

Spokane Regional Transportation Council – Transportation Technical Committee

November 20, 2024 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 500, Spokane WA 99201 and virtually on Zoom

#1 Call to Order/Record of Attendance

Chair Trautman called the meeting to order at **1:03 pm**

In Attendance

TTC Members

Heather Trautman, *City of Airway Heights (Chair)*
 Brett Lucas, *City of Cheney*
 Luke Michels, *City of Liberty Lake*
 Inga Note, *City of Spokane*
 Colin Quinn-Hurst, *City of Spokane*
 Kevin Picanco, *City of Spokane*
 Tyler Kimbrell, *City of Spokane*
 Adam Jackson, *City of Spokane Valley*
 Jerremy Clark, *City of Spokane Valley*
 Bob Turner, *City of Spokane Valley*
 Brandi Colyer, *Spokane County*
 Barry Greene, *Spokane County*
 Matt Zarecor, *Spokane County*
 Margee Chambers, *Spokane Regional Clean Air*
 Samantha Hennessy, *Spokane Regional Health District*
 Karl Otterstrom, *Spokane Transportation Authority*
 Mike Tresidder, *Spokane Transportation Authority*
 Greg Figg, *WSDOT-ER*
 Glenn Wagemann, *WSDOT-ER*

Guests

Sean Messner, *CivTech*
 Ken Knutson, *SRTMC*
 Wende Wilber, *Kittleson & Assoc.*
 Adam Miles
 Leann Yamamoto, *Spokane County*

SRTC Staff

Lois Bollenback, *Executive Director*
 Eve McMenemy, *Deputy Executive Director*
 Jason Lien, *Principal Transportation Planner*
 Michael Redlinger, *Asso. Transportation Planner*
 David Fletcher, *Principal Transportation Planner*
 Benjamin Kloskey, *Asso. Transportation Planner*
 Ryan Stewart, *Principal Transportation Planner*
 Mike Ulrich, *Principal Transportation Planner*
 Savannah Creasey, *Communications & PR Coord.*
 Angel Jackson, *Admin-Exec Coord.*

#2 Public Comments

There were no Public Comments.

#3 TTC Member Comments

The members provided an update on the events happening within their organization.

#4 Chair Report on SRTC Board of Directors Meeting

Ms. Trautman shared highlights of the SRTC Board meeting.

ACTION ITEMS

#5 Consent Agenda

a) October Minutes for the TTC Meeting

Mr. Greene motioned to approve the Consent Agenda as presented. Mr. Jackson seconded the motion. This motion was passed unanimously.

6 Title VI Plan & ADA Updates

The update was prompted by feedback from a TMA certification review and state requirements. Key changes include creating a separate ADA complaint procedure and forms, updating Title VI complaint procedures to align with FHWA requirements, and translating materials into Spanish, Russian, and Vietnamese. Updates also clarified Title VI protected classes, added an environmental justice section, revised language for accessibility, and refreshed demographic data. Pending TTC approval, the plan will be presented to the Board in December and submitted to WSDOT for final review.

Mr. Greene motioned to recommend board approval of the Title VI Plan & ADA Update including any advice from legal. Mr. Jackson seconded the motion. The motion passed unanimously.

7 Washington State Department Transportation (WSDOT) Consolidated Grant Ranking

Mr. Redlinger provided an overview of WSDOT's Consolidated Grants Program, which supports Human Services public transportation through a unified application process for state and federal funding. Projects were scored by volunteers from the TAC and TTC. SRTC Staff facilitated the process and aggregated results into final letter grades, but did not participate in scoring. Spokane Travel Training received an A grade, and Spokane Mobility Management received a B grade.

The committee was asked to recommend the project rankings for Board approval in December. Following Board approval, SRTC will submit the final rankings to WSDOT by January deadline.

Mr. Jackson motioned to recommend the Board to approve the Washington State Department Transportation (WSDOT) Consolidated Grant Ranking as presented. Ms. Hennessy seconded the motion. The motion passed unanimously.

8 Smart Mobility Plan – Final Report

Mr. Lien explained how the plan aims to integrate technology into the multimodal transportation network to enhance safety, efficiency, resilience, and equity. The planning process, conducted over several months, involved analyzing the current system, identifying best practices, assessing regional needs and technological readiness, and proposing strategies for future investment. Key focus areas include expanding broadband and fiber optic networks, enhancing ITS (Intelligent Transportation Systems), and identifying smart corridors such as US 2, I-90, and the North Spokane Corridor (NSC).

