



Spokane Regional Transportation Council

Transportation Technical Committee Meeting

Wednesday, April 23, 2025 at 1:00 PM

Hybrid In Person/Virtual Meeting

- **In Person: 421 W Riverside Ave, Suite 504, Spokane WA 99201**
- **Online via Zoom:**

<https://us02web.zoom.us/j/81656202452?pwd=ko00IK05dn3lnHnTeoD5VRTtBLLqA6.1>

Meeting ID: 816 5620 2452 | Passcode: 547271

By Phone 1-253-215-8782

Meeting ID: 816 5620 2452 | Passcode: 547271

Or find your local number: <https://us02web.zoom.us/j/81656202452?pwd=ko00IK05dn3lnHnTeoD5VRTtBLLqA6.1>

SRTC welcomes public comments at the Transportation Technical Committee meetings.

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email: contact.srtc@srtc.org
- By mail: 421 W Riverside Ave Suite 500, Spokane WA 99201
- By phone: 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.



Time	Item #		Page #
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1:00	1	Call to Order/Record of Attendance/Excused Absences	
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1:05	2	Public Comments	
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FOR ACTION

1:10	3	Consent Agenda	
		a) Minutes of the March TTC Meeting	3
		b) Spokane Regional Commute Trip Reduction Plan: 2025-2029: Amendment 1	8
1:15	4	Congestion Management Process (CMP) Update – Final Draft (<i>David Fletcher</i>)	9

INFORMATION AND DISCUSSION ITEMS

1:25	5	SFY 2026-2027 Unified Planning Work Program (UPWP) (<i>Lois Bollenback</i>)	10
1:35	6	Horizon 2050 – Regional Priority Networks Update (<i>Michael Redlinger</i>)	11
1:45	7	Horizon 2050 - Review of Financial Constraint and Project Needs (<i>Jason Lien</i>)	12

INFORMATION: No Presentation

2:00	8	Agency Update and Future Information Items (<i>Eve McMenamy</i>)	
2:05	9	Adjournment	



Transportation Technical Committee Meeting Minutes

Wednesday, March 26, 2025– 1:00 pm

1 Call to Order/ Excused Absences

Mr. Greene called the meeting to order at 1:02 pm and attendance was taken.

In attendance were:

Committee Members:

Luke Michels, *City of Liberty Lake*
Inga Note, *City of Spokane*
Colin Quinn-Hurst, *City of Spokane*
Kevin Picanco, *City of Spokane*
Jerremy Clark, *City of Spokane Valley*
Erica Amsden, *City of Spokane Valley*
Sonny Weathers, *Small Cities/Towns Rep*
Jami Hayes, *Spokane County*
Brandi Colyar, *Spokane County*
Barry Greene, *Spokane County (Chair)*
Margee Chambers, *Spokane Regional Clean Air Agency*
Samantha Hennessy, *Spokane Regional Health District*
Tara Limon, *Spokane Transit Authority (Vice Chair)*
Brian Jennings, *Spokane Transit Authority*
Mike Pea, *WSDOT-ER*
Glenn Wagemann, *WSDOT-ER*

Absent Members:

Heather Trautman, *City of Airway Heights*
Todd Ableman, *City of Cheney*
Julia Whitford, *Kalispel Tribe of Indians*
Maria Cullooyah, *Spokane Tribe of Indians*
Greg Figg, *WSDOT-ER*

Staff

Lois Bollenback, *Executive Director*
Eve McMenamy, *Deputy Exec. Director*
Anadia Grier, *Admin-Executive Assistant*
Savannah Creasey, *Comm. & Public Relations Coor.*
Ben Kloskey, *Associate Transportation Planner 1*
Ryan Stewart, *Principal Transportation Planner*

Guests:

Sean Messner – *CivTech*



Jason Lien, *Principal Transportation Planner*
David Fletcher, *Principal Transportation Planner*
Michael Redlinger, *Associate Transp. Planner 3*

2 Public Comments

There were no public comments.

3 Member Comments

Members provided updates to current projects within their agency/region.

#4 Chair Report on SRTC Board Meeting

Mr. Greene gave a brief overview of March's SRTC Board meeting.

ACTION ITEMS

5 Consent Agenda

- a. February Minutes for the TTC Meeting
- b. CY 2025-2028 Transportation Improvement Program (TIP) April Amendment

Mr. Clark motioned to approve the Consent Agenda as presented. Mr. Picanco seconded the motion. The motion was passed unanimously.

