-5303 (includes \$76,487 prior year carryover)	635,261
FHWA-STBG-Metro Planning	1,000,000
FHWA-STBG-D.A.T.A.	<del>80,000</del> 320,600
FHWA Safety – Safe Streets and Roads for All	400,000
WA Dept of Commerce - ETS	2,500,000
RTPO	<del>289,302</del> 311,992
Local	630,334
<b>Total</b>	<del><b>7,403,506</b></del> <b>7,782,106</b>

### EXPENDITURE FORECAST BY REVENUE SOURCE AND TASK

Task	FHWA	FTA	STBG	RTPO/Dpt Commerce	Local	Total
1. Program Administration & Coordination	476,000	70,257	170,000	45,000	70,966	832,223
2. Public/Stakeholder Participation & Coordination	268,000	22,000	177,825	35,000	41,150	543,975
3. Data management & Systems Analysis	338,750	95,300	<del>305,000</del> 545,600	45,000	109,895	<del>893,945</del> 1,134,545
4. Metropolitan Transportation Plan (MTP)	568,794	181,318	220,000	6,312	179,849	1,156,273
5. Transportation Improvement Program (TIP)	133,750	95,000	99,642	8,000	45,053	381,445
6. Congestion Management Process (CMP)	-	71,386	-	-	11,572	82,958
7. Planning Consultation & Studies	483,315	100,000	107,533	2,500,000	147,847	3,338,695
8. RTPO Planning Functions	-	-	-	<del>149,990</del> 287,990	24,002	<del>173,992</del> 311,992
<b>Total</b>	<b>2,268,609</b>	<b>635,261</b>	<del><b>1,080,000</b></del> <b>1,320,600</b>	<del><b>2,789,302</b></del> <b>2,927,302</b>	<b>630,334</b>	<del><b>7,403,506</b></del> <b>7,782,106</b>

### EXPENDITURE FORECAST BY ACTIVITY

Task	Personnel & Indirect Expenses	Education Series & Training	Equipment & Software	Consultant & Data Collection	Total
1. Program Administration & Coordination	732,223	70,000	-	30,000	832,223
2. Public/Stakeholder Participation & Coordination	529,775	12,200	2,000	-	543,975
3. Data management & Systems Analysis	667,479	3,000	61,000	<del>162,466</del> 403,066	<del>893,945</del> 1,134,545
4. Metropolitan Transportation Plan (MTP)	716,273	-	-	440,000	1,156,273
5. Transportation Improvement Program (TIP)	329,445	-	2,000	50,000	381,445
6. Congestion Management Process (CMP)	82,958	-	-	-	82,958
7. Planning Consultation & Studies	398,695	-	-	2,940,000	3,338,695
8. RTPO Planning Functions	173,992	-	-	<del>138,000</del> 138,000	<del>311,992</del> 311,992
<b>Total</b>	<b>3,630,840</b>	<b>85,200</b>	<b>65,000</b>	<del><b>3,622,466</b></del> <b>4,001,006</b>	<del><b>7,403,506</b></del> <b>7,782,106</b>

