

Spokane Regional Transportation Council – Transportation Technical Committee

December 18, 2024 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 500, Spokane WA 99201 and virtually on Zoom

1 Call to Order/Record of Attendance

Chair Trautman called the meeting to order at **1:03 pm**

In Attendance

TTC Members

Heather Trautman, *City of Airway Heights (Chair)*
 Brett Lucas, *City of Cheney*
 Luke Michels, *City of Liberty Lake*
 Inga Note, *City of Spokane*
 Colin Quinn-Hurst, *City of Spokane*
 Kevin Picanco, *City of Spokane*
 Adam Jackson, *City of Spokane Valley*
 Jerremy Clark, *City of Spokane Valley*
 Sonny Weathers, *Small Cities/Towns Rep*
 Jami Hayes, *Spokane County*
 Barry Greene, *Spokane County*
 Matt Zarecor, *Spokane County*
 Margee Chambers, *Spokane Regional Clean Air*
 Samantha Hennessy, *Spokane Regional Health District*
 Brian Jennings, *Spokane Transportation Authority*
 Mike Tresidder, *Spokane Transportation Authority*
 Greg Figg, *WSDOT-ER*
 Mike Pea, *WSDOT-ER*

Guests

Dan Pratt
 Leann Yamamoto, *Spokane County*
 Tyler Kimbrell, *City of Spokane*

SRTC Staff

Eve McMenemy, *Deputy Executive Director*
 Jason Lien, *Principal Transportation Planner*
 Michael Redlinger, *Asso. Transportation Planner*
 David Fletcher, *Principal Transportation Planner*
 Benjamin Kloskey, *Asso. Transportation Planner*
 Ryan Stewart, *Principal Transportation Planner*
 Mike Ulrich, *Principal Transportation Planner*
 Savannah Creasey, *Communications & PR Coord.*
 Angel Jackson, *Admin-Exec Coord.*

2 Public Comments

There were no Public Comments.

3 TTC Member Comments

The members provided an update on the events happening within their organization.

4 Chair Report on SRTC Board of Directors Meeting

Ms. Trautman shared highlights of the SRTC Board meeting.

ACTION ITEMS

5 Consent Agenda

- a) November Minutes for the TTC Meeting
- b) CY 2025-2028 Transportation Improvement Program (TIP) January Amendment

Mr. Greene motioned to approve the Consent Agenda as presented. Mr. Picanco seconded the motion. This motion was passed unanimously.

6 Transportation Technical Committee Chair & Vice Chair Elections

Mr. Ulrich outlined the process and responsibilities of the elected chair, reviewing the bylaws and noting that there is no fixed cadence for elections. However, he explained that historical practice suggests the Spokane Transit Authority (STA) would assume the role of vice chair, with Barry Greene becoming the chair. Both offices had been consulted and confirmed their willingness to participate.

Ms. Trautman nominated Mr. Greene (Spokane County) for Chair. Mr. Jackson seconded the motion. No other nominations were offered. Mr. Greene accepted the nomination, and the motion passed unanimously.

Mr. Tressider nominated Ms. Limon (STA) for the position of Vice Chair, with Mr. Clark seconding the nomination. No other nominations were offered. Although Ms. Limon was not in attendance, she had been informed of the nomination and expressed her acceptance beforehand. The motion was approved unanimously.

INFORMATION AND DISCUSSION ITEMS

7 Transportation Performance Management: PM1 Safety

Mr. Ulrich provided an overview of the annual process required for transportation performance management, focusing on the PM1 safety measures. He explained that this program serves as the mechanism for tracking and improving safety performance through five key measures, each of which he reviewed in detail. Mr. Ulrich outlined how data for these measures is calculated, emphasizing the five-year "look-back" period, which reveals a negative trend in safety outcomes. He noted that the state is required to set targets annually and report them to the Federal Highway Administration (FHWA). Mr. Ulrich demonstrated how targets are measured under PM1 and clarified that separate targets exist within the Regional Safety Action Plan (RSAP). He emphasized the federal requirement to establish annual targets and concluded by outlining next steps, including bringing the discussion back next month to make a recommendation to the SRTC Board.

8 2025 Call for Projects Criteria & Principles of Investment

Mr. Stewart outlined the 2025 Call for Projects (CFP), allocating \$36 million for 2027-2029. He outlined the criteria, application process, and funding allocations. Proposed set-asides include 23% for preservation projects, 3.75% (\$1.35M) for small cities, \$1.5M for planning, an undetermined amount for an I-90 study and \$2.8M for SRTMC operations. He noted that fewer applications are expected due to limited funding. In response to Mr. Jackson's question about the I-90 study, he stated the focus is on identifying investments, with discussions ongoing. With Board approval, the CFP will be released on February 14, 2025, and a timeline was provided.

9 Regional Activity Center Update

Mr. Fletcher presented an overview of SRTC's Regional Activity Centers and the various planning efforts they inform. He explained why they are being updated, highlighting refinements to the methodology used to identify and evaluate them. This includes increasing the precision with which Activity Center boundaries are drawn, based on feedback SRTC has received in the past. He then provided details on the methodology for identifying and classifying Activity Centers and introduced the Regional Activity Index, detailing its indicators and point system. He also showcased mapping efforts to identify activity hot spots.

#10 Congestion Management Process (CMP) Strategies

Mr. Fletcher discussed the Congestion Management Process strategies, which are contained in two documents: the Toolkit of Strategies and Strategies Matrix. The Toolkit is a compilation of strategies to address congestion that could realistically be applied in the Spokane region, with each strategy outlining key details such as cost range, description, and applicable locations. The Matrix identifies specific strategies from the Toolkit that are applicable for each Tier 1 CMP Corridor and helps ensure a least cost planning approach. These documents were updated based on feedback received during the CMP strategies workshop SRTC held in October.

#11 Agency Update and Future Information Items

Mr. Ulrich highlighted a few upcoming events:

- Reminder: Public engagement period in February for MTP update;
- Reminder: If agencies are planning to make any member changes/updates, please contact SRTC by mid-January 2025;
- Grant opportunity: US Forest Service Grant for communities at risk of wildfires are due on February 28th.

Adjournment

There being no further business the meeting adjourned at 2:07 p.m.

Angel Jackson, Recording Secretary