

Spokane Regional Transportation Council – Transportation Technical Committee

August 28, 2024 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 500, Spokane WA 99201 and virtually on Zoom

#1 Call to Order/Record of Attendance

Chair Trautman called the meeting to order at 1:00pm

In Attendance

TTC Members

Heather Trautman, *City of Airway Heights (Chair)*
 Brett Lucas, *City of Cheney*
 Luke Michels, *City of Liberty Lake*
 Inga Note, *City of Spokane*
 Colin Quinn-Hurst, *City of Spokane*
 Tyler Kimbrell, *City of Spokane*
 Kevin Picanco, *City of Spokane*
 Jerremy Clark, *City of Spokane Valley*
 Adam Jackson, *City of Spokane Valley*
 Bob Turner, *City of Spokane Valley*
 Sonny Weathers, *Small Cities/Towns Rep*
 Barry Greene, *Spokane County (Vice Chair)*
 Jami Hayes, *Spokane County*
 Jake Saxon, *Spokane County*
 April Westby, *Spokane Regional Clean Air*
 Samantha Hennessy, *Spokane Regional Health District*
 Mike Pea, *WSDOT-ER*
 Glenn Wagemann, *WSDOT-ER*

Guests

Wende Wilber, *Kittelson and Associates*
 LeAnn Yamamoto, *CommuteSmartNW*
 Dan Pratt, *Deer Park*
 Spencer Montgomery
 Madeline Arredondo, *Spokane Transit Authority*
 Margee Chambers, *Spokane Regional Clean Air*
 Tony Baird, *The Woodshop*
 Cassi Bruner, *The Woodshop*
 Steven Polunsky, *Commerce*
 Shauna Harshman, *WSDOT-ER*

SRTC Staff

Lois Bollenback, *Executive Director*
 Eve McMenemy, *Deputy Executive Director*
 Jason Lien, *Principal Transportation Planner*
 Michael Redlinger, *Asso. Transportation Planner*
 David Fletcher, *Principal Transportation Planner*
 Benjamin Kloskey, *Asso. Transportation Planner*
 Ryan Stewart, *Principal Transportation Planner*

#2 Public Comments

There were no Public Comments.

#3 TTC Member Comments

The members provided an update on the events happening within their organization.

#4 Chair Report on SRTC Board of Directors Meeting

Ms. Trautman shared highlights of the SRTC Board meeting.

ACTION ITEMS

#5 Consent Agenda

- June Minutes for the TTC Meeting
- CY 2024-2027 Transportation Improvement Program (TIP) Amendment
- SFY 2024-2025 Unified Planning Work Program (UPWP), Amendment Two

Mr. Clark motioned to approve the Consent Agenda as presented. Mr. Quinn-Hurst Seconded the motion. This motion was passed unanimously.

#6 Regional Safety Action Plan

Ms. McMenemy introduced Ms. Wilber (Kittleson and Associates) to talk about the most recent updates to the Regional Safety Action Plan. Ms. Wilber covered the changes made to Appendix G and the member profiles, which were updated at the request of the jurisdictions. She reiterated that the prospectus sheets were intended to be used for future grant opportunities and was glad they were able to adjust them to make that possible for the jurisdictions. Ms. McMenemy then stated that the staff recommendation was that the TTC recommend approval of the Regional Safety Action Plan to the SRTC Board of Directors.

Mr. Weathers motioned to recommend board approval of the Regional Safety Action Plan. Mr. Greene seconded the motion. The motion passed unanimously.

#7 2025 Unified List of Regional Transportation Priorities

Mr. Fletcher presented an overview of the Unified List, including an explanation of how the Unified List process is integrated with other SRTC planning products. He presented the 2025 draft list and provided a summary of the different factors that were considered in determining which projects to include in the list. He also showed where the different potential break points were on the list and invited the affected jurisdictions to speak to the various projects which may or may not be included. There was a robust discussion and the committee pointed out that Spokane Falls Boulevard was included in the 2024 Unified List. It was also noted that the Craig Road Complete Streets Project received an identical score to Spokane Falls Boulevard in the project evaluation criteria. Following this discussion, the group made a motion to recommend approval of the draft list with the inclusion of these two additional projects.