INFORMATION AND DISCUSSION ITEMS

6 Guest Presentation: Spokane Regional Health District

Presenter: Samantha Hennessy

Ms. Hennessy presented the Walk Audit Pilot Program, initiated in response to community concerns about pedestrian safety. This program conducts audits across neighborhoods to assess sidewalk conditions and accessibility, compiling the findings into reports for grant applications and infrastructure improvements.

Five audits have been completed: four in the City of Spokane and one in Spokane Valley. The audits included participation from city council members and yielded sixteen pending requests for additional routes.

Ms. Hennessy plans to post audit summaries online by the end of April, evaluate the program's effectiveness, and develop the 2025 audit schedule. The data has also been used to apply for an EPA Community Change Grant, and she has partnered with the Spokane Regional Transportation Council (SRTC) for pedestrian safety campaign funding.



Attendees identified key groups that could benefit from the audit summaries, including city departments focused on sidewalk repairs, ADA upgrades, and crosswalk enhancements. Ms. Note mentioned that the City of Spokane is interested in using the audits to prioritize specific locations for improvements.

Mr. Greene suggested coordinating with a local center for the blind to support the walk audit request on 57th Ave, and Mr. Weathers expressed appreciation for the program and the availability of its data. Ms. Hennessy encouraged attendees to reach out with any questions or requests for further information.

7 Horizon 2050 Needs Assessment – Regional Project Matrix

Presenters: Jason Lien & Sean Messner

Mr. Lien and Mr. Messner provided an update on Horizon 2050. The objective is to develop a comprehensive list of regional projects and programs, assess them based on SRTC's guiding principles, and integrate them into future planning efforts, including maintenance, preservation needs, cost estimates, and project timelines. Mr. Lien introduced the needs assessment project, emphasizing the goal of understanding regional needs.

Mr. Messner explained that a draft project matrix has been completed, sourced from various agency plans and local TIP/CIPs. The attached matrix is sorted into projects that are regional in scope and organizes projects by agency. Committee input was sought, but no comments were received. Mr. Messner invited members to provide feedback.

Next steps include refining the project matrix, defining regionally significant projects for inclusion in the Horizon 2050 build scenario, and categorizing projects that require funding. Financial forecasts will be updated for the next 25 years. The Needs Assessment project is expected to conclude in early May, with further reviews before the committees and Board scheduled for the next few months.

Public outreach will continue through spring and summer, with a draft of Horizon 2025 planned for release in September and adoption at the November Board meeting. Mr. Lien shared key dates for outreach activities.

Mr. Greene noted that some information in the community packet matrix was cut off and requested a cleaner version. Mr. Lien and Mr. Messner confirmed a revised version would be shared. Mr. Greene also asked about the comment deadline, which Mr. Messner clarified as next Friday or within 5 to 10 working days. Ms. Bollenback inquired about feedback from a public MTP survey, and Mr. Lien confirmed he would review those results as part of his next agenda item.

8 Horizon 2050 SRTC Board Workshop – Report Back



At the March Board meeting, an interactive workshop addressed key regional transportation topics, including growth, infrastructure, safety, and revenue challenges. Mr. Lien presented data on population growth, employment trends, infrastructure maintenance needs, bridge condition, safety statistics, and uncertainties regarding future gas tax revenue. Board members used smartphones and tablets for real-time polling on transportation priorities.

Key polling results showed that most respondents believe the region will exceed the projected 2050 population of 670,000. Maintenance and preservation were identified as the top transportation challenges, followed by funding for projects. Efficient land use planning was the preferred method to optimize the transportation system, while the need for more information was the top response for addressing declining gas tax revenue. Over the next 20 years, maintenance and preservation received the highest projected allocation of funds at 34%, nearly matching public response at 32%. System resiliency emerged as the most important trend for planning, scoring 7.5 out of 10.

Additional suggestions included the need for truck parking outside city limits, the potential for light rail, corridor preservation, improvements to the I-90/SR 195 interchange, and concerns about safety not ranking higher. Other topics discussed were future transportation modes and the impact of the Idaho Transportation Department's widening of I-90.

During the discussion, Ms. Bollenback commented on the potential differences between the Board's priorities and those of the Technical Committee. Mr. Greene noted that the prioritization of maintenance and preservation aligns with Spokane County Public Works' priorities. Mr. Lien invited the Board to bring attention to any additional topics as part of the polling activity and presentation.

9 SFY 2026 – 2027 Unified Planning Work Program (UPWP) - Draft Review

Ms. Bollenback updated the committee on the development of the Unified Planning Work Program (UPWP). A full draft was prepared following Board feedback and submitted to state and federal partners. A meeting is scheduled for April 15 to discuss additional input. The new two-year UPWP will begin this summer, replacing the current plan. Today's discussion highlighted Board input, key tasks, and invited further feedback.