**Appendix A.1 - Amended**

**FY '23-25 Expenditure Forecast by Sub-Task Activity (All Funding Sources)**

Task	Personnel and Indirect Expenses	Education Series & Training	Equipment & Software	Consultant Contracts and Data Collection	Total
<b>1. Program Administration and Coordination</b>					<b>\$ 832,223</b>
Sub Tasks (Admin) 1.1, 1.2, 1.3, 1.4, 1.6	611,146			30,000	641,146
(Training) 1.5	121,077	70,000			191,077
<b>2. Public/Stakeholder Participation &amp; Education</b>					<b>\$ 543,975</b>
(Public Coordination and Outreach) 2.1	213,975		2,000		215,975
(Stakeholder Coordination) 2.2	117,366	10,000			127,366
(Title VI & Enviro Justice) 2.3	43,655	2,200			45,855
(Webpage & Social Media) 2.4	154,778				154,778
<b>3. Systems Analysis/Information Management</b>					<b>\$ 839,945</b>
					<b>\$ 1,134,545</b>
(Data & Software Mgmt) 3.1	197,220		50,000		247,220
(GIS & Spatial Analysis) 3.2	109,787	3,000			112,787
(Data Visualization & Cartography) 3.3	100,388		3,000	32,466	135,854
(Socioeconomic Data Collection & Forecasting) 3.4	63,092			50,000	113,092
(Systems Analysis & Data Application) 3.5	187,982		8,000	<del>80,000</del>	<del>275,982</del>
				320,600	516,582
(AQ & Transp Conformity) 3.6	9,010				9,010
<b>4. Metropolitan Transportation Plan (MTP)</b>					<b>\$ 1,156,273</b>
(Long-range Transportation Planning) 4.1	411,491			310,000	721,491
(Equity Planning) 4.2	53,216				53,216
(Climate Change / Resiliency) 4.3	81,578			130,000	211,578
(Agency Support & Coordination) 4.4	81,490				81,490
(Active & Public Transportation) 4.5	88,498				88,498
<b>5. Transportation Improvement Program (TIP)</b>					<b>\$ 381,445</b>
(TIP Dev & Maintenance) 5.1	159,115		2,000		161,115
(Coordination & Tracking Projects) 5.2	170,330			50,000	220,330
<b>6. Congestion Management Process (CMP)</b>					<b>\$ 82,958</b>
(CMP Activities) 6.1	64,888				64,888
okane Regional Transportation Management Center (SRTMC) support) 6.2	18,070				18,070
<b>7. Planning Consultation and Special Studies</b>					<b>\$ 3,338,695</b>
(General Planning Support & Coordination) 7.1	246,488			2,500,000	2,746,488
(Regional Transportation Priorities) 7.2	61,138				61,138
(Safety) 7.3	91,069			440,000	531,069
<b>8. RTPO Planning Functions</b>					<b>\$ 173,992</b>
					<b>\$ 311,992</b>
(General RTPO activities) 8.1	140,496			138,000	278,496
(Plan and County Wide Planning Policies Certification Process Update) 8.2	33,496				33,496
<b>Total</b>	<b>\$ 3,630,840</b>	<b>\$ 85,200</b>	<b>\$ 65,000</b>	<b>\$ 3,622,466</b>	<b>\$ 7,403,506</b>
				<b>\$ 4,001,066</b>	<b>\$ 7,782,106</b>

## WSDOT | State Planning and Research Work Program | 2023-2025 Biennium

### SUBAREA 5.3 - WSDOT Regional Planning

#### SUBAREA DESCRIPTION

The six regions and the Management of Mobility (MOM) Division provide multimodal planning and regional coordination services for Washington State Department of Transportation (WSDOT); tribal, county, city, governments; state agencies; and regional planning organizations. This coordination includes providing expertise on others' plans, providing and analyzing data, and participating in committees.

The regions manage all aspects of a planning study or other planning documents such as work plan, schedule, budget, community engagement, briefings and development of recommendations. This work also includes planning studies identified by Legislative Provisos.

The Management of Mobility Division has two groups focusing on long range planning in central Puget Sound. The Policy Group works on addressing system challenges and issues in the central Puget Sound by focusing on regional transportation planning and policy. The team also serves as the liaison to Puget Sound Regional Council (PSRC) for the agency, working to engage and coordinate on regional transportation issues.

The Planning Group works to implement corridor level practical solutions to provide safe and reliable mobility choices in the central Puget Sound. Current focus is conducting multimodal corridor planning studies and developing plans as directed by the Legislature, local agency plan review and collaboration, and working with partners to provide an integrated multimodal system.