Recommended actions include maintaining infrastructure to support autonomous vehicles, incorporating technology considerations into land-use planning, and expanding EV charging infrastructure. Mid- to long-term strategies involve piloting initiatives like mobility hubs, curbside EV charging, and autonomous vehicle technologies. Ongoing processes will leverage technology to improve asset management, travel demand management, and data-driven decision-making.

Following Board approval, the plan's recommendations will feed into the Regional Needs Assessment, guiding future regional investments to maximize technological benefits.

Mr. Clark motioned to recommend the Board approval of the Smart Mobility Plan Final Report as presented. Ms. Wagemann seconded the motion. The motion passed unanimously.

9 Resiliency Plan – Final Report

Mr. Lien presented the Resiliency Plan, requesting a recommendation for Board approval. The plan aims to improve the region's ability to adapt to and recover from disruptions. It analyzed risks like floods and landslides using the Spokane County Hazard Mitigation Plan and USDOT tools, identifying critical areas such as the Latah Valley bridges, I-90 viaduct, and other key structures.

Recommendations include maintaining key infrastructure, integrating resilient design standards, and prioritizing investments in vulnerable areas. Following Board approval, the plan's recommendations will feed into the Regional Needs Assessment.

Ms. Note made a motion to approve the Resiliency Plan as presented. Mr. Quinn-Hurst seconded the motion. The motion passed unanimously.

#10 2025 Transportation Improvement Plan (TIP) Guidebook - Draft

Mr. Stewart explained the purpose of the guidebook, highlighting its role in defining policy, procedures, and critical timelines, all of which are updated annually. He reviewed updates for 2025 and provided an overview of SRTC-managed grant funding sources: Surface Transportation Block Grant (STBG), STBG-Set Aside, Congestion Mitigation and Air Quality (CMAQ), and Carbon Reduction Program (CRP).

He outlined the timeline for the 2025 Call for Projects, which includes final approval by the board in July along with a contingency list. A proposed revision to combine the separate preservation call into the main call for projects was introduced. Mr. Stewart also noted a minor change is considered an administrative modification. He reviewed the meeting schedule to reflect there will not be TAC and TTC meetings in July but explained the ability to process time-sensitive amendments during that time.

Next steps include recommending Board approval of the 2025 guidebook and final approval in December.

Ms. Jackson made a motion to recommend the Board to approve the 2025 Transportation Improvement Plan (TIP) Guidebook as presented. Mr. Green seconded the motion. The motion passed unanimously.

INFORMATION AND DISCUSSION ITEMS

#11 Guest Presenter: Spokane Regional Transportation Mobility Center (SRTMC)

Mr. Knutson, Project Manager, provided an overview of the Spokane Regional Transportation Management Center (SRTMC), including its history and organizational structure. He reviewed the funding breakdown, with contributions from partner agencies. Expenditures were primarily allocated to hardware upgrades, supporting signage and other critical systems.

The discussion highlighted existing regional Intelligent Transportation Systems (ITS) infrastructure, including extensive fiber optic networks, traffic cameras, and road weather information systems. He noted the current deployment of 10 ramp meters, with plans for additional installations in the Liberty Lake area.

Future initiatives under consideration include expanding ramp metering, enhancing regional incident response capabilities, introducing managed lanes, and implementing variable speed limits to optimize traffic flow.

12 Transportation Technical Committee Officer Elections

Mr. Ulrich informed the committee of the upcoming officer elections that will be conducted in December for next year's term. He highlighted the Interlocal Agreement (ILA), which outlines the order of representation, and reviewed how committee members have historically cycled through leadership roles. However, the bylaws do not explicitly specify who the presumptive officers should be.

The committee will discuss this matter further next month, with nominations and elections taking place at that time. The new officers will be appointed by the SRTC Board and seated at their January 2025 meeting.

#13 Agency Update and Future Information Items

Mr. Ulrich highlighted a few upcoming events:

- The Equity Working Group (EWG) will meet on Friday at the SRTC office. This is open to anyone that would like to attend.
- Round 3 of the Safe Streets for All (SS4A) grant of \$485,000 will be used to support a pilot education campaign focused on delivering targeted safety messages. This project will involve consultant-supported work and is scheduled to begin in 2025. The source of the local match will come from SRTC reserve funding.

#14 Adjournment

There being no further business the meeting adjourned at 2:16 p.m.

Signature on File

Angel Jackson, Recording Secretary