The UPWP includes core areas such as administrative support (Board and committee activities, financial management) and enhanced public outreach, including updates to the public participation plan, more frequent "Lunch and Learn" sessions, and a new communications strategy like an e-newsletter.

Data management efforts will improve collection processes, enhance performance measures, and prepare for a 2027 update to the regional travel demand model. Long-range planning will focus on finalizing Horizon 2050, updating the Safe and Complete Streets policy with smart mobility



recommendations, and conducting a truck parking study.

Additional work includes TIP enhancements like economic analysis and resiliency metrics, congestion management system updates, and planning studies on transportation funding, I-90 support, and a safety awareness campaign. The UPWP draft will be available for public review on April 16. Ms. Bollenback noted that feedback is welcome until the scope of services is finalized; no comments were provided by the committee.

There were no comments.

INFORMATION (NO PRESENTATION)

10 Agency Update

Ms. McMenamy reminded local agencies that Mr. Fletcher had sent an email regarding updates to the 2025 Freight and Goods Transportation System request. SRTC is coordinating with WSDOT on this initiative, and agencies must submit their updates by May 9.

Mr. Stewart is looking for volunteers to assist with scoring applications for the Call for Projects. 59 pre-eligible worksheets have been received, and volunteers are needed to review and score applications in mid-April. Margee Chambers from the Spokane Regional Clean Air Agency, Samantha Hennessy from the Spokane Regional Health District, and Brandi Colyar from Spokane County have already volunteered to help with this process.

There were no comments or questions.

There being no further business, the meeting was adjourned at 2:04 PM

Anadia Grier, Clerk of the Board



To: Transportation Technical Committee
From: Benjamin Kloskey, Associate Transportation Planner II
Topic: Spokane Regional Commute Trip Reduction Plan: 2025-2029:
Amendment 1

Requested Action:

Recommend approval of Amendment 1 of the Spokane Regional Commute Trip Reduction (CTR) Plan: 2025-2029, to the SRTC Board of Directors.

Key Points:

- SRTC staff have amended the recently approved [2025-2029 Spokane Regional CTR Plan](#), Table 1, to include corrected Drive Alone Rate numbers for the local affected agencies to accurately reflect their adopted baselines and targets.
- The new four-year plan will be in effect from July 1, 2025, to June 30, 2029.
- SRTC's requirements as part of the update cycle included reviewing all affected local agency plans for consistency with SRTC major planning documents and the draft Regional CTR plan.
- SRTC submitted local agency plans and the regional plan to the statewide Transportation Demand Management (TDM) Technical Committee in November 2024.
- Local plans and the regional plan were approved by the TDM Technical Committee at their December 6th and January 8th meetings, respectively.

Board/Committee Discussions:

The TAC and TTC discussed and recommended approval for this plan at their January and February 2025 meetings. The SRTC Board of Directors discussed and approved the plan at their February and March 2025 meetings.

Public Involvement:

CTR outreach garnered 246 survey responses and participated in 13 public events.

Staff Contact: Benjamin Kloskey | bkloskey@srtc.org | 509.343.6370



To: Transportation Technical Committee
From: David Fletcher, Principal Transportation Planner
Topic: Congestion Management Process (CMP) Update — Final Draft

Requested Action:

Recommend SRTC Board approval of the congestion management process update.

Key Points:

- The congestion management process (CMP) is a systematic and regionally accepted approach for managing congestion that provides accurate and up-to-date information on the transportation system's performance and identifies strategies for congestion management that meet the region's needs.
- A CMP is federally required in metropolitan areas with a population exceeding 200,000, known as Transportation Management Areas (TMAs). As part of the metropolitan transportation planning process, SRTC is required to continuously monitor and improve the CMP.
- SRTC staff, with input from a multi-jurisdictional CMP working group, has updated the CMP to incorporate recent SRTC planning efforts, apply new data sources and analytics, and refresh the CMP's strategies for managing congestion in our region.
- The draft 2025 CMP update report can be accessed by selecting this [link](#).

Board/Committee Discussions:

The draft CMP was presented to the SRTC Board for information and discussion at their 03/13/2025 meeting. It was presented to the TTC and TAC for information and discussion at their 02/26/2025 meetings. The CMP corridor analysis and strategies were presented to TTC and TAC for information and discussion at their 12/18/2024 meetings. They were presented to the SRTC Board for information and discussion at their 01/09/2025 meeting.