#### FEDERAL MANDATES

**23 CFR 450.206 23 CFR 450.212 23 CFR 450.208**

#### OBJECTIVES

- Engage in Statewide Planning processes described in 23 CFR 450.206, 23 CFR 450.208 and 23 CFR 450.212. This includes:
  - Continue to engage and participate in Complete Streets activities.
  - Developing planning studies for WSDOT owned and managed transportation infrastructure and services through internal and external community engagement.
- Continue to engage and participate in statewide initiatives such as the Healthy Environment for all (HEAL) Act.
- Participating in headquarter (HQ) led efforts such as statewide and modal plan updates, data gathering and analysis, policy reviews, statewide coordination committees.
- Conducting community engagement consistent with WSDOT's documented public involvement process (Community Engagement Plan) and the Process for Consulting with Non-Metropolitan Local Officials, Tribes and Federal Land Management Agencies.
- Performing Environmental Title VI analysis and monitor compliance particularly relating to planning efforts and other functional areas.
- Coordinate planning processes described in 23 CFR 450.208. This includes:

- Transportation Planning Organization, transit agencies, counties, cities, Tribes and federal land management agencies consistent with WSDOT’s Community Engagement Plan and WSDOT’s Process for Consulting with Non-Metropolitan Local Officials, Tribes and Federal Land Management Activities.
- Representing WSDOT by participating in Metropolitan Planning Organization/Regional Transportation Planning Organization/Regional Transportation Planning Organization (MPO/RTPO) policy and technical committee meetings and other related activities.
  - Engage in enhanced collaboration with local governments to promote consistency between transportation improvements and state and local planned growth and economic development patterns, as per 23 CFR 450.206(5). Coordinating with local governments as they develop their comprehensive land use and other transportation-related plans. The coordination includes participation in planning efforts, providing data and performing/reviewing analysis.
  - Reviewing comprehensive plan and other land use decisions/proposals to identify and coordinate addressing potential impacts to state facilities.
  - Participating in various local agency planning efforts by developing planning teams to respond to requests for staff time and information. The planning team strives to understand local concerns by working with local jurisdictions and local advocacy groups.
  - Achieve mutual benefits for local interests while also fulfilling our responsibility for the operation of the state transportation system.

## **Eastern Region Specific Planning Activities**

Charlene Kay, Planning and Strategic Community Partnerships Director (kayc@wsdot.wa.gov)

- Represent statewide plans such as the Highway System Plan and the integration of Transportation Systems Management Operations in conversations with local and regional organizations. Seek feedback and share responses with the project team.
- Provide data, technical assistance, and review of regional plan updates.
- Participate in various local, regional, Tribal, state and federal transportation planning efforts. This includes serving on technical teams, providing data and performing technical review of studies and plans.
- Participate in headquarters-led statewide planning initiatives, such as statewide multimodal transportation plan updates, land use/growth management policy issues, planning studies guidelines update and similar statewide efforts.
- Coordinate with local governments as they develop their comprehensive land use and other transportation-related plans. The coordination includes participation in planning efforts, providing data and performing/reviewing analysis
- Coordinate Complete Streets with multidisciplinary subject matter experts during planning, scoping, pre-design, design and construction phases. Conduct and document community engagement to develop and evaluate alternatives that meet the goals of the program, particularly the Safe Systems approach. This approach includes recommending strategies such as reallocating existing space to active transportation modes, expanding the cross section to accommodate active transportation

modes, adopting vehicle speeds and/or increasing separation to achieve the target level of traffic stress.