Mr. Picanco motioned to recommend board approval of the 2025 Unified List of Regional Transportation Priorities as presented by staff with the inclusion of the Craig Road Complete Streets Project and the Spokane Falls Boulevard Project. Ms. Note seconded the motion. The motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

#8 Website Project – New SRTC Logo/Brand

Ms. Bollenback updated the committee on the status of SRTC's brand, logo, and website project before introducing The Woodshop team to talk more in depth about the logo design process. After presenting on the design process for each of the three logo options, The Woodshop opened the floor for discussion and feedback on the options. Comments varied including: the blue and green color options are too close to STA's colors; some logo options had similarities with existing logo's from other agencies and that each logo had its pros and cons. Members expressed appreciation for the story-telling and preferences were shared for each of the logo designs. After a robust discussion on the various logo options, the committee members expressed most interest in option 3.

#9 Congestion Management Process (CMP): Corridor Analysis & Strategies

Mr. Fletcher gave a brief overview of the CMP and how it is used at SRTC. He highlighted that a key emphasis of the CMP is to pursue cost effective strategies, maximizing the return on investment in dollars spent on our transportation system. Mr. Fletcher let the group know about an upcoming CMP workshop next month, which will focus on reviewing and updating the strategies identified in our CMP. The committee made a few comments, particularly addressing that I-90 could be broken down into smaller segments to represent on the ground reality.

#10 Smart Mobility & Resiliency Projects

Mr. Lien detailed the components contributing to the region's Metropolitan Transportation Plan (MTP) update, including the Smart Mobility Plan and System Resiliency Assessment. The broad scope of the Smart Mobility Plan was outlined, covering infrastructure aspects such as Intelligent Transportation Systems (ITS). Mr. Lien also detailed the overall Smart Mobility goals, new technology evaluation criteria, and previewed the related work being done in Regional EV Infrastructure Planning. Mr. Lien started out the presentation about Resiliency by outlining project goals, and the broader scope of the work in Resiliency along with the methodology for analyzing the transportation system. The Resiliency project will look at critical infrastructure assets in our region and vulnerability to natural and human-caused disruptions. A stakeholder advisory group is set to convene in September to review the draft reports. Mr. Lien highlighted the upcoming steps to be completed by the year's end as part of this comprehensive transportation planning process.

#11 Electric Vehicle (EV) Charging Grant Update

Mr. Lien presented on the regional EV Charging Grant project that SRTC is the project manager of. The project began back in 2021, when the Washington State Department of Commerce awarded SRTC the grant. Mr. Lien identified the project partners as the DOC, Avista, STA, and other local agencies/private businesses. As part of this project update, Mr. Lien said there are 20 different sites in service and more coming soon. Mr. Lien highlighted challenges some sites are facing that may preclude their completion. The project close-out date is December 2025, so build out of remaining sites will continue until then. Following the presentation, there was a short discussion about the different benefits and drawbacks of using public funds to allow free EV chargers at municipal locations.

#13 Draft 2025-2028 Transportation Improvement Program (TIP)

Mr. Stewart gave the committee an update on the draft 2025-2028 Transportation Improvement Program. After briefly explaining the TIP, what it is, and how it is used, Mr. Stewart gave a few key notices:

- the public comment period for the new 2025-2028 TIP Draft will be from September 1st to September 30th, and
- the hybrid public meeting (in person and virtual) will be held on September 26th at 12 p.m.

#14 Agency Update and Future Information Items

Mr. Lien and Ms. Bollenback gave a few agency updates:

- The October 17th Transportation Summit will be at the Centerplace Regional Event Center in Spokane Valley. Tickets are currently available on the SRTC website.
- Revisions on the model are underway as the Task Work Order and Notice to Proceed have been issued to the consultant.
- SRTC has submitted a grant application for Safe Streets 4 All (SS4A), which will be used for an education campaign around vulnerable road users.

#15 Adjournment

There being no further business, Mr. Jackson motioned the meeting adjournment, which was seconded by Mr. Weathers, to unanimous approval and adjournment at 2:35 p.m.

Benjamin Kloskey, Recording Secretary