Public Involvement:

All SRTC committee and Board meetings are open to the public.

Staff Contact: David Fletcher, SRTC | dfletcher@srtc.org | 509.343.6370



To: Transportation Technical Committee
From: Lois Bollenback, Executive Director
Topic: SFY 2026-2027 Unified Planning Work Program - Draft

Requested Action:

None. For Information Only.

Key Points:

- The Unified Planning Work Program (UPWP) is a foundational document that outlines the core functions, planning activities, technical support, and other ongoing support provided by SRTC.
- Over the past several months, SRTC staff have been developing a UPWP to guide activities of the organization over a two-year period spanning the State Fiscal Years (SFY) 2026 and 2027.
- Development of the work plan has been informed by state and federal guidance provided through WSDOT as well as input from the SRTC board and advisory committees.
- SRTC staff submitted the draft SFY 2026-2027 UPWP to state and federal oversight agencies for review, and a monitoring meeting was held with these agencies on April 15, 2025, to review the work plan.
- A formal public review period for the draft UPWP began on April 16, 2025. The draft document is [linked here](#).

Board/Committee Discussions:

An overview of the UPWP was presented to, and input was received by, the TTC, TAC, and Board during their monthly meetings in January, February, and March. A presentation on the draft document and formal public review period is currently underway.

Public Involvement:

SRTC meetings are publicly noticed and open to the public. Additional public notice regarding the draft document has been issued, and comments will be considered prior to adoption by the SRTC Board on June 12, 2025.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.343.6370



To: Transportation Technical Committee
From: Michael Redlinger, Associate Transportation Planner
Topic: Horizon 2050 – Regional Priority Networks Update

Requested Action:

None. For Information Only.

Key Points:

- SRTC is working on an update to its Metropolitan Transportation Plan (MTP). The new plan, Horizon 2050, is scheduled for adoption in November 2025.
- The current MTP, Horizon 2045, identifies priority networks for transportation modes that include bicycles, freight, automobiles, and transit. These priority networks represent the region's key transportation facilities and guide SRTC's planning efforts.
- As part of the MTP update, the priority networks are being refreshed to ensure they align with future regional needs.
- In March, SRTC staff sent out a link to an interactive ArcGIS Online web map featuring the draft priority networks. [You can access the map here.](#)
- SRTC staff asked that member agencies review the draft networks this spring and provide comments by Friday, May 30.
- GIS Files for the draft networks are also available upon request.

Board/Committee Discussions:

Staff last discussed the Regional Priority Networks update at the January 22, 2025 TTC meeting. This SRTC Board discussed this topic at their February 13, 2025 meeting. SRTC staff presented an overview of the modal priority networks, details on the network updates, and discussed next steps.

Public Involvement:

[Horizon 2050](#) has an ongoing public outreach schedule.

Staff Contact: Michael Redlinger, SRTC | mredlinger@srtc.org | 509.343.6370



To: Transportation Technical Committee
From: Jason Lien, Principal Transportation Planner
Topic: Horizon 2050 – Review of Financial Constraint and Project Needs

Requested Action:

None. For information and discussion.

Key Points:

- SRTC is developing the next long-range transportation plan, known as Horizon 2050. To understand the array of transportation options, SRTC is conducting a Needs Assessment.
- Through the Needs Assessment process, a matrix of projects has been completed that are regional in scope, and includes information on estimated costs, timelines, and consistency with the SRTC Guiding Principles.
- The committee meeting will focus on the estimated need from the regional project matrix (cost) in addition to anticipated operations, maintenance, and preservation costs. This will be compared to the forecasted revenue over the 2050 planning period as we develop the financially constrained long-range plan.
- Project identification for Horizon 2050 will outline program area needs, including projects that are Regionally Significant and funding targets for the programmatic buckets – Active Transportation, Bridge, Planning, Road Capital, Safety & Security, Transportation Demand Management, Transit, and TSMO.
- The project matrix can be [downloaded here](#) (Excel document as of 4/15), and you may filter the Agency column to see only those projects from the selected jurisdiction. The list contains regional projects from City of Airway Heights, City of Liberty Lake, City of Millwood, City of Spokane, Spokane County, Spokane International Airport, Spokane Transit Authority, City of Spokane Valley, and WSDOT.

Board/Committee Discussions:

Staff last discussed the Needs Assessment project at the April Board meeting and at the March committee meetings.

Public Involvement:

[Horizon 2050](#) has an ongoing public outreach schedule.

Staff Contact: Jason Lien, SRTC | jlien@srtc.org | 509.343.6370