- WSDOT multimodal planners will continue to engage in, and support statewide initiatives such as the development and implementation of the Healthy Environment for All (HEAL) Act.
- ER - Potential freight study in Palouse Regional Transportation Planning Organization (RTPO). This study is not funded and will be conducted if funds are made available.
- Reconnecting I-90 Communities. Conduct planning processes and design for removal of barriers to active transportation in historically disadvantaged communities on the I-90 corridor in Spokane's East Central Neighborhood. This project will also help WSDOT develop statewide guidance and tools for active transportation. Federal and state funds are being used for this effort.
- US 2 Division Connects (Division St. Bus Rapid Transit - Reimagining Division Street) is an effort to re- envision the US 2 Division Street corridor, once the US 395 North Spokane Corridor is complete. The project is evaluating alternative modes of transportation along Division Street to determine where improvements can be made to enhance bus, pedestrian, and bike travel. Spokane Transit Authority is leading this effort; and is utilizing FTA and funds for this project.
- SRTC / WSDOT Investment Strategy Safety Pilot Project. Establish a transparent process where each participating RTPO/MPO would identify key transportation investments in their region that would require new state revenue; and then collaborate with WSDOT to identify the investments the RTPO/MPO and WSDOT can support together. This process may include both programmatic and project investment recommendations. This project is utilizing federal funds.
- Healthy Environment for All (HEAL) Act - Senate Bill 5141. Continue to support WSDOT's development and implementation of the HEAL Act. ER Planning serves in both co-manager and support roles. This requirement is funded with state dollars.
- US 395/I 90 North Spokane Corridor (NSC) Surplus Lands - Sustainable Place-keeping- Senate Bill 5853. Eastern Region will continue leading the planning and implementing the US 395/I 90 NSC Surplus Lands -Sustainable Place-keeping. Federal and state funds are being utilized for this effort.

To: Transportation Advisory Committee 05/15/2024

From: Madeline Arredondo, Associate Transit Planner, Spokane Transit Authority (STA)  
Karl Otterstrom, Chief Planning and Development Officer, Spokane Transit Authority (STA)

TOPIC: 2025-2030 TRANSIT DEVELOPMENT PLAN (TDP) UPDATE

**Requested Action:**

None. For information only.

**Key Points:**

- The Transit Development Plan (TDP) is a mid-range plan that outlines service planning, capital improvements and financial projections to align the short range and long-range plans of the agency.
- Per RCW 35.58.2795, transit agencies are required to submit a six-year TDP and provide consistency with comprehensive plans of the jurisdictions STA serves.
  - The current adopted 2024-2029 TDP may be viewed on STA's website at:  
<https://spokanetransit.com/projects-plans/transit-development-plan>
- This plan will provide updated information to the Washington State Department of Transportation (WSDOT) on the development of the various transit activities undertaken by STA.
- Sections of the TDP include:
  - Agency Information
  - Previous Year in Review
  - Mid-Range Tactical Framework
  - Service Improvement Program (SIP)
  - Capital Improvement Program (CIP)
  - Operating and Financial Projections

**Board/Committee Discussions:**

This is the first time the TDP process has been presented to SRTC.

**Public Involvement:**

The TDP process and meetings are open to the public and began in February 2024 with the STA Planning and Development Committee. STA developed an enhanced outreach approach, beyond the required public hearing, to include presentations to key transportation committees, WSDOT, and in-person and virtual public meetings.

- May 30, 2024 – STA will issue the draft plan
- June 6, 2024 – Virtual public meeting
- June 10, 2024 – In-person public meeting at the Plaza
  - STA would like to invite any representatives who may want to set up presentations too.
- June 20, 2024 – STA Board of Directors public hearing
- July 24, 2024 – STA Board will act on the adoption of the plan

**Spokane Transit Contact:** Madeline Arredondo | [marredondo@spokanetransit.com](mailto:marredondo@spokanetransit.com) | 509.325.6059



To: Transportation Advisory Committee  
From: Mike Ulrich, Principal Transportation Planner  
**TOPIC: REGIONAL SAFETY ACTION PLAN (RSAP) DRAFT**

05/15/2024

**Requested Action:**

None. For information and discussion.

**Key Points:**

- SRTC, with support from a consultant team, is developing a Regional Safety Action Plan (RSAP).
- Decision points throughout the development of the plan have been informed by a Steering Committee made up of member agency staff and a TAC member.
- At the February meeting staff provided a presentation on the RSAP with specific attention paid to the data analysis and engagement strategies.
- At the March meeting, staff provided a presentation that includes discussion on the high injury network, equity analysis, project identification, and potential strategies.
- At the May meeting, staff will provide a presentation on the draft plan which can be accessed by following [this link](#).

**Public Involvement:**

Public involvement has been guided by the project's public involvement plan. The first phase engagement included in-person events at the STA Plaza and public libraries as well as targeted interviews and an online survey/mapping tool.

**Board/Committee Discussions:**

Both committees received a briefing on the RSAP at their 04/11/2024 meeting.

The SRTC Board received a briefing on the RSAP at their 03/27/2024 meeting.

**Staff Contact:** Mike Ulrich, SRTC | [mulrich@srhc.org](mailto:mulrich@srhc.org) | 509.343.6370

To: Transportation Advisory Committee

5/15/2024

From: Mike Ulrich, Principal Transportation Planner

**TOPIC: Data Applications for Transportation Analysis (DATA) Project Update**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- In 2018 the SRTC Board designated \$1M in Surface Transportation Block Grant (STBG) funding to improve the agency's ability to apply data to the long-range planning process.
- Staff convened a project team to develop an RFQ for a project to holistically evaluate SRTC's current tools compared to state of best practice. Resource Systems Group, Inc. was the prime consultant selected and a two-phase project was developed.
- With support from the project team, and informed by a stakeholder engagement process, Phase I concluded with the delivery of a design plan. In March of 2021, the SRTC Board approved that design plan and Phase II began.
- Phase II focused on implementing six tasks: Household Travel Survey, Passive Data Collection, Traffic Count Data Collection, Travel Demand Model Update, Land Use Allocation Tool, and Online Data Hub.
- Those tasks have been completed according to the agreed upon scope and were presented to the TAC at the March meeting.
- For the last several weeks SRTC Staff has been working with model users to provide training, model review, documentation review, and address model user feedback.
- At the May TAC meeting, staff will provide an update on that coordination and a schedule for project completion and model release.

**Board/Committee Discussions:**

The Committees and Board have had several presentations on this topic throughout the course of the last several years. At the March TAC meeting, staff provided a presentation that recapped the DATA Project, provided an overview of each of the six tasks, and the associated deliverables.

**Public Involvement:**

The funds for this project were included in the 2019-2022 TIP which was adopted 10/11/2018. A public meeting was held on 09/19/2018 to review and discuss the 2019-2022 TIP. A public comment period of thirty days ran from September 1 to September 30. All Committee and Board meetings where this project has been discussed have also been open to the public.

**Staff Contact:** Mike Ulrich, SRTC | [mulrich@srctc.org](mailto:mulrich@srctc.org) | 509.343.6370

To: Transportation Advisory Committee  
From: Jason Lien, Principal Transportation Planner  
**TOPIC: Smart Mobility & Resiliency Projects**

05/15/2024

**Requested Action:**

None. For information only.

**Key Points:**

- SRTC is undertaking projects in its work plan to complete a Smart Mobility Plan and a System Resiliency Assessment. These projects will serve to identify potential needs in the regional transportation system and be used to inform the Metropolitan Transportation Plan update. The work is being conducted with consultant assistance.
- The objectives of the Smart Mobility Plan are to create guidance on how to best plan for and integrate emerging transportation technologies into the existing transportation system to improve transportation efficiency and safety. *Smart mobility* refers to the use of technology and data to improve the efficiency, safety, accessibility, and sustainability of the transportation system.
- The objectives of the System Resiliency Assessment are to develop a plan for transportation resiliency, defined as the ability of the transportation system to recover and regain functionality after a major disruption or disaster.
- As part of the project schedule, there will be touch points with the TTC and TAC over the next several months. SRTC will also convene a Stakeholder Advisory Group for a series of 90-minute meetings. The Advisory Group will consist of representatives across agencies and sectors and provide “deeper dive” feedback at project milestones.

**Board/Committee Discussions:**

Staff presented an initial discussion on this work program at the December 2023 committee meetings and at the January 2024 Board meeting.

**Public Involvement:**

All TTC and TAC meetings are open to the public.

**Staff Contact:** Jason Lien, SRTC | [jlien@srctc.org](mailto:jlien@srctc.org) | 509.343